

72-96 Newark Avenue Newborough, Victoria 3825 PO Box 42, Moe, Victoria 3825 **ABN:** 53 551 959 173 tel: (03) 5127 9200 fax: (03) 5127 7953 email: <u>lowanna.co@education.vic.gov.au</u> College Principal: Mr Adam Hoqan

## **Box of Books – Booklist Orders**

Frequently Asked Questions

#### What is Box of Books?

Box of Books is both a booklist provider and a digital platform that allows students to easily access their textbooks digitally, via their device. Box of Books is Australian owned and operated and supports hundreds of schools across the country. Box of Books offers both hard copy textbooks (as per previous years) and digital alternatives.

#### How do I access the booklist?

All families, including incoming Grade 6 students who have completed enrolment paperwork for next year, as well as our current Year 7 to 12 students, will receive an introductory letter via post. This letter includes the four-step instructions for ordering booklist items from Box of Books.

Steps to order:

- 1. Visit <u>Box of Books</u> to create your parent/guardian account.
- 2. Add each student, nominating their school and year group.
- 3. Select the items you wish to purchase from the booklist shown.
- 4. Use the checkout to organise postage and payment.

#### What do I need to set up an account?

The easiest way to set up your account is by using your mobile phone number. After entering your number, you will receive an SMS verification code, which then allows you to access the Lowanna College booklist. From there you can select the item(s) you wish to purchase, then checkout with your preferred payment method.

#### What if I don't know my child's subjects yet?

Booklists are released early to enable parents to have additional time to create an account and preview the items. Subject confirmation is due to occur just prior to our Head Start Program which commences in November.

# What if I can't purchase the book prior to the Box of Books recommended date in December?

The book lists are open and live all year – as such, they will be open after Christmas, and throughout January. Where possible, Box of Books requests orders in December, as it helps ensure publishers have sufficient stock, so that all booklist orders can be filled on time.



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#### Can I get a hard copy of the booklist, for buying my stationery from a local store?

Yes, you can access a printed copy of the booklist from any of our Mini-School offices or the General Office (Reception). Alternatively, you can download a copy from our website, under 'Publications'.

#### What if I don't have internet access at home?

The College has several available desktop computers with internet access for parents to use as needed. Please see the General Office who will guide you to the available space.

#### Can I still purchase second-hand books?

Yes. As always, and as in previous years, please ensure the second-hand book you are purchasing is still current on the new booklist. Your child may still bring a hard copy second-hand book to school, similar to purchasing a new hard copy book from Box of Books.

#### What if my child doesn't have a laptop device for school?

If your child is coming into Year 7 in 2024, we encourage you to contact the school to discuss how we can support you, as the laptop device is an essential part of the future learning program.

For students in Years 8 to 12, you will be able to proceed as you have in previous years, by utilising hard copy versions of the textbook. Please ensure you select the hard copy options from the Box of Books booklist, if you do not have a laptop device.

#### What if my child doesn't want digital textbook(s)?

We have selected Box of Books as there is choice and flexibility in choosing a hard copy textbook, digital textbook, or both. This remains subject to what each publisher behind Box of Books (eg. Nelson, Cambridge, Pearson) make available, but in most cases, publishers are now offering both hard copy and digital versions of their books.

#### Will it now cost any more for books?

No. We have worked with Box of Books to ensure hard copy textbooks remain at the recommended retail price, and no additional amount is added.

Many book publishers offer the digital version of the textbook at no additional cost, when purchasing the hard copy book. This will provide added value over our previous experience of purchasing the hard copy book alone.

Digital only versions of the textbook are typically cheaper than the hard copy books, creating a new, alternative option for families who prefer to go digital only.



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#### Is there a cost for the Box of Books platform?

No, not for families. The College will pay a small platform fee per student. We have decided to cover this fee for all students across the College, to ensure equity of access to this new service.

#### My question isn't here...

Please contact us at the College on (03) 5127 9200 and we'll be happy to help.

### Mathematics Faculty

The booklists includes the Casio Scientific Calculator for my child's Maths class, but they already have a Texas Instrument Scientific Calculator (or another brand of scientific calculator)... is this okay?

Yes. Students will need a 'scientific calculator' for mathematics classes where indicated, but the specific brand can vary. You can usually identify a scientific calculator as one that includes buttons like 'sin', 'cos' and 'tan', or buttons to work out squares (eg.  $x^2$  or  $y^2$ ).