Harrah Board of Education Regular Meeting
Monday, March 11, 2024 7:00 PM
Administration Building, Conference Room
20665 Walker Steet
Harrah, Oklahoma 73045

Agenda

1. Call to Order/Roll Call to Establish a Quorum
2. Principal/Director Reports
3. **Consent Agenda**

   A. Minutes of the February 12, 2024 Regular Board Meeting

   B. General Fund #678 to #727, payroll #50320 to #50325, change orders and financial summary

   C. Building Fund #10 and financial summary

   D. Child Nutrition Fund change order and financial summary

   E. Activity Fund Summary Report, Activity Requests and Transfer Requests

   F. Treasurer's Report

   G. Monthly Comparison Report

4. **Superintendent's Report/Announcements**

   A. Student Enrollment

   B. Roof report update

5. **Items to be Considered by the Board**

   A. Board to consider and take action upon a Resolution authorizing the leasing of certain real property to the Oklahoma County Finance Authority, and authorizing the President, Clerk, and Superintendent to execute any and all documents related to the Ground Lease Agreement and the transaction.

   B. Board to consider and take action upon a Resolution authorizing the acceptance of a Sublease Agreement whereby the Oklahoma County Finance Authority will sublease certain real property and improvements thereto to the district and authorizing and directing the President, Clerk, and Superintendent to execute any and all documents related to the Sublease Agreement and the transaction.

C. Discuss and take possible action regarding bids for the wrestling facility as presented by Timberlake Construction.

D. Discuss and take possible action regarding purchasing new high school pool equipment.

E. Discuss and take possible action on purchasing a tractor for use in the district.

F. Discuss and take possible action on contracting with Municipal Accounting Systems for Student Information, Gradebook, Cafeteria and Financial Software for the 2024-2025 school year.

G. Discuss and take possible action to approve the contract with S & B CPA's and Associates LLC to perform the 2023-2024 financial audit.

H. Discuss and take possible action to contract with OKTLE for evaluation services for the 2024-2025 school year.

I. Discuss and take possible action on the agreement with the Oklahoma Department of Rehabilitation Services for the School to Work Program for the 2024-2025 school year.

J. Discuss and take possible action regarding the agreement with Tri-City Youth & Family Center's First Time Offender Program.

K. Discuss and take possible action to declare two buildings located at 20670 and 20660 Walker Street as surplus.

L. Discuss and take possible action to declare Harrah High School items as surplus.

M. Discuss and take possible action on New and Revised Policies: New - CKAJ School Security Surveillance Cameras, EIAD Parent-Teacher Conferences; REVISED: CKC-R1 Fire Drills Rules and Procedures, CKC-R2 Tornado Drills Rules and Procedures, EHBDBA Parent Participation in the School District, EMDB Flags, EMI Moment of Silence.

N. Vote to convene or not to convene into executive session pursuant to 25 O.S. Section 307 (B)(1) to discuss the employment of those employees listed on Exhibit A and B.

O. Acknowledge return to open session. Executive session compliance statement.

P. Discuss and take possible action to rehire certified staff and hire new staff for the 2024-2025 school year as listed on Exhibit A.

Q. Discuss and take possible action to employ support personnel, extra duty assignments, and substitutes for the 2023-2024 school year as listed on Exhibit B.

6. New Business (Items not known at the time of Agenda preparation.)

7. Announcements

8. The Board will vote to adjourn.

Posted this 9th day of March, 2024 at 12:00 p.m., on the front door of the administration building.

_____

Leslie Hobaugh, Minutes Clerk

Principals Report

Paul Blessington <pblessington@harrahschools.com>

The Panther Vision

Tiffani Patrick <tiffani.patrick@users.smore.com> Sun, Mar 3, 2024 at 6:28 PM
Reply-To: tpatrick@harrahschools.com
To: pblessington@harrahschools.com

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A message from Tiffani Patrick:
Have a fantastic week!

The Panther Vision

Week of March 4th - March 8th

vol. 6 number 26

What's Happening This Week?

Sunday, 3/3

Happy Birthday, Cindy Trosclair! 🎂

Monday, 3/4

- Tornado Drill 🌪️
- PTO Meeting - 3:30 in Cafeteria

Tuesday, 3/5

- Twisted Tea! 🍹
- Kagan Coaching with Carol
- Staff Meeting after school w/Carol

Wednesday, 3/6

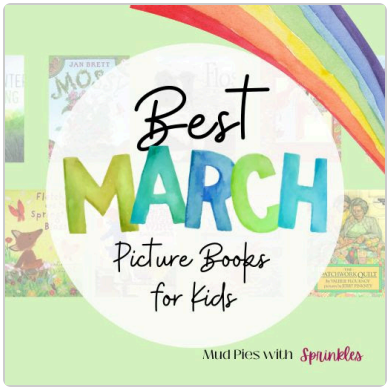
- New Teacher Training
- OPSRC cohort - Patrick out

Thursday, 3/7

Friday, 3/8

- Sonic Friday
- Fri"YAY!" schedule

🦁 March Read Alouds 🐑



31 Best March Picture Books for Kids: Favorite Read Alouds

31 Best March Picture books for kids filled with spring fun, barnyard animals, adventures, and classic retellings. Wholesome Books for the whole family!

mudpieswithsprinkles.com

🍀 St. Patrick's Day Treat 🍀

Here is a little something fun for the Leprechaun's to leave our littles! Let me know if you choose to do this! I would love to come see it!!

Try Leprechaun rocks for a magical St. Patrick's day! 🍀💗 Kindergarten teacher ideas inspo resources activities elementary school classroom #teacher #teachersofinstagram #teachersofig #iteachk #iteachtoo #iteach #classroomsetup #classroomideas #classroompinspirations #teacherinspiration #teacherideas #watchmeteach | Kindergartenkitties Connected Page | Daryl Hall & John Oates · You Make My Dreams (Come True)

Try Leprechaun rocks for a magical St. Patrick's day! 🍀💗 Kindergarten teacher ideas inspo resources activities elementary school classroom #teacher #teachersofinstagram #teachersofig #iteachk #iteachtoo #iteach #classroomsetup #classroomideas #classroompinspirations #teacherinspiration #teacherideas #watchmeteach | Kindergartenkitties Connected Page | Daryl Hall & John Oates · You Make My Dreams (Come True)

Try Leprechaun rocks for a magical St. Patrick's day! 🍀💗 Kindergarten teacher ideas inspo resources activities elementary school classroom #teacher #teachersofinstagram #teachersofig #iteachk...

facebook.com

This Week's Focus

It is almost time for conferences. Have you been able to reach all of your parents to set up a time? Phone conferences are just fine UNLESS your student is not faring well. Please request an in-person conference if that is the case. And absolutely an in-person conference if you are recommending retention. We only have 8 days with our students before leaving for Spring Break! What fun books will you read with your littles? I have included a wonderful list of read alouds for you to peruse! ENJOY!

📅 Looking Ahead

Sunday, 3/10

- **Daylight Savings Time begins** - spring **forward** one hour! ⏰

Monday, 3/11

- T.O.Y. Assembly - 8:30 in cafeteria

Tuesday, 3/12

- Twisted Tea! 🍹
- Principal's Meeting - Patrick out AM

Wednesday, 3/13

- **LAST DAY W/STUDENTS!!**

Thursday, 3/14

- Parent Teacher Conferences - 8:00 - 3:00
- Lunch provided for you

Friday, 3/15

- **NO SCHOOL! HAPPY SPRING BREAK!**

Tuesday, 3/19

Happy Birthday, Aymee Easter! 🎂

- First Day of Spring! 🌷🌷🌷

CRE Board Notes
March 2024

- 3/1 - HHS Soccer Readers
- 3/4-3/8 Read Across America Activities
- 3/4 - Book Fair
- 3/5 - Tornado Drill
- 3/7 - Kagan Coaching
- 3/8 - Impact Meetings
- 3/13 - AR Celebration
- 3/14 Parent/Teacher Conferences
- 3/28 - Student of the Month Assembly
- 3/28 - Egg Hunt

HHS EVENTS/ACTIVITIES – 11 MAR 24

General School News.

- March 2nd was Delbert Day at the high school. We hosted Delbert's memorial service in the gym.
- Caps and Gowns were delivered on March 5th.
- On March 7th, the HFL students will be taking a hometown tour.
- March 13th is the Winter Signing Day at HHS. It will be in the gym.
- March 14th is Parent-Teacher Conferences.
- March 27th is our Spring Pep Assembly.

Athletics

Guy Worth

Minutes of the February 12, 2024, Regular Board Meeting

Harrah Board of Education Regular Meeting
Monday, February 12, 2024 7:00 PM
Administration Building, Conference Room
20665 Walker Steet
Harrah, Oklahoma 73045

1. Call to Order/Roll Call to Establish a Quorum
Attendance Taken at 7:00 PM.

Mike Calhoun:	Present
Krista Harke:	Present
Kevin McBrayer:	Present
Chris Monden:	Present
Trey Swan:	Absent

Present: 4, Absent: 1.

Others Present: Paul Blessington, Superintendent, and Leslie Hobaugh, Minutes Clerk

Visitors Present: Shawna Keene, Alvin Myers, Angie Clarkson, Keith Evans, Jeff Wegener, Mike McAfee, David Hairell, Tiffani Patrick, Dustin Flatt, Aaron Chavez, JG, Brandon Rudek and John Martin. Others may have been present but did not sign the register or the signature was unreadable.

2. Principal/Director Reports

3. Consent Agenda
A motion was made to approve the consent agenda. This motion, made by Mike Calhoun and seconded by Krista Harke, passed.

Mike Calhoun:	Yea
Krista Harke:	Yea
Kevin McBrayer:	Yea
Chris Monden:	Yea
Trey Swan:	Absent

Yea: 4, Nay: 0, Absent: 1

3.A. Minutes of the January 8, 2024 Regular Board Meeting.

3.B. General Fund #594 to #677, payroll #50313 to #50319, change orders and financial summary

3.C. Building Fund #9 and financial summary

3.D. Child Nutrition Fund financial summary

3.E. Transportation Bond (32) PO#1 and financial summary

3.F. 2023 Bond Fund (34) PO #4, change order and financial summary

3.G. Activity Fund Summary Report, Activity Requests and Transfer Requests

3.H. Treasurer's Report

3.I. Monthly Comparison Report

4. Superintendent's Report/Announcements

4.A. Student Enrollment
The student enrollment as of February 1, 2024, is 2,071 students. This is 87 less than this time last year.

4.B. Board Member Points Update - Required to inform board members in February and August each year

4.C. Hinkle & Associates Appraisal Update
Mr. Blessington reported that fair market values for the three properties had been established. The next step will be determining if the district will sell them "as is" or demo the building(s). And, decide if the District is going to sell or keep the properties. The three properties are Pre-K Building - $195,000, Admin Bldg - $152,000, Cottage - $11,000.

4.D. Boldt Roof Update
The next roof project will be at the Harrah Middle School building.

4.E. United Systems Update
Alvin Myers, United Systems, presented an overview of their accomplishments to date and information on what is next for the district. They will continue to improve the performance and reliability of the network and plan on installing a new larger firewall utilizing E-Rate funds to help with connectivity and processing power.

4.F. LDG/Timberlake Update
LDG and Timberlake Construction updated the board on the projects throughout the district. One of the first projects is the renovation of the I-Building as the new wrestling facility. Bids will be due the first week of March and presented at the next board meeting for approval.

5. Items to be Considered by the Board

5.A. Discuss and take possible action on the Proposed 2024-2025 School Calendar.
Allison Brown created a calendar committee that met several times to discuss and develop the proposed 2024-2025 school calendar. The first day of school will be August 15, Fall Break October 17-21, Thanksgiving Break November 25-29, Winter Break December 23-January 3, Spring Break March 17-21, and the last day of school is May 22nd. This year the parent/teacher conference will be all day instead of the evenings.
A motion was made to approve the 2024-2025 school calendar. This motion, made by Krista Harke and seconded by Mike Calhoun, passed.

Mike Calhoun: Yea
Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Trey Swan: Absent
Yea: 4, Nay: 0, Absent: 1

5.B. Discuss and take possible action on the Bylaws of the Athletic Association of Harrah regarding the use of Waner Park facility.
Dusty Flatt and other Little League board members presented the bylaws of the newly formed association. Dusty discussed their plans to clean up and use the Waner Park Facilities to support youth baseball and softball. There was discussion on how long the agreement with the group should be, and it was determined it would be a five-year agreement.
A motion was made to approve the Bylaws of the Athletic Association of Harrah regarding the use of Waner Park facility and to allow them to use the facility for a term of five years. This motion, made by Mike Calhoun and seconded by Chris Monden, passed.
Mike Calhoun: Yea
Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Trey Swan: Absent
Yea: 4, Nay: 0, Absent: 1

5.C. Discuss and take possible action to approve the OCCC Clinical Affiliation Agreement for the 2023-2024 school year.
Shawna Keene, Special Education Director, reported that this agreement is for Virginia Smith Elementary speech pathology services.
A motion was made to approve the OCCC Clinical Affiliation Agreement for the 2023-2024 school year. This motion, made by Mike Calhoun and seconded by Krista Harke, passed.
Mike Calhoun: Yea
Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Trey Swan: Absent
Yea: 4, Nay: 0, Absent: 1

5.D. Discuss and take possible action to approve the out-of-state travel request for four Virginia Smith Elementary teachers to attend Elevate You Classroom conference in Dallas, TX on June 9-11, 2024.
The only cost to the district will be transportation. They are going to use a school vehicle.
A motion was made to approve the out-of-state travel request for four Virginia Smith Elementary teachers to attend Elevate You Classroom conference in Dallas, TX on June 9-11, 2024. This motion, made by Chris Monden and seconded by Mike Calhoun, passed.
Mike Calhoun: Yea

Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Trey Swan: Absent
Yea: 4, Nay: 0, Absent: 1

5.E. Discuss and take possible action to approve items as surplus for Virginia Smith Elementary.
Virginia Smith Elementary declared some desks, tables, chairs, and bulletin boards as surplus.
A motion was made to approve items as surplus at Virginia Smith Elementary. This motion, made by Chris Monden and seconded by Mike Calhoun, passed.

Mike Calhoun: Yea
Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Trey Swan: Absent
Yea: 4, Nay: 0, Absent: 1

5.F. Discuss and take possible action to purchase two 14-passenger buses and two 71-passenger buses.
A motion was made to purchase two 14-passenger buses and two 71-passenger buses. This motion, made by Mike Calhoun and seconded by Krista Harke, passed.

Mike Calhoun: Yea
Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Trey Swan: Absent
Yea: 4, Nay: 0, Absent: 1

5.G. Discuss and take possible action to purchase band equipment for Harrah Middle School and Harrah High School bands for the upcoming 2024-2025 school year.
John Sook submitted three bids for equipment. Edmond/Gilliam/Larsen had the lowest bid at $55,367.60.
A motion was made to purchase band equipment from Edmond/Gilliam/Larsen for Harrah Middle School and Harrah High School bands for the upcoming 2024-2025 school year. This motion, made by Krista Harke and seconded by Mike Calhoun, passed.

Mike Calhoun: Yea
Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Trey Swan: Absent
Yea: 4, Nay: 0, Absent: 1

5.H. Discuss and take possible action on mowing and grounds maintenance RFP and award the bid.
Central Lawns will mow all sites twice per month for seven months. The cost is $4,962.90 per mow. They will also spray for weeds and the district will purchase the chemicals.
A motion was made to award the mowing contract to... This motion, made by Chris Monden and seconded by Krista Harke, passed.

Mike Calhoun:	Yea
Krista Harke:	Yea
Kevin McBrayer:	Yea
Chris Monden:	Yea
Trey Swan:	Absent

Yea: 4, Nay: 0, Absent: 1

5.I. Vote to convene or not to convene into executive session pursuant to 25 O.S. Section 307 (B)(1) to discuss the employment of those employees listed on Exhibit A and B.
A motion was made not to enter into executive session. This motion, made by Mike Calhoun and seconded by Krista Harke, passed.

Mike Calhoun:	Yea
Krista Harke:	Yea
Kevin McBrayer:	Yea
Chris Monden:	Yea
Trey Swan:	Absent

Yea: 4, Nay: 0, Absent: 1

5.J. Acknowledge return to open session. Executive session compliance statement.

5.K. Discuss and take possible action to hire Brianna Godfrey as an adjunct Computer Science Principles teacher for the 2023-2024 school year and to re-hire administrators for the 2024-2025 school year as listed on Exhibit A.
A motion was made to hire Brianna Godfrey as an adjunct Computer Science Principles teacher for the 2023-2024 school year and to re-hire administrators for the 2024-2025 school year as listed on Exhibit A. This motion, made by Mike Calhoun and seconded by Chris Monden, passed.

Mike Calhoun:	Yea
Krista Harke:	Yea
Kevin McBrayer:	Yea
Chris Monden:	Yea
Trey Swan:	Absent

Yea: 4, Nay: 0, Absent: 1

5.L. Discuss and take possible action to employ support personnel and substitutes for the 2023-2024 school year as listed on Exhibit B.
A motion was made to employ support personnel and substitutes for the 2023-2024 school year as listed on Exhibit B. This motion, made by Krista Harke and seconded by Mike Calhoun, passed.

Mike Calhoun: Yea
Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Trey Swan: Absent
Yea: 4, Nay: 0, Absent: 1

6. New Business (Items not known at the time of Agenda preparation.)

7. Announcements

8. The Board will vote to adjourn.
The meeting adjourned at 8:59 p.m.
A motion was made to adjourn. This motion, made by Mike Calhoun and seconded by Chris Monden, passed.

Mike Calhoun: Yea
Krista Harke: Yea
Kevin McBrayer: Yea
Chris Monden: Yea
Trey Swan: Absent
Yea: 4, Nay: 0, Absent: 1

_Absent_____
Trey Swan, President

_____
Kevin McBrayer, Vice-President

_____
Krista Harke, Assistant Clerk

_____
Mike Calhoun, Member

_____
Chris Monden, Clerk

_____
Mr. Blessington, Superintendent

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA,
I, the undersigned Minutes Clerk, of the Board of Education of Harrah Public Schools District I-7, Oklahoma County, do hereby certify that prior to December 15 of last calendar year the date, time, and place of this regular meeting was filed in the offices of the County Clerk of Oklahoma County.
I also certify that at least 24 hours prior to this meeting, excluding Saturdays, Sundays and Holidays, notice of the date, time, place and agenda of this meeting was posted in prominent public view at the location of this meeting.

Witness my hand and seal of the school district this 6th day of March, 2024.
Harrah Public Schools

_____
Leslie Hobaugh, Minutes Clerk

EXECUTIVE SESSION
FEBRUARY 12, 2024
Exhibit A & B

2023-2024 SCHOOL YEAR **RECOMMENDATION ADJUNCT TEACHER**

Name	Position	Site
BRIANNA GODFREY	COMPUTER SCIENCE PRINCIPLES	HS

2023-2024 SCHOOL YEAR **RECOMMENDATION TO HIRE - SUPPORT**

Name	Position	Site
LAURA COOPER	PART-TIME HOUSEKEEPER	MS
BRIAN JONES	IT TECHNICIAN	DISTRICT
MAECI JOHNS	BUS MONITOR	BUS BARN

2023-2024 SCHOOL YEAR **RECOMMENDATION TO HIRE - SUBSTITUTES**

Name	Name
ANGIE BLANKENSHIP	BRADYDAWN BRACKETT
RYLEE CROSSLEY	KYLEE DELFS
PAMELA MATTHEWS	ADARA BLACK
ADALYN WINTERS	

2023-2024 SCHOOL YEAR **RESIGNATIONS - CERTIFIED AND SUPPORT**

Name	Position	Site
MICHELLE DEATON	INDIAN EDUCATION	RB
ISABELLA DEVANNEY	HOUSEKEEPER	MS

2024-2025 SCHOOL YEAR **RECOMMENDATION TO RE-HIRE**

Name	Position	Site
DAVID HAIRELL	PRINCIPAL	HS
BLAINE ATCHLEY	VICE-PRINCIPAL	HS
DANIEL MCCOMB	PRINCIPAL	MS
TIFFANY THOMPSON	VICE-PRICIPAL	MS
MIKE MCAFEE	PRINCIPAL	RB
SUSIE TERRELL	PRINCIPAL	CR
TIFFANI PATRICK	PRINCIPAL	VS
SHAWNA KEENE	SPECIAL SERVICES	
GUY WORTH	ATHLETIC DIRECTOR	

3B. General Fund #678 to #727, payroll #50320 to #50325, change orders and financial summary

3C. Building Fund #10 and financial summary

3D. Child Nutrition Fund change order and financial summary

3E. Activity Fund Summary Report, Activity Requests, and Transfer Requests

3F. Treasurer's Report

3G. Monthly Comparison Report

Harrah Public School

Purchase Order Register

Options: Year: 2023-2024, Fund: GEN FUND-FOR OP, Date Range: 2/1/2024 - 2/29/2024

PO No	Date	Vendor No	Vendor	Description	Amount
678	02/01/2024	13350	STONE SOLUTIONS LLC	GRANITE COUNTERTOPS - VOC FCS	5,000.00
679	02/01/2024	12416	AMAZON CAPITAL SERVICES	SUPPLIES - VOC FCS	79.76
680	02/01/2024	11418	FARRINGTON TOWING LLC	TOW BUS	697.25
681	02/05/2024	12373	CUMMINGS SOUTHERN PLAINS LLC	BUS 8 REPAIRS	443.29
682	02/05/2024	60	T W TIRE	TIRED BUS A3	1,185.28
683	02/05/2024	13351	UNITED ENGINES LLC	PARTS - BUS 2	33.00
684	02/05/2024	12416	AMAZON CAPITAL SERVICES	LIBRARY SUPPLIES - CR	1,371.50
685	02/05/2024	11576	PRO-ED, INC.	EXAM BOOKS -SS	89.00
686	02/05/2024	13305	TRAFERA	ACTIPANELS - RB	56,844.25
687	02/05/2024	13305	TRAFERA	ACTIVPANELS - CR	49,046.65
688	02/05/2024	12060	EDMOND/GILLIAM/LARSEN MUSIC INC	INSTRUMENTS - HS BAND	55,367.59
689	02/05/2024	208	ROSS TRANSPORTATION, INC.	DVR VIDEO - BUS 1	962.76
690	02/05/2024	209	HOOTEN OIL CO, INC	BULK DEF - BB	500.00
691	02/09/2024	13344	METCO	GEOTECH SERVICES - RB/HS/CR	17,710.00
692	02/09/2024	12853	CHROMEBOOKPARTS.com	BLANKET - REPAIRS	2,500.00
693	02/09/2024	188	CENTRAL OKLAHOMA WINNELSON	BLANKET - REPAIRS	2,500.00
694	02/09/2024	802	LIGHTSPEED TECHNOLOGIES, INC.	FLEXMIKE AND CHARGER	596.00
695	02/09/2024	13353	GREAT AMERICAN ECLIPSE	CLASS SUPPLIES - CR	821.25
696	02/12/2024	13354	ELEVATE YOUR CLASSROOM, LLC	REGISTRATION - ESSER III	1,400.00
697	02/12/2024	11248	RIDDELL ALL AMERICAN SPORTS CORP	RECONDITIONING AND NEW HELMETS - HS/MS	16,391.55
698	02/12/2024	48	APPLE INC	30 IPADS - CR	12,570.00
699	02/12/2024	11619	CDW GOVERNMENT	25 CHROMEBOOKS - CR	6,824.75
700	02/12/2024	12430	Heritage Chrystal Clean	PICK UP USED OIL	500.00
701	02/13/2024	13357	CSS LAWN CARE	DISTRICT LAWN SERVICES	69,480.00
702	02/13/2024	12856	UNITED SYSTEMS, INC	WIRELESS ACCESS POINTS	2,656.50
703	02/13/2024	208	ROSS TRANSPORTATION, INC.	2 14-PASSENGER/2 71-PASSENGER BUSES	421,294.00
704	02/13/2024	144	STAPLES BUSINESS ADVANTAGE	SUPPLIES	250.00
705	02/13/2024	13358	OKLA STATE REGENTS FOR HIGHER ED	2 REGISTRATION S - ESSER III	710.00
706	02/13/2024	12416	AMAZON CAPITAL SERVICES	OFFICE ITEMS CR	1,886.41
707	02/20/2024	12416	AMAZON CAPITAL SERVICES	IT SUPPLIES	730.00
708	02/20/2024	154	LOWE'S	FAUCET - VOC FCS	297.00
709	02/20/2024	12220	EXPLORE LEARNING	REFLEX MATH - TITLE I RB	3,295.00
710	02/20/2024	13357	CSS LAWN CARE	CHEMICALS - SPRAYING	1,500.00
711	02/20/2024	208	ROSS TRANSPORTATION, INC.	REPAIRS BUS 9	610.18
712	02/20/2024	70796	SHELBY S SHERRILL	REIMBURSE CDL	96.50
713	02/22/2024	12398	TOLLE TIME MAINT & CONST SVC LLC	AWNING - CR	13,100.00
714	02/22/2024	13198	IXL LEARNING	REGISTRATION - ESSER III	855.00
715	02/26/2024	12667	TRAFERA, LLC	2 ACTVE PANELS - SS	6,154.50
716	02/26/2024	13360	SCISSORTAIL LAND SURVEY LLC	TOPOGRAPHY SURVEY - CR/HS/RB	22,200.00
717	02/26/2024	70646	MAECI JODONNE JOHNS	BACKGROUND CHECK	58.25
718	02/26/2024	71011	KRISTIN E LEGER	BACKGROUND CHECK	58.25
719	02/26/2024	71009	CARRIE M DENNEY	BACKGROUND CHECK	58.25

Harrah Public School

Purchase Order Register

Options: Year: 2023-2024, Fund: GEN FUND-FOR OP, Date Range: 2/1/2024 - 2/29/2024

PO No	Date	Vendor No	Vendor	Description	Amount
720	02/26/2024	111	BSN SPORTS, LLC	NETTING SYSTEM - SOFTBALL/SOCCER	29,630.00
721	02/26/2024	378	BOONE AND BOONE CO INC	HEAT EXCHANGE BOILER	11,000.00
722	02/26/2024	9	SYLOGISTED, INC.	PROF DEV	448.70
723	02/28/2024	12630	BOB HOWARD PDC	BLANKET - PARTS	250.00
724	02/29/2024	13284	K & M WRECKING	DEMO OLD PRE K BLDG	9,900.00
725	02/29/2024	12416	AMAZON CAPITAL SERVICES	DESKS/CHAIRS - CR	2,903.69
726	02/29/2024	13362	G-FORCE	PARKING LOT STRIPING - CR	1,894.00
727	02/29/2024	70062	DARLA DEVINE	REFUND OVERPAYMENT	83.82
				Non-Payroll Total:	**$834,833.93**
				Payroll Total:	**$5,995.43**
				Report Total:	**$840,829.36**

Harrah Public School

Purchase Order Register

Options: Year: 2023-2024, Fund: GEN FUND-FOR OP, Date Range: 2/1/2024 - 2/29/2024, PO Range: 50320 - 50325

PO No	Date	Vendor No	Vendor	Description	Amount
50320	02/23/2024	71003	JUSTIN J KLAPPER	PAYROLL	1,705.61
50321	02/23/2024	71004	BRIAN D JONES	PAYROLL	2,540.54
50322	02/23/2024	71007	JACOBI L AMEND	PAYROLL	282.59
50323	02/23/2024	71001	ANGIE I BLANKENSHIP	PAYROLL	322.95
50324	02/23/2024	70989	SARA K WILLIAMS	PAYROLL	80.74
50325	02/29/2024	70868	MARLISE E CHANDLER	PAYROLL	1,063.00
				Non-Payroll Total:	**$0.00**
				Payroll Total:	**$5,995.43**
				Report Total:	**$5,995.43**

Harrah Public School

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 2/1/2024 - 2/29/2024, PO Range: 1 - 678, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
3	07/01/2023	175	OKLAHOMA NATURAL GAS COMPANY	BLANKET - NATURAL GAS	70.12
31	07/01/2023	214	JAMES SUPPLY LLC	BLANKET - SUPPLIES VOC	-5,300.00
74	07/01/2023	11972	GREEN'S PROPANE	BLANKET - PROPANE AG BARN	1,089.70
142	07/01/2023	488	AMERICAN PLANT PRODUCTS & SERVICES	PESTICIDES - VOC	-236.22
153	07/01/2023	12856	UNITED SYSTEMS, INC	PHONE SYSTEM - ESSER III	-14,776.95
192	07/01/2023	214	JAMES SUPPLY LLC	SHOP MATERIALS - VOC AG	-169.04
215	08/01/2023	70057	STEVE CUNNINGHAM	CDL RENEWAL	56.50
218	08/01/2023	12856	UNITED SYSTEMS, INC	PHONE REPAIRS	-3,760.00
279	08/16/2023	12416	AMAZON CAPITAL SERVICES	CLASS SUPPLIES - ALLRED	-72.58
335	08/24/2023	70943	JEREMY A JOHNS	CDL	-21.50
350	08/28/2023	12416	AMAZON CAPITAL SERVICES	CLASS SUPPLIES - C JOHNSON	-40.28
363	09/01/2023	12416	AMAZON CAPITAL SERVICES	CLASS SUPPLIES - SHEL CANTRELL	-21.58
364	09/01/2023	12416	AMAZON CAPITAL SERVICES	CLASS SUPPLIES - FLANDERS	-65.82
365	09/01/2023	12416	AMAZON CAPITAL SERVICES	CLASS SUPPLIES - GODFREY	-36.05
394	09/13/2023	12416	AMAZON CAPITAL SERVICES	CLASS SUPPLIES - MELOT	-20.48
399	09/14/2023	12853	CHROMEBOOKPARTS.com	BLANKET - REPAIRS	-21.85
423	09/19/2023	12416	AMAZON CAPITAL SERVICES	CLASS SUPPLIES - BRACKET	-45.01
432	09/22/2023	13355	EEI GROUP LLC	REPLACEMENT CONTROLLER - HS	31.58
434	09/25/2023	12416	AMAZON CAPITAL SERVICES	CLASS SUPPLIES - SHAY CANTRELL	-16.35
442	09/27/2023	12416	AMAZON CAPITAL SERVICES	CLASS SUPPLIESV - PERKINS	-40.63
450	09/27/2023	12416	AMAZON CAPITAL SERVICES	FOLDING TABLES	-20.00
456	10/02/2023	12416	AMAZON CAPITAL SERVICES	CLASS SUPPLIES - TURNER	-15.93
458	10/02/2023	12416	AMAZON CAPITAL SERVICES	CLASS SUPPLIES -A MARTIN	-17.83
484	10/10/2023	12416	AMAZON CAPITAL SERVICES	CLASS SUPPLIES - JEWELL	-64.14
539	11/06/2023	9	SYLOGISTED, INC.	W2/1095 FORMS	6.60
572	12/01/2023	12373	CUMMINGS SOUTHERN PLAINS LLC	REPAIRS - BUS 11	33.99
585	12/05/2023	13360	SCISSORTAIL LAND SURVEY LLC	SURVEY PARENT LOOP PROJECT	1,500.00
598	01/02/2024	12416	AMAZON CAPITAL SERVICES	AR INCENTIVES - CR READING SUFF	-9.04
609	01/03/2024	12853	CHROMEBOOKPARTS.com	BLANKET - REPAIRS	1,094.86
614	01/03/2024	12722	GOLIATH GRAPHICS LLC	WINDOW GRAPHICS - RB/MS/HS/ADMIN	800.00
629	01/09/2024	12416	AMAZON CAPITAL SERVICES	CLASS SUPPLIES - CR	-159.88
632	01/09/2024	11280	OKLAHOMA COUNTY FINANCE AUTHORITY	APPLICATION FEE	-134.80
642	01/12/2024	802	LIGHTSPEED TECHNOLOGIES, INC.	2 FLEXMIKES - ESSER III VS	-625.00
645	01/12/2024	12416	AMAZON CAPITAL SERVICES	SUPPLIES - READING SUFFB VS	-0.94
663	01/25/2024	12416	AMAZON CAPITAL SERVICES	CLASS MATERIALS - VOC BUS ED	-0.04
665	01/25/2024	12416	AMAZON CAPITAL SERVICES	CLASS SUPPLIES - CR	-78.00
674	01/26/2024	12667	TRAFERA, LLC	SOCCER PROMETHEAN ACTIVE PANEL	1,126.00
676	01/29/2024	12416	AMAZON CAPITAL SERVICES	DRY ERASE BOARDS - HS	420.00

Harrah Public School

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 2/1/2024 - 2/29/2024, PO Range: 1 - 678, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
				Non-Payroll Total:	**($19,540.59)**
				Payroll Total:	**$0.00**
				Report Total:	**($19,540.59)**

Harrah Public School

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 2/1/2024 - 2/29/2024, PO Range: 50000 - 50319, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
50001	07/01/2023	70526	TIFFANY A. THOMPSON	PAYROLL	1,731.99
50005	07/01/2023	70514	MICHAEL G MCAFEE	PAYROLL	286.77
50007	07/01/2023	70091	DAVID HAIRELL	PAYROLL	-183.57
50009	07/01/2023	70737	RICHARD W HALBROOKS	PAYROLL	-12,547.10
50019	07/01/2023	70110	PHILLIP HOGUE	PAYROLL	738.46
50021	07/01/2023	70244	DELBERT WINSTEAD	PAYROLL	2,187.71
50022	07/11/2023	70911	ISABELLE INMAN	PAYROLL	752.35
50023	07/11/2023	70066	DAVID DREW	PAYROLL	1,040.57
50028	07/25/2023	70907	NATHANIEL C GLIDEWELL	PAYROLL	1,450.00
50037	07/25/2023	70910	ISAIAH E MATTHEWS	PAYROLL	120.98
50042	07/25/2023	70538	PAMELA J MATTHEWS	PAYROLL	128.78
50049	07/25/2023	70225	SHAYNE TURNER	PAYROLL	1,047.06
50051	07/26/2023	70153	RAYMOND P MAULL	PAYROLL	0.01
50052	07/26/2023	70228	TERESA WALKER	PAYROLL	118.29
50058	07/26/2023	70693	CODY L ROBINSON	PAYROLL	123.98
50066	07/26/2023	70691	KIDD C GOMEZ	PAYROLL	0.10
50070	08/24/2023	70030	HEATHER CALDWELL	PAYROLL	1,454.93
50073	08/24/2023	70057	STEVE CUNNINGHAM	PAYROLL	990.79
50074	08/24/2023	70072	BRANDY EVANS	PAYROLL	953.82
50077	08/24/2023	70016	RENEE BLESSINGTON	PAYROLL	903.43
50079	08/24/2023	70052	REGINA COTTER	PAYROLL	1,125.88
50080	08/24/2023	70037	SHAY CANTRELL	PAYROLL	1,412.92
50085	08/24/2023	70067	NANCY DREW	PAYROLL	1.89
50094	08/24/2023	70987	ALEXIS M ALLEN	PAYROLL	752.35
50095	08/24/2023	70986	JAY LESSEIG	PAYROLL	-30,333.77
50100	08/24/2023	70126	KERI SWYDEN	PAYROLL	804.04
50106	08/24/2023	70171	BREANNON NEARY	PAYROLL	33.60
50112	08/24/2023	70094	JUSTIN HARKEY	PAYROLL	2,342.96
50114	08/24/2023	70154	SHANNON MCCROSKEY	PAYROLL	403.28
50115	08/24/2023	70092	KATY HAIRELL	PAYROLL	-117.66
50116	08/24/2023	70155	IVA ADAMS-MENAKER	PAYROLL	5,382.50
50120	08/24/2023	70242	TERESA WININGS	PAYROLL	1,728.68
50125	08/24/2023	70221	LUCY THOMPSON	PAYROLL	-133.54
50126	08/24/2023	70207	ROSEANN SHIMANEK	PAYROLL	1,967.96
50127	08/24/2023	70200	ANNETTE ROPP-MARTIN	PAYROLL	33.60
50130	08/24/2023	70268	TOYIE J DIX	PAYROLL	-13.10
50137	08/24/2023	70309	WENDI NICOLE WILKINS	PAYROLL	201.85
50138	08/24/2023	70422	LAURA D PARSONS	PAYROLL	42.00
50140	08/24/2023	70351	JANET MUMFORD	PAYROLL	-123.87
50149	08/24/2023	70482	SARAH J MCLAUGHLIN	PAYROLL	1,493.05
50152	08/24/2023	70575	SHELLY R CANTRELL	PAYROLL	131.22
50155	08/24/2023	70625	JESSICA D MAIN	PAYROLL	374.88
50156	08/24/2023	70597	AMANDA E WING	PAYROLL	60.91
50157	08/24/2023	70559	KASEY J DEARMAN	PAYROLL	-229.27
50158	08/24/2023	70560	DANA M CUNNINGHAM	PAYROLL	1,484.30

Harrah Public School

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 2/1/2024 - 2/29/2024, PO Range: 50000 - 50319, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
50162	08/24/2023	70612	ANGELLA R DUSHACK	PAYROLL	-9.09
50166	08/24/2023	70700	LAUREN A SADBERRY	PAYROLL	571.30
50176	08/24/2023	70663	SHELBY C GIBSON	PAYROLL	2.17
50177	08/24/2023	70667	JO A PERDUE	PAYROLL	131.22
50178	08/24/2023	70668	REECHIA B PHILLIPS	PAYROLL	25.08
50180	08/24/2023	70696	MICHELE R DEATON	PAYROLL	-13,877.37
50191	08/24/2023	70745	RACHEL L GALVAN	PAYROLL	-36,728.96
50194	08/24/2023	70767	VICKIE L HEATH	PAYROLL	161.48
50195	08/24/2023	70769	MADISON L ROBINSON	PAYROLL	752.35
50201	08/24/2023	70903	AYMEE I EASTER	PAYROLL	-293.25
50202	08/24/2023	70866	KETTY C LOUDENSLAGER	PAYROLL	752.35
50205	08/24/2023	70918	ASHLEY R SHERRILL	PAYROLL	43.74
50207	08/24/2023	70880	TASHA R HARRIS	PAYROLL	414.28
50209	08/24/2023	70892	MANDY C TSENG-HACKER	PAYROLL	-10,763.44
50213	08/24/2023	70875	CALEB L SANDERSON	PAYROLL	122.17
50218	08/24/2023	70939	SHEILA M BROWN	PAYROLL	5,382.50
50224	08/24/2023	70922	LISA R RICHTER	PAYROLL	-7.11
50228	08/24/2023	70942	SAMANTHA PA HOSKINSON	PAYROLL	752.35
50229	08/24/2023	70943	JEREMY A JOHNS	PAYROLL	783.16
50230	08/24/2023	70946	LISA L JONES	PAYROLL	196.82
50231	08/24/2023	70947	ADRIENNE E WOOTTEN	PAYROLL	247.15
50238	08/24/2023	70956	LYNSEY A WEST	PAYROLL	804.83
50239	08/24/2023	70957	KYLER BRACKETT	PAYROLL	216.18
50241	08/24/2023	70955	SHALY N PENNEL	PAYROLL	406.62
50252	08/25/2023	70949	COURTNEY L COHEN	PAYROLL	1,647.05
50256	08/28/2023	70896	RICKY J BLIEK	PAYROLL	322.95
50260	09/15/2023	70972	JACOB C SKORKOWSKY	PAYROLL	21.85
50261	09/19/2023	70970	ADAM G GRUDOWSKI	PAYROLL	160.96
50262	09/19/2023	70968	HALEY M WHITE	PAYROLL	118.63
50263	09/25/2023	70891	SHAUNA S MOORE	PAYROLL	121.11
50267	09/25/2023	13035	MORGAN Q ARNOLD	PAYROLL	161.48
50268	09/25/2023	13088	RANDI BAKER	PAYROLL	1,006.53
50269	09/25/2023	70777	DANNY J HOOVER	PAYROLL	968.85
50270	09/25/2023	70713	ESTELA R CAMPBELL	PAYROLL	1,555.54
50271	09/25/2023	70592	JESSI R BRIDGEMAN	PAYROLL	457.51
50272	09/25/2023	70280	KIMBERLY A WINTER	PAYROLL	640.52
50273	09/25/2023	70054	ANITA CRAIGER	PAYROLL	699.90
50274	09/25/2023	70620	LACEY M AGUILAR	PAYROLL	847.75
50276	09/25/2023	70461	AUBRIE E EAGER	PAYROLL	165.25
50278	09/25/2023	70596	LEE ANN HESS	PAYROLL	624.16
50280	09/25/2023	70041	KRISTI CHAMBERS	PAYROLL	2,332.88
50281	09/25/2023	70114	TERI HUDSPETH	PAYROLL	553.46
50283	10/18/2023	70980	ISABELLA M DEVANNEY	PAYROLL	221.76
50285	10/25/2023	13096	LEAH M LUNSFORD	PAYROLL	80.74
50288	10/25/2023	70976	LARRY R BLAND	PAYROLL	823.52

Harrah Public School

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 2/1/2024 - 2/29/2024, PO Range: 50000 - 50319, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
50292	10/25/2023	70113	CLAIRE J HONEA	PAYROLL	322.95
50293	10/25/2023	70971	MAVERICK D WALKER	PAYROLL	121.84
50294	10/25/2023	70974	LAYCE A POSTON	PAYROLL	768.79
50296	11/17/2023	70985	JENNIFER L ADAMS	PAYROLL	740.90
50297	11/17/2023	70828	ASHLEE T WELCH	PAYROLL	161.48
50300	11/17/2023	70979	KRISTIN COSTILLA	PAYROLL	484.43
50301	11/17/2023	70975	KAYLA D MARTIN	PAYROLL	403.69
50302	11/17/2023	70615	MEGAN N SHINN	PAYROLL	565.16
50305	11/17/2023	70895	Colby Lynn Lemaster	PAYROLL	284.88
50308	12/15/2023	70982	STACY L SAMPLE	PAYROLL	646.22
50312	12/15/2023	70999	RACHEL M HASKINS	PAYROLL	363.32
50313	01/24/2024	71000	HEAVEN P HOWARD- MILES	PAYROLL	-50.54
50314	01/25/2024	70995	KAYLA L HOWELL	PAYROLL	378.82
50316	01/26/2024	70991	JAMI BOHON	PAYROLL	968.85
50317	01/26/2024	70993	KALLIE C CARTWRIGHT	PAYROLL	444.06
50318	01/26/2024	71002	CASEY J ANGLE	PAYROLL	1,211.06
50319	01/26/2024	70458	JAIDYN J HIGHTOWER	PAYROLL	199.02
				Non-Payroll Total:	**$0.00**
				Payroll Total:	**($38,240.13)**
				Report Total:	**($38,240.13)**

Harrah Public School

Budget Analysis

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Print Detail: False

Classification	Appropriation	Encumbered	Paid	Encumbered Balance	Unencumbered Balance	% Enc Budget
2023-2024						
Fund - 11 GEN FUND-FOR OP						
1000 INSTRUCTION	16,145,167.51	11,253,561.80	6,774,019.32	4,479,542.48	4,891,605.71	69.70%
2120 GUIDANCE SERVICES	611,259.35	562,614.38	334,995.01	227,619.37	48,644.97	92.04%
2132 MEDICAL SERVICES BOLD	5,500.00	450.00	270.00	180.00	5,050.00	8.18%
2135 P/T AND O/T BOLD	167,000.00	73,755.00	37,310.00	36,445.00	93,245.00	44.16%
2140 PSYCHOLOGY SERVICES	106,872.21	45,725.00	9,810.00	35,915.00	61,147.21	42.78%
2152 Speech Path Svc BOLD	300,000.00	297,200.73	206,575.14	90,625.59	2,799.27	99.07%
2170 PHYSICAL THERAPY BOLD	14,000.00	3,981.25	2,210.00	1,771.25	10,018.75	28.44%
2194 PARENT ADVISORY BOLD	6,800.00	2,774.32	2,774.32	0.00	4,025.68	40.80%
2199 OTHER SUPPORT SERVICE BOLD	208,220.00	206,299.46	109,288.53	97,010.93	1,920.54	99.08%
2213 INST STAFF TRAINING SVC BOLD	237,021.71	124,740.84	72,677.35	52,063.49	112,280.87	52.63%
2220 LIBRARY/MEDIA SERVICES BOLD	457,000.00	425,058.00	255,612.56	169,445.44	31,942.00	93.01%
2240 ACADEMIC STUDENT ACH BOLD	70,000.00	36,968.00	36,968.00	0.00	33,032.00	52.81%
2312 BD CLK DP CLK MI CLK BOLD	2,500.00	2,361.04	1,580.72	780.32	138.96	94.44%
2313 BD TREASURER SVC BOLD	13,950.00	13,950.00	9,550.00	4,400.00	0.00	100.00%
2314 ELECTION SVC BOLD	10,000.00	8,392.43	8,392.43	0.00	1,607.57	83.92%
2317 LEGAL SERVICES BOLD	3,500.00	2,500.00	1,184.00	1,316.00	1,000.00	71.43%
2318 AUDIT SVC BOLD	13,000.00	13,000.00	13,000.00	0.00	0.00	100.00%
2319 OTH BOE SVC BOLD	100,000.00	11,549.00	6,549.00	5,000.00	88,451.00	11.55%
2321 OFFice OF SUPT SVC BOLD	235,000.00	222,639.17	161,671.70	60,967.47	12,360.83	94.74%
2330 ST AND FED RELATIONS BOLD	158,000.00	121,920.70	81,635.47	40,285.23	36,079.30	77.17%
2410 OFFICE OF PRINCIPAL SVC BOLD	1,030,000.00	1,015,026.03	668,241.40	346,784.63	14,973.97	98.55%
2490 OTH SUPP SVC SCH ADM BOLD	164,000.00	110,402.87	62,476.28	47,926.59	53,597.13	67.32%
2511 BUSINESS OFFICE BOLD	180,000.00	177,475.46	121,116.66	56,358.80	2,524.54	98.60%
2518 TAX ASSESSMENT BOLD	41,000.00	40,763.87	40,763.87	0.00	236.13	99.42%
2573 INSERVICE TRAINING BOLD	26,261.36	5,899.10	5,650.10	249.00	20,362.26	22.46%
2574 HEALTH SERVICES BOLD	5,000.00	4,215.00	3,130.00	1,085.00	785.00	84.30%
2580 ADMIN TECH SERVICES BOLD	174,060.41	103,569.40	76,054.55	27,514.85	70,491.01	59.50%
2620 OP OF BLDG SVC BOLD	1,784,500.00	1,782,423.18	1,177,794.95	604,628.23	2,076.82	99.88%
2630 CARE & UPKP OF GRD BOLD	107,000.00	94,172.81	56,003.74	38,169.07	12,827.19	88.01%
2640 CARE & UPKP OF EQUIP BOLD	500.00	250.00	250.00	0.00	250.00	50.00%
2650 VEH OP & MAINT SVC BOLD	105,000.00	100,451.46	100,451.46	0.00	4,548.54	95.67%
2660 SECURITY SVC BOLD	92,000.00	77,990.00	63,041.02	14,948.98	14,010.00	84.77%
2670 SAFETY BOLD	28,271.65	892.37	892.37	0.00	27,379.28	3.16%
2720 VEH OP SVC BOLD	740,000.00	730,814.49	227,950.04	502,864.45	9,185.51	98.76%
2730 MONITORING SVC BOLD	49,500.00	49,165.55	47,467.89	1,697.66	334.45	99.32%
2740 VEH SVC & MAINT SVC BOLD	352,000.00	251,178.72	167,090.64	84,088.08	100,821.28	71.36%
3120 FOOD PR DISP SVC BOLD	1,000.00	757.06	757.06	0.00	242.94	75.71%
4620 All OTHER NEW CONSTRUCTION	25,000.00	24,640.00	6,930.00	17,710.00	360.00	98.56%
4720 ALL OTHER BLDG IMPROVEMENTS	99,500.00	91,255.00	69,055.00	22,200.00	8,245.00	91.71%
5600 CORRECTING ENTRY BOLD	1,582.86	1,582.86	1,582.86	0.00	0.00	100.00%
Total Fund - 11 GEN FUND-FOR OP	**$23,870,967.06**	**$18,092,366.35**	**$11,022,773.44**	**$7,069,592.91**	**$5,778,600.71**	**75.79 %**

Harrah Public School

Purchase Order Register

Options: Year: 2023-2024, Fund: Building, Date Range: 2/1/2024 - 2/29/2024

PO No	Date	Vendor No	Vendor	Description	Amount
10	02/01/2024	2275	UNIVERSAL ROOFING & SHEET METAL	MIDDLE SCHOOL, ROOF	1,217,951.89
				Non-Payroll Total:	**$1,217,951.89**
				Payroll Total:	**$0.00**
				Report Total:	**$1,217,951.89**

Harrah Public School

Budget Analysis

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Print Detail: False

Classification	Appropriation	Encumbered	Paid	Encumbered Balance	Unencumbered Balance	% Enc Budget
2023-2024						
Fund - 21 Building						
2620 OP OF BLDG SVC BOLD	2,800,000.00	87,223.95	85,043.95	2,180.00	2,712,776.05	3.12%
4720 ALL OTHER BLDG IMPROVEMENTS	2,267,639.45	2,198,865.02	765,610.42	1,433,254.60	68,774.43	96.97%
Total Fund - 21 Building	**$5,067,639.45**	**$2,286,088.97**	**$850,654.37**	**$1,435,434.60**	**$2,781,550.48**	**45.11 %**
Total 2023-2024	**$5,067,639.45**	**$2,286,088.97**	**$850,654.37**	**$1,435,434.60**	**$2,781,550.48**	**45.11 %**
Report Total	**$5,067,639.45**	**$2,286,088.97**	**$850,654.37**	**$1,435,434.60**	**$2,781,550.48**	**45.11 %**

Harrah Public School

Change Order Listing

Options: Fund: CHILD NUTRITION, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 2/1/2024 - 2/29/2024, PO Range: 1 - 99999, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
5	07/01/2023	1067	OKLAHOMA DEPT OF HUMAN SERVICES	COMMODITIES	237.35
				Non-Payroll Total:	**$237.35**
				Payroll Total:	**$0.00**
				Report Total:	**$237.35**

Harrah Public School

Budget Analysis

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Print Detail: False

Classification	Appropriation	Encumbered	Paid	Encumbered Balance	Unencumbered Balance	% Enc Budget
2023-2024						
Fund - 22 CHILD NUTRITION						
3120 FOOD PR DISP SVC BOLD	84,700.00	84,689.47	51,114.30	33,575.17	10.53	99.99%
3140 OTH DIR OR REL CNP BOLD	1,025,293.17	91,779.30	58,303.72	33,475.58	933,513.87	8.95%
3150 FOOD AND MILK STUDENT BOLD	592,270.00	590,000.00	544,678.49	45,321.51	2,270.00	99.62%
3160 NON REIMB SVC BOLD	380.00	285.00	0.00	285.00	95.00	75.00%
5200 FUND TRANSFERS BOLD	350.00	350.00	350.00	0.00	0.00	100.00%
Total Fund - 22 CHILD NUTRITION	**$1,702,993.17**	**$767,103.77**	**$654,446.51**	**$112,657.26**	**$935,889.40**	**45.04 %**
Total 2023-2024	**$1,702,993.17**	**$767,103.77**	**$654,446.51**	**$112,657.26**	**$935,889.40**	**45.04 %**
Report Total	**$1,702,993.17**	**$767,103.77**	**$654,446.51**	**$112,657.26**	**$935,889.40**	**45.04 %**

Harrah Public School

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 2/1/2024 - 2/29/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 ADMINISTRATION	$78,606.54	$2,762.00	$0.00	$109.92	$81,258.62	$243.82	$81,014.80
802 CLEARING	$30,209.88	$557.00	$348.79	$0.00	$31,115.67	$0.00	$31,115.67
804 HEEF GRANT	$1,382.64	$0.00	$0.00	$0.00	$1,382.64	$0.00	$1,382.64
805 INDIAN CLUB	$619.89	$0.00	$0.00	$0.00	$619.89	$0.00	$619.89
812 HS FOOTBALL (SUB)	$80.07	$0.00	$0.00	$0.00	$80.07	$0.00	$80.07
813 HS BOY'S BASKETBALL (SUB)	$4,824.45	$113.00	$0.00	$70.79	$4,866.66	$0.00	$4,866.66
814 HS WRESTLING (SUB)	$1,590.94	$0.00	$0.00	$125.00	$1,465.94	$0.00	$1,465.94
815 HS BASEBALL (SUB)	$4,982.34	$0.00	$0.00	$0.00	$4,982.34	$0.00	$4,982.34
817 HS TENNIS (SUB)	$3,882.50	$0.00	$0.00	$0.00	$3,882.50	$0.00	$3,882.50
818 HS SOFTBALL (SUB)	$2,522.09	$0.00	$0.00	$0.00	$2,522.09	$0.00	$2,522.09
819 HS GIRL'S BASKETBALL (SUB)	$8,679.41	$248.02	$0.00	$2,871.40	$6,056.03	$0.00	$6,056.03
820 HS ANNUAL	$2,972.60	$0.00	$0.00	$0.00	$2,972.60	$0.00	$2,972.60
821 HS ATHLETICS	$41,012.75	$5,440.50	$0.00	$5,476.45	$40,976.80	$0.00	$40,976.80
822 HS SPORTS SCHEDULES	$190.03	$0.00	$0.00	$0.00	$190.03	$0.00	$190.03
826 HS VOCAL MUSIC	$456.66	$0.00	$0.00	$0.00	$456.66	$0.00	$456.66
827 HS CONCESSION	$26,459.44	$3,645.38	$0.00	$1,849.48	$28,255.34	$2,346.06	$25,909.28
828 HS BAND (SUB)	$6,647.47	$3,746.00	$0.00	$3,311.02	$7,082.45	$0.00	$7,082.45
829 HS FFA	$23,375.60	$7,836.66	$0.00	$5,458.00	$25,754.26	$0.00	$25,754.26
830 HS FCCLA	$1,459.60	$0.00	$0.00	$26.01	$1,433.59	$0.00	$1,433.59
831 HS POM	$1,025.26	$0.00	$0.00	$0.00	$1,025.26	$0.00	$1,025.26
832 HS HARRAH QTRBACK CLUB	$1,100.00	$0.00	$0.00	$0.00	$1,100.00	$0.00	$1,100.00
833 HS LIBRARY	$382.40	$0.00	$0.00	$0.00	$382.40	$0.00	$382.40
834 HS NAT'L HONOR SOCIETY	$180.90	$100.00	$0.00	$180.00	$100.90	$0.00	$100.90
835 HS TAKEDOWN CLUB	$2,271.49	$0.00	$0.00	$0.00	$2,271.49	$0.00	$2,271.49
836 HS HOMERUN BOOSTER CLUB	$1,922.19	$0.00	$0.00	$89.90	$1,832.29	$0.00	$1,832.29
837 HARRAH ARTS & GRAPHICS	$1,705.22	$0.00	$0.00	$0.00	$1,705.22	$0.00	$1,705.22
839 HS SPECIAL	$8,654.20	$997.00	$0.00	$3,610.64	$6,040.56	$2,939.28	$3,101.28
840 HS SPEECH	$281.61	$0.00	$0.00	$0.00	$281.61	$0.00	$281.61
841 HS STUDENT COUNCIL	$1,133.02	$314.00	$0.00	$102.76	$1,344.26	$0.00	$1,344.26
842 HS COUNSELORS	$5,353.94	$0.00	$0.00	$0.00	$5,353.94	$0.00	$5,353.94
843 HS BPA	$561.40	$0.00	$0.00	$0.00	$561.40	$0.00	$561.40
844 HS FOREIGN LANGUAGE	$1,055.79	$0.00	$0.00	$56.40	$999.39	$0.00	$999.39
845 HS CHEER (SUB)	$3,758.82	$0.00	$0.00	$85.00	$3,673.82	$0.00	$3,673.82
846 HS SWIM (SUB)	$1,201.74	$1,000.00	$0.00	$0.00	$2,201.74	$0.00	$2,201.74
847 HS ART	$1,192.65	$0.00	$0.00	$489.45	$703.20	$0.00	$703.20
848 HS FCA	$174.71	$0.00	$0.00	$0.00	$174.71	$0.00	$174.71
849 HS TRACK	$5,370.20	$405.20	$0.00	$2,559.54	$3,215.86	$0.00	$3,215.86
850 HS TENNIS BOOSTER	$499.14	$0.00	$0.00	$0.00	$499.14	$0.00	$499.14
851 HS CLASS OF 2024	$6,018.91	$0.00	$0.00	$0.00	$6,018.91	$0.00	$6,018.91
852 HS CLASS OF 2023	$2,350.78	$0.00	$0.00	$0.00	$2,350.78	$0.00	$2,350.78
853 HS CLASS OF 2027	$1,438.00	$125.00	$0.00	$0.00	$1,563.00	$0.00	$1,563.00
854 HS CLASS OF 2025	$6,103.55	$2,375.00	$0.00	$610.00	$7,868.55	$0.00	$7,868.55
855 HS BAND BOOSTER	$971.35	$0.00	$0.00	$828.54	$142.81	$0.00	$142.81
856 HS SAP	$63.81	$0.00	$0.00	$0.00	$63.81	$0.00	$63.81
857 HS KICKERS BOOSTER CLUB	$4,988.96	$1,601.00	$0.00	$2,369.54	$4,220.42	$0.00	$4,220.42
858 HS SOFTBALL BOOSTER	$1,025.00	$0.00	$0.00	$0.00	$1,025.00	$0.00	$1,025.00
859 HS SWIM BOOSTER CLUB	$7,679.85	$0.00	$0.00	$894.02	$6,785.83	$0.00	$6,785.83
860 HS GOLF (SUB)	$349.47	$0.00	$0.00	$0.00	$349.47	$0.00	$349.47
862 HS HARRAH TIP-IN CLUB	$2,034.12	$1,197.68	$0.00	$445.68	$2,786.12	$0.00	$2,786.12
865 HS CROSS COUNTRY	$654.41	$0.00	$0.00	$0.00	$654.41	$0.00	$654.41
867 HS NEWSPAPER	$253.33	$0.00	$0.00	$0.00	$253.33	$0.00	$253.33
868 HS CHEMISTRY CLUB	$301.35	$88.50	$0.00	$0.00	$389.85	$0.00	$389.85
870 HS SOCCER (SUB)	$8,975.66	$10,410.00	$0.00	$7,053.56	$12,332.10	$0.00	$12,332.10
871 HS GOLF	$1,173.22	$0.00	$0.00	$0.00	$1,173.22	$0.00	$1,173.22
872 HS PLAY PRODUCTION	$1,647.52	$0.00	$0.00	$0.00	$1,647.52	$0.00	$1,647.52
873 HS CLASS OF 2026	$1,743.00	$445.00	$0.00	$0.00	$2,188.00	$0.00	$2,188.00
874 HS SOCIAL COMMITTEE	$889.20	$0.00	$0.00	$0.00	$889.20	$0.00	$889.20

Harrah Public School

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 2/1/2024 - 2/29/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
876 HS PARTNER'S CLUB	$6,059.89	$0.00	$0.00	$0.00	$6,059.89	$0.00	$6,059.89
877 HS LEO CLUB	$1,242.57	$0.00	$0.00	$0.00	$1,242.57	$0.00	$1,242.57
880 MS SOCIAL COMMITTEE	$603.40	$0.00	$0.00	$0.00	$603.40	$0.00	$603.40
881 MS SPECIAL	$1,656.22	$0.00	$0.00	$115.63	$1,540.59	$0.00	$1,540.59
882 MS ATHLETICS	$30,019.88	$4,242.92	($180.85)	$3,483.46	$30,598.49	$5,531.68	$25,066.81
883 MS BAND	$140.58	$0.00	$0.00	$0.00	$140.58	$0.00	$140.58
884 MS SPECIAL II	$3,141.87	$238.50	$0.00	$0.00	$3,380.37	$0.00	$3,380.37
886 MS STUDENT COUNCIL	$3,252.51	$827.00	$0.00	$375.54	$3,703.97	$0.00	$3,703.97
887 MS VOCAL MUSIC	$852.52	$349.00	$0.00	$267.13	$934.39	$0.00	$934.39
888 MS LIBRARY	$563.49	$0.00	$0.00	$0.00	$563.49	$0.00	$563.49
889 MS READING/LANGUAGE ARTS	$4,777.73	$0.00	$0.00	$72.11	$4,705.62	$0.00	$4,705.62
891 MS NJHS	$1,118.15	$0.00	$0.00	$0.00	$1,118.15	$0.00	$1,118.15
892 MS CHEERLEADERS	$2,857.57	$0.00	$0.00	$0.00	$2,857.57	$0.00	$2,857.57
893 MS FCA	$300.43	$0.00	$0.00	$0.00	$300.43	$0.00	$300.43
894 MS YEARBOOK	$4,398.07	$0.00	$0.00	$0.00	$4,398.07	$0.00	$4,398.07
895 MS ART CLUB	$22.07	$0.00	$0.00	$0.00	$22.07	$0.00	$22.07
896 MS SAP	$10,936.99	$716.50	$0.00	$0.00	$11,653.49	$0.00	$11,653.49
897 MS STEM	$847.93	$0.00	$0.00	$0.00	$847.93	$0.00	$847.93
898 MS ACAD TEAM	$2,244.90	$0.00	$0.00	$0.00	$2,244.90	$0.00	$2,244.90
922 RB SCHOOL STORE	$4,262.44	$475.12	$0.00	$134.58	$4,602.98	$0.00	$4,602.98
924 RB SOCIAL COMMITTEE	$561.59	$0.00	$0.00	$40.46	$521.13	$0.00	$521.13
925 RB MEDIA	$3,426.19	$2,784.88	$0.00	$163.26	$6,047.81	$0.00	$6,047.81
926 RB SPECIAL	$11,646.44	$82.26	$0.00	$848.12	$10,880.58	$0.00	$10,880.58
928 RB GENERAL MUSIC	$9,628.11	$3,125.42	$0.00	$717.72	$12,035.81	$0.00	$12,035.81
929 RB PHYSICAL ED.	$8,719.12	$0.00	$0.00	$76.49	$8,642.63	$0.00	$8,642.63
930 CR FACULTY SOCIAL COMMITTEE	$747.40	$79.09	$0.00	$0.00	$826.49	$0.00	$826.49
931 CR SPECIAL	$19,941.93	$2,352.00	($167.94)	$1,557.69	$20,568.30	$0.00	$20,568.30
932 CR ELEM II	$196.13	$0.00	$0.00	$0.00	$196.13	$0.00	$196.13
933 CR MEDIA	$4,139.43	$559.36	$0.00	$0.00	$4,698.79	$0.00	$4,698.79
935 CR YEARBOOK	$3,529.79	$0.00	$0.00	$0.00	$3,529.79	$0.00	$3,529.79
941 VS GRANTS	$53.01	$0.00	$0.00	$0.00	$53.01	$0.00	$53.01
942 VS MEDIA	$6,983.08	$0.00	$0.00	$767.71	$6,215.37	$0.00	$6,215.37
943 VS SPECIAL	$13,168.69	$491.07	$0.00	$207.34	$13,452.42	$0.00	$13,452.42
944 VS SOCIAL COMMITTEE	$1,014.72	$95.00	$0.00	$155.83	$953.89	$0.00	$953.89
Total	**$489,495.91**	**$59,825.06**	**$0.00**	**$47,656.17**	**$501,664.80**	**$11,060.84**	**$490,603.96**

Resolution

WHEREAS, The Board of Education may direct by written resolution that any balance in excess of the amount needed to fulfill the function or purpose for which an activity account was established, may be transferred to another activity account by the Activity Fund Custodian (70 O.S. 5-129); and WHEREAS, the Board of Education finds the following activity accounts have an excess of the amount of money needed to fulfill the function or purpose; BE IT THEREFORE RESOLVED that the Board of Education hereby directs by this written resolution that the following amounts be transferred by the Activity Fund Custodian into the following account.

TRANSFER REQUESTS
ACTIVITY FUND
MARCH 11TH, 2024

FROM:	TO:	AMOUNT
821 HS ATHLETICS	802 CLEARING - NANCY DREW	$684.65
REASON:	GATE WORKER - HS BASKETBALL/WRESTLING	
821 HS ATHLETICS	802 CLEARING - LUCY THOMPSON	374.62
REASON:	GATE WORKER - HS BASKETBALL/WRESTLING/SWIM	
821 HS ATHLETICS	836 HS HOMERUN BOOSTER CLUB	960.00
REASON:	BASKETBALL/WRESTLING GYM CLEANUP/2023-2024 SEASON	
839 HS SPECIAL	834 HS NHS	499.50
REASON:	NHS HONOR CORDS - GOLD	

Adopted this 11th day of MARCH, 2024

_____ _____

Board President Board Clerk

I-7, Harrah Public Schools
All Appropriated Funds
Treasurer's Activity
7-1-23 to 2-29-24

ASSETS	Beginning Balance	Deposits	Net Transfers	Disbursements	Ending Balance
Sooner State Bank					
Checking	10,582,303.87	4,344,248.91		657,239.68	14,269,313.10
First National Bank					
Checking	4,679,439.57	16,787,404.01	(659.29)	15,733,460.58	5,732,723.71
MMA Account	782,821.71	15,361.48			798,183.19
Deposit in transit		642.00			642.00
OTRS - Reversing entry		(266.13)		(266.13)	0.00
Bank service charges - reversed		(317.29)	317.29		0.00
Receivable - due from PayPal		22,879.67			22,879.67
Receivable - due from Nearpod		(3,800.00)		(3,800.00)	0.00
Fiscal Agent - Sinking Fund					0.00
Total Assets	16,044,565.15	21,166,152.65	(342.00)	16,386,634.13	20,823,741.67
FUND SUMMARY					
General Fund					
2023-24 FY		12,716,485.66	6,619,296.90	10,903,041.67	8,432,740.89
2022-23 FY	9,236,892.21		(6,619,296.90)	2,460,995.00	156,600.31
Total General Fund	9,236,892.21	12,716,485.66	0.00	13,364,036.67	8,589,341.20
Building Fund					
2023-24 FY		2,119,233.55	4,591,665.37	838,176.71	5,872,722.21
2022-23 FY	5,861,339.40		(4,592,007.37)	1,078,154.92	191,177.11
Total Building Fund	5,861,339.40	2,119,233.55	(342.00)	1,916,331.63	6,063,899.32
Child Nutrition Fund					
2023-24 FY		824,645.71	761,720.20	653,156.70	933,209.21
2022-23 FY	860,795.39		(761,720.20)	83,676.72	15,398.47
Total CNP Fund	860,795.39	824,645.71	0.00	736,833.42	948,607.68
Building Bond Funds					
2016 Trans Bond Fund (32)	18,516.54	100,000.00		18,516.54	100,000.00
BBF (34)	0.00	3,950,000.00		295,489.62	3,654,510.38
Total BBF Funds	18,516.54	4,050,000.00	0.00	314,006.16	3,754,510.38
Sinking Fund	67,021.61	1,455,787.73		55,426.25	1,467,383.09
Total Fund Summary	16,044,565.15	21,166,152.65	(342.00)	16,386,634.13	20,823,741.67

Comments:

The amount shown in the net transfers column represents the following:

Bank service charges - Building Fund	(342.00)
Bank service charges - Child Nutrition Fund	
Returned checks - Child Nutrition Fund	
Total	(342.00)

Interest Earnings

First National Bank - NOW	1.76%	40,552.47
First National Bank - MMA	2.94%	15,361.48
Sooner State Bank	4.86%	281,147.34
		337,061.29

	Building Fund	Yr. differ	General	Yr. differ
July FY23	$2,743.18	**$776,767.16**	$395,505.02	**($314,579.34)**
July FY24	$779,510.34		$80,925.68	
Average Monthly income	***$391,126.76***		***$238,215.35***	
August FY23	$4,774.48	**$65,897.32**	$915,680.17	**$615,518.77**
August FY24	$70,671.80		$1,531,198.94	
Average Monthly income	***$37,723.14***		***$1,223,439.56***	
September FY23	$4,913.00	**$33,142.86**	$934,350.29	**$200,157.65**
September FY24	$38,055.86		$1,134,507.94	
Average Monthly income	***$21,484.43***		***$1,034,429.12***	
October FY23	$7,324.38	**$30,985.74**	$931,204.11	**$179,799.03**
October FY24	$38,310.12		$1,111,003.14	
Average Monthly income	***$22,817.25***		***$1,021,103.63***	
November FY23	$7,240.06	**$27,977.26**	$1,426,066.95	**($300,742.56)**
November FY24	$35,217.32		$1,125,324.39	
Average Monthly income	***$21,228.69***		***$1,275,695.67***	
December FY23	$171,889.70	**($3,581.22)**	$2,034,082.55	**$28,691.56**
December FY24	$168,308.48		$2,062,774.11	
Average Monthly income	***$170,099.09***		***$2,048,428.33***	
January FY23	$1,151,454.86	**($376,833.67)**	$4,101,032.18	**$318,086.85**
January FY24	$774,621.19		$4,419,119.03	
Average Monthly income	***$963,038.03***		***$4,260,075.61***	
February FY23	$1,200,626.12	**($986,087.68)**	$1,288,078.85	**($36,446.42)**
February FY24	$214,538.44		$1,251,632.43	
Average Monthly income	***$707,582.28***		***$1,269,855.64***	
March FY23	$169,483.47		$1,334,560.59	
March FY24	$0.00		$0.00	
Average Monthly income	***$84,741.74***		***$667,280.30***	
April FY23	$359,517.14		$1,686,330.55	
April FY24	$0.00		$0.00	
Average Monthly income	***$179,758.57***		***$843,165.28***	
May FY23	$473,751.26		$1,402,848.58	
May FY24	$0.00		$0.00	
Average Monthly income	***$236,875.63***		***$701,424.29***	
June FY23	$0.00		$0.00	
June FY24	$0.00		$0.00	
Average Monthly income	***$0.00***		***$0.00***	
FY24 Total	**$ 2,119,233.55**		**$ 12,716,485.6**	
	$4,592,007.37	C/O	$6,619,296.90	
actual balance in account	**$ 6,711,240.92**		**$19,335,782.56**	

	Building Fund		**General Fund**
Y-T-D FY24 vs. FY23		**$ (431,732.23)**	**$690,485.54**
		COLLECTED BLDG	
TRUST BALANCE 2/15/2024	July 2023	INS FOR ROOFS	$745,798.05
$442,454.04	August 2023	CLAIM FOR FOUNTAIN DAMAG	$33,964.31
	December 2023	INS FOR ROOFS	$47,862.15
	December 2023	INS FOR ROOFS	$25,956.70
			$805,719.06

General Fund	Monthly Expenses	Yr. differ
July 1-July 31, 2023	$272,546.76	**-$68,155.89**
July 1-July 31, 2022	$340,702.65	
August 1-31, 2023	$1,398,717.90	$985,585.83
August 1-31, 2022	$413,132.07	
September 1-30, 2023	$1,462,263.47	$111,777.89
September 1-30, 2022	$1,350,485.58	
October 1-30, 2023	$1,540,872.73	$215,153.25
October 1-30, 2022	$1,325,719.48	
November 1-30, 2023	$1,394,528.53	$143,880.76
November 1-30, 2022	$1,250,647.77	
December 1-31, 2023	$1,777,691.92	$614,935.46
December 1-31, 2022	$1,162,756.46	
January 1-31, 2024	$1,635,152.41	$416,790.56
January 1-31, 2023	$1,218,361.85	
February 1-28, 2024	$1,539,202.43	$313,844.03
February 1-28, 2023	$1,225,358.40	
March 1-31, 2024	$0.00	
March 1-31, 2023	$1,208,123.99	
April 1-30, 2024	$0.00	
April 1-30, 2023	$1,174,789.53	
May 1-31, 2024	$0.00	
May 1-31, 2023	$3,726,889.64	
June 1-30, 2024	$0.00	
June 1-30, 2023	$307,045.57	
RESERVES FY 24	$0.00	
RESERVES FY 23	$844,355.50	
		DIFF
Y-T-D 2022-23	**$8,287,164.26**	**$2,733,811.89**
Y-T-D 2023-24	**$11,020,976.15**	PAYROLL UP $2,023,824.80
		AP UP $709,987.09
FY '23 YTD	**$15,548,368.49**	
FY '24 YTD	**$11,020,976.15**	

Summary	Building 23-24	General 23-24	
Collected To Date	**$2,119,233.55**	**$12,716,485.66**	
Expenses To Date	**$522,162.59**	**$11,020,976.15**	
REV VS EXPENSES	**$1,597,070.96**	**$1,695,509.51**	

CHILD NUTRITON FUND REVENUE/EXPENSES

Revenue	**2023-2024**	**2022-2023**	**DIFF**
JULY	$23,378.34	$32,140.03	($8,761.69)
AUGUST	$46,034.16	$22,342.47	$23,691.69
SEPT	$164,939.37	$129,452.74	$35,486.63
OCTOBER	$131,596.39	$114,160.96	$17,435.43
NOVEMBER	$123,188.57	$101,105.21	$22,083.36
DECEMBER	$113,914.62	$110,896.14	$3,018.48
JANUARY	$86,506.61	$118,089.24	($31,582.63)
FEBRUARY	$135,087.65	$93,612.65	$41,475.00
MARCH	$0.00	$100,918.64	
APRIL	$0.00	$108,113.10	
MAY	$0.00	$123,872.17	
JUNE	$0.00	$93,071.25	
TOTAL YTD REVENUE	**$824,645.71**	**$721,799.44**	**$102,846.27**
C/0	$761,720.20	$830,864.70	**$102,846.27**
	$1,586,365.91	**$1,552,664.14**	

Expenses	**2023-2024**	**2022-2023**	**DIFF**
JULY	$5,806.83	$5,121.00	$685.83
AUGUST	$18,211.58	$12,401.80	$5,809.78
SEPTEMBER	$88,244.95	$63,055.34	$25,189.61
OCTOBER	$121,308.41	$103,849.69	$17,458.72
NOVEMBER	$111,168.17	$98,402.54	$12,765.63
DECEMBER	$118,657.97	$90,270.76	$28,387.21
JANUARY	80,802.58	$93,999.93	($13,197.35)
FEBRUARY	$110,246.02	$75,327.42	$34,918.60
MARCH	$0.00	$87,762.01	
APRIL	$0.00	$98,437.70	
MAY	$0.00	$129,704.49	
JUNE	$0.00	$330,337.55	
RESERVES - JULY	$0.00	$98,402.54	
TOTAL YTD EXPENSES	**$654,446.51**	**$467,141.06**	**$187,305.45**
REV VS EXP DIFF	**$170,199.20**	**$254,658.38**	**($84,459.18)**

General Fund	Carry from Prev. Yr.	EON	Personel Costs	Accounts Payable	Total Expenses	Estimated Revenue	Actual Revenue	Revenue Comparison				
2014-2015	$1,365,273.48	$13,345,165.60	$11,138,349.03	$1,757,518.29	$12,928,511.22	$11,979,892.12	$12,953,469.22	108.13%				
2015-2016	$1,390,231.48	$13,213,824.07	$10,652,120.00	$1,566,230.90	$12,218,350.90	$11,823,592.59	$13,222,054.88	111.83%			No penalty thru FY24	
2016-2017	$2,393,935.46	$14,828,260.54	$10,221,090.34	$1,514,141.55	$11,735,231.89	$12,434,325.08	$13,128,328.38	105.58%				
2017-2018	$3,787,031.95	$16,703,088.85	$10,766,133.08	$3,803,606.96	$14,569,740.04	$12,916,056.90	$13,561,557.01	105.00%			******Target is 17%**	**Overall Target for Spending EC**
2018-2019	$2,778,848.92	$17,498,903.74	$11,966,735.17	$2,829,574.08	$14,796,309.25	$14,720,054.82	$15,211,660.25	103.34%	Y-T-D FB	$5,760,528.05	24.13%	$4,058,064.40
2019-2020	$3,408,828.68	$18,638,660.96	$12,883,745.40	$2,987,915.51	$15,871,660.91	$15,229,832.28	$15,923,164.31	104.55%	**Over Target FB**	$1,702,463.65		
2020-2021	$3,460,332.08	$18,143,094.47	$12,997,971.73	$2,551,290.96	$15,549,262.69	$14,259,508.65	$14,988,777.99	105.11%				
2021-2022	$2,891,279.69	$20,796,455.66	$12,345,619.44	$2,682,807.82	$15,028,427.26	$17,905,175.97	$16,653,248.15	93.01%			**EON**	**Expenses**
2022-2023	$4,516,100.58	$22,636,515.82	$12,492,641.46	$3,210,765.10	$15,703,406.56	$18,120,415.24	$17,795,867.75	98.21%			**Est. Revenue**	**Act. Revenue**
2023-2024	$6,619,296.90	$23,870,967.06	$14,160,125.47	$3,950,313.54	$18,110,439.01	$18,355,308.26	$18,355,308.26					
				year-to-date totals***								

Superintendent's Report/Announcements

- Student Enrollment
- Roof Report Update

HARRAH PUBLIC SCHOOLS ENROLLMENT 2023-2024

GRADE	9/1/2023	10/1/2023	11/1/2023	12/1/2023	1/3/2024	2/1/2024	3/1/2024	4/1/2024	5/1/2024
Pre-School	82	87	88	88	88	88	86		
Kindergarten	126	127	127	128	128	128	128		
1ST	155	155	155	156	156	155	154		
TOTAL	363	369	370	372	372	371	368	0	0
2ND	141	144	144	145	146	147	148		
3RD	178	177	177	175	175	174	176		
TOTAL	319	321	321	320	321	321	324	0	0
4TH	134	130	131	133	133	133	133		
5TH	196	190	189	190	190	186	186		
TOTAL	330	320	320	323	323	319	319	0	0
6TH	144	142	142	140	140	140	140		
7TH	150	149	148	147	147	147	148		
8TH	164	165	165	167	165	163	162		
TOTAL	458	456	455	454	452	450	450	0	0
9TH	177	171	171	170	169	169	162		
10TH	170	168	165	163	161	159	155		
11TH	151	151	149	147	145	139	138		
12TH	129	124	124	124	124	124	123		
ALT ED	20	18	19	16	16	19	19		
TOTAL	647	632	628	620	615	610	597	0	0
TOTAL 23-24	2117	2098	2094	2089	2083	2071	2058	0	0
2022-2023 TOTAL	2212	2207	2207	2198	2189	2158	2143	2136	2120
2021-2022 TOTAL	2082	2076	2083	2076	2071	2067	2078	2076	2080
2020-2021 TOTAL	1985	1951	1979	1969	1955	1966	1958	1958	1945
2019-2020 TOTAL	2260	2259	2267	2264	2253	2249	2255	*2255	*2255
2018-2019 TOTAL	2251	2264	2269	2269	2276	2273	2256	2241	2233
2017-2018 TOTAL	2301	2293	2289	2278	2277	2281	2288	2270	2247
2016-2017 TOTAL	2210	2211	2206	2202	2197	2192	2176	2191	2177
2015-2016 TOTAL	2139	2141	2141	2145	2141	2146	2135	2123	2114
2014-2015 TOTAL	2110	2095	2085	2094	2073	2088	2084	2083	2078
2013-2014 TOTAL	2149	2142	2132	2130	2112	2124	2111	2118	2108
2012-2013 TOTAL	2185	2190	2180	2179	2176	2176	2163	2167	2145
2011-2012 TOTAL	2192	2192	2198	2190	2182	2176	2161	2162	2166
2010-2011 TOTAL	2261	2273	2266	2240	2246	2243	2228	2228	2228
2009-2010 TOTAL	2268	2249	2244	2249	2236	2244	2224	2227	2223

2008-2009 TOTAL		2325	2312	2296	2310	2308	2295	2283	2269	2255	
2007-2008 TOTAL		2339	2325	2338	2297	2291	2275	2274	2264	2254	
2006-2007 TOTAL		2356	2336	2325	2320	2308	2294	2304	2303	2290	
2005-2006 TOTAL		2346	2338	2332	2315	2315	2311	2296	2293	2290	
2004-2005 TOTAL		2265	2265	2253	2228	2237	2212	2204	2212	2213	
2003-2004 TOTAL		2220	2212	2215	2188	2190	2206	2228	2214	2212	
	Average	2245.70	2241	2237.411	2229.294	2224.588	2222.647	2215.88	2210.31	2202.06	

Harrah Public Schools

Misc. Roofing Replacement Update
March 2024 Update

BOLDT

Action Items

- None currently.

Coordination Items Update

MS Gym

- Gym Floor is scheduled to be refinished beginning on Friday, 3/15. They are planning to work through spring break, including the weekends before and after spring break to complete the project prior the return to class on Monday, 3/25.

Russell Babb

- Intercom System not functioning properly after water leaks in the building. This item is on hold pending receipt of the invoice for the part to fix the system. The contractor, through HPS, is scheduled to complete work by 1/19.
- Rutting around the building to repaired with sod after the start of the growing season. Until then, Universal roofing is responsible for maintaining the dirt erosion on the sidewalks around the building.

Schedule Update

Ongoing Construction Activity

- All Sports Locker Room
  - The roof replacement is currently underway and scheduled to be completed before the end of March.

Upcoming Construction Activity

- Bus Barn
  - All materials (Roof Hugger and metal coils) are on-hand.
  - The roof replacement will take place immediately following the completion of the All Sports Locker Room.
  - The expected duration is 20 working days.
- Middle School
  - The given lead time for the material is: Approx. 6-8 weeks for the Roof Hugger and approx. 3-4 weeks for the metal coils.
    - The PO for this building was issued on 2/27.
  - The roof replacement is expected to start the 3rd week of May 2024 and continue through the summer.

Financial Update

Insurance Payment Update

- Initial Check of $ 500,000 received by HPS on 3/30/21.
- 2nd Check of $ 80,975.29 received by HPS on 12/19/22.
- 3rd Check of $ 375,512.12 received by HPS on 1/13/23.
- 4th Check of $ 160,351.33 received by HPS on 2/27/23.
- 5th Check of $ 1,000,000.00 received by HPS on 2/27/23.
- 7th Check of $ 400,000 received by HPS on 5/10/23.
- 6th Check of $ 36,098.50 received by HPS on 5/15/23.
- 7th Check of $ 745,798.05 received by HPS on 7/27/23.
- 8th Check of $ 47,862.15 received by HPS on 12/5/23.
- 9th Check of $ 25,956.70 received by HPS on 12/11/23.
- 10th Check of $ 35130.08 received by HPS on 1/8/24.
- 11th Check of $ 72,670.15 received by HPS on 1/8/24.
- 12th Check of $ 84,298.32 received by HPS on 1/30/24.
- 13th Check of $ 49,391.41 received by HPS on 2/5/24.
    - Total received to-date is: **$ 3,614,044.10.**

Backup Information for Completed Buildings

- Billings and photos for the Locker Room/Concession roof were submitted to the re-insurer on 2/23.

Questions?

BOLDT

5A. Board to consider and take action upon a Resolution authorizing the leasing of certain real property to the Oklahoma County Finance Authority, and authorizing the President, Clerk, and Superintendent to execute any documents related to the Ground Lease Agreement and the transaction.
(documents provided at meeting)

5B. Board to consider and take action upon a Resolution authorizing the acceptance of a Sublease Agreement whereby the Oklahoma County Finance Authority will sublease certain real property and improvements to it to the district and authorize and direct the President, Clerk, and Superintendent to execute any documents related to the Sublease Agreement and the transaction.

(documents provided at meeting)

5C. Discuss and take possible action regarding bids for the wrestling facility as presented by Timberlake Construction.

(documents provided at meeting)

5D. Discuss and take possible action regarding purchasing new high school pool equipment.

CARDINAL
Pools Of Oklahoma aquatech

DOCUMENT 1

February 12, 2024

Harrah Public Schools
Attn: Paul Blessington
20665 Walker St.
Harrah, OK 73045

Re: Harrah School Swimming Pool

Remove existing steel filter tanks, pool pump & all steel piping & haul away.
Install new 10 HP Pentair EQ Series Plastic Pool Pump w/extra Hair & Lint Basket
Install battery of (6) Triton 140C - 7.06sq. ft. filters equaling 42.36 total sq. ft.
New Filter Sand
Install all necessary isolation & backwash valves as needed.
Replace existing Butterfly Valves with new Astral Valves & Flanges
All Isolation valves on filters to be diverter type PVC Valves
All new PVC plumbing to tie into existing suction & return lines to pool
All Flowmeters, Gauges, etc. as needed for operation
All Labor, materials included with this proposal.
System Startup & Instruction when pool is filled and ready.

Remove approx. 3' X 6' section of Brick paver pool deck & repair & replace
(matching pavers may not be available)
Mild acid wash to all interior of pool to clean.

Total Cost: $ 69,022.00

If you have any questions please give me a call

Guy Shipley

Guy Shipley

6500 NORTHWEST TENTH STREET • TELEPHONE 495-2570 • FAX 495-0450 • OKLAHOMA CITY, OKLAHOMA 73127

Proposal

Your Red Bird of Paradise

CARDINAL POOLS OF OKLAHOMA, INC.

REINFORCED CONCRETE POOLS
RENOVATION SPECIALIST
NATARE – PVC MEMBRANE

6500 N. W. 10th
Phone 495-2570

Okla. City, Ok 73127
Fax # 495-0450

WATER PURIFICATION EQUIPMENT
AQUATECH ARCHITECTURAL FOUNTAINS
SUNDEK

Designers & Builders of Award Winning Swimming Pools Since 1959

Proposal submitted to:

Date: February 12, 2024

Harrah Public Schools
Attn: Paul Blessington
20665 Walker St.
Harrah, OK 73045

Phone: Mobile: 405-509-3253 Office: Fax:

We hereby submit specifications and estimates to include:

Provide & Install all items per Document 1.

Payment for said work shall be in accordance with Schedule of Vaues prepared by Cardinal Pools of OK., Inc.

50% Down $34,511.00
20% Demo $13,804.40
30% Comp. $20,706.60

NO ADDITIONS TO THIS PROPOSAL, EXPRESSED OR IMPLIED SHALL BE PERFORMED WITHOUT A PROPERLY EXECUTED CHANGE ORDER.

Acceptance: Not valid until accepted by an officer of Cardinal Pools of Okla., Inc.

Officer:_____ Date:_____

You the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction. You are hereby notified that the undersigned persons performing labor on your property or furnishing materials for the construction, repair or improvement of your property will be entitled to a lien against your property if they are not paid in full, even though you may have paid the full contract price to your contractor. This could result in your paying for labor and materials twice. This lien can be enforced by the sale of your property. To avoid this result, you may demand from your contractor lien waivers from all persons performing labor or furnishing materials for the work on your property. You may withhold payment to the contractor in the amount of any unpaid claims for labor or materials. You also have the right to demand from your contractor a complete list of all laborers and material suppliers under your contract, and the right to determine from them if they have been paid for labor performed and materials furnished.

WE PROPOSE hereby to furnish material and labor – complete in accordance with above specifications, for the sum of:

Sixty Nine Thousand Twenty Two + 00/100 ~~dollars~~ ($ 69,022.00).

Payment to be made as follows:

50% Down – 20% Completion of Demo – 30% upon completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature Gary Shipley

Note: This proposal may be withdrawn by us if not accepted within 30 days

ACCEPTANCE OF PROPOSAL – The above prices, specifications and conditions are satisfactory and are herby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Buyer _____

Date of Acceptance: _____ Buyer _____

5E. Discuss and take possible action on purchasing a tractor for use in the district.

Sourcewell
Utility Tractors & Mowers – 031121
CE and AG – 040319
Utility Vehicles 122220
NJPA Arkansas 4600041718
NJPA Delaware GSS-17673
Nebraska 14777 (OC)
Mississippi 8200067336

MX5400HST WEB QUOTE #2742519
Date: 2/1/2024 7:45:06 AM
-- Customer Information --
Blessington, Paul
Harrah Public Schools
m.electrical@harrahschools.com
4057612277

Quote Provided By
Great Plains Shawnee
Garrett Roberts
14280 US Highway 177
Shawnee, OK 74804
email: groberts@gpkubota.com
phone: 4056952422

-- Standard Features --

Kubota
M Series

MX5400HST
UTILITY TRACTOR, 4WD, 2 POST FOLDABLE ROPS, HST TRANSMISSION
* * * EQUIPMENT IN STANDARD MACHINE * * *

DIESEL ENGINE
Model # V2403
Direct injection
4 Cyl. 148.6 cu. in.
^ 53.8 Net Eng. HP
^ 46.5 PTO HP
@ 2700 Eng. rpm
EPA Tier 4 Emmission Cert.
Turbo Common Rail Electronic Fuel Injection
12V - 600 CCA Battery
Charging Output 45 Amps

HYDRAULICS
Open Center - Gear Pump
4.9 gpm Power Steering
9.5 gpm Remote/3 Pt. Hitch
14.4 gpm Total Hyd. Flow
Cat I/II 3-point Hitch
At lift Point 2870 lbs.
24" Behind 2310 lbs.
Telescoping Lower Links
Telescoping Stabilizers

^ Manufacturer Estimate

FRONT AXLE
Hydrostatic Power Steering
4WD: Cast Iron, Bevel Gear

TRANSMISSION
3 Range Low/Med/High
Cruise Control Standard
Mech. Wet Disc Brakes
Left Side Brake Pedals
Rear Differential Lock

FLUID CAPACITY
Fuel Tank 13.5 gal
Cooling System 6.9 qts
Crankcase with filter 7.4 qts
Transmission and
Hydraulics 11.6 gal

POWER TAKE OFF
Live-Independent Hydraulic
540 rpm Rear PTO
@ 2700 Eng. rpm
SAE Std 1 3/8" Six Spline

SAFETY EQUIPMENT
2-Post Foldable ROPS w/
Retractable Seat Belt
Flip-Up PTO Shield
Safety Start Switches
Parking Brakes
Electric Key Shut Off
Turn Signals
SMV Sign

OPERATORS PLATFORM
Semi-Flat Deck w/Hanging Pedals
High Back Seat with Adjustable
Suspension
Rubber Floor Mat
Stationary PTO Switch
Cup Holder
Color Coded Controls

INSTRUMENTS
Tachometer/Hour Meter
Fuel Gauge Meter
Warning Symbols
Coolant Temperature Meter

SELECTED TIRES
AMXR8828 & AMXR8862A
FRONT - 12-16.5 R4 TITAN HD-2000
REAR - 17.5L-24 R4 TITAN INDUSTRIAL CONTRACTOR TL

-- Custom Options --

MX5400HST Base Price:	$36,145.00
(1) QUICK ATTACH 72" MATERIAL BUCKET L2236-QUICK ATTACH 72" MATERIAL BUCKET	$817.00
(1) FRONT LOADER MX SERIES W/O VALVE LA1065A-FRONT LOADER MX SERIES W/O VALVE	$5,517.00
(1) BUCKET/ATTACHMENT LEVEL INDICATOR (ROD TYPE) MX2140-BUCKET/ATTACHMENT LEVEL INDICATOR (ROD TYPE)	$91.00
(1) LOADER VALVE FOR ROPS MODELS MX2131-LOADER VALVE FOR ROPS MODELS	$934.00
Configured Price:	$43,504.00
Sourcewell Discount:	($9,570.88)
SUBTOTAL:	$33,933.12
Factory Assembly:	$260.00
Dealer Assembly:	$577.50
Freight Cost:	$806.25
PDI:	$400.00
Total Unit Price:	$35,976.87
Quantity Ordered:	1
Final Sales Price:	$35,976.87

+ 2200

Final pricing will be based upon pricing at the time of final delivery to Sourcewell members.
Purchase Order Must Reflect Final Sales Price.

To order, place your Purchase Order directly with the quoting dealer

*Some series of products are sold out for 2022. **All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price.** All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

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$38,176.87

The Brand That Serves

Quote Page 1 of
Quote Number: 634719
Effective Date: 02/09/2024
Valid Through: 02/29/2024

Ship To

Harrah Public Schools
Paul Blessington
OK

Kubota Dealer

Great Plains Shawnee
14280 US Highway 177
Shawnee, OK 74804

Garrett Roberts
Phone: (580) 427-9000
Email:
groberts@gpkubota.com

Bill To

Harrah Public Schools
Paul Blessington
OK

AP-PFL4648 - 48" 4500LB PALLET FORK

Description	Manufacturer	Model #	Qty	Price Each	Total
48" 4500LB PALLET FORK	LAND PRIDE	AP-PFL4648	1	$1,400.00	$1,400.00

Cash Details

Equipment Total	$1,400.00
Rimguard	$800.00
Cash Sale Price	**$2,200.00**

Kubota Disclaimer
Sales quote can only be provided by a participating Kubota dealer. Only Kubota and Kubota performance-matched Allied equipment are eligible. Inclusion of ineligible equipment may result in a higher blended APR. Stand Alone Kubota or Allied implements and attachments/accessories are subject to stand alone programs. Financing is available through Kubota Credit Corporation, U.S.A.; subject to credit approval. Program eligibility requirements are subject to change without notice and may be withdrawn without notice. Some exceptions apply. See dealer or go to KubotaUSA.com for more information.

QUOTATION

CENTRAL NEW HOLLAND, INC.

NEW HOLLAND AGRICULTURE

8408 West I-40
Oklahoma City, OK 73128
Phone (405) 495-6151
1-800-256-1638

02-05-2024

Harrah Schools
405-761-2277
m.electrical@harrahschools.com

Matt

Qty.	Description	Price
1	Workmaster 50 Serial # NH561797 Stk#030076	30,745.30
1	60ITL Loader Serial # YNWL20368 Stock# 030063	4619.87
1	Arduark Steel Canopy	455.00
1	Woods 48" Forks	1187.35
2	FD 718288012 Wheel Weight Kits with Freight	1390.00
	Total	38397.52

Salesman

JOHN DEERE

P&K EQUIPMENT
JOHN DEERE

Quote Summary

Prepared For:
Harrah Schools
OK
Home: 405-761-2277

Prepared By:
Payton Coil
P & K Equipment, Inc.
13503 Hwy 177
Shawnee, OK 74804
Phone: 405-214-2205
pcoil@pkequipment.com

Thank you - we appreciate your business!

Prices listed include all applicable bonuses & rebates.

WARRANTY INFORMATION: FOR **NEW** EQUIPMENT, PLEASE SEE THE MANUFACTURER'S WARRANTY STATEMENT FOR DETAILS. FOR **USED** EQUIPMENT, EQUIPMENT IS SOLD "AS-IS" WITH NO WARRANTIES EITHER EXPRESSED OR IMPLIED.

By signing below, the customer acknowledges that he/she has received a copy of the operator's manual for new equipment.

Quote Id:	30310260
Created On:	01 February 2024
Last Modified On:	01 February 2024
Expiration Date:	29 February 2024

Equipment Summary	Selling Price		Qty		Extended
2022 JOHN DEERE 4052M Compact Utility Tractor (40 PTO hp) - 1LV4052MAPN110587	$ 37,999.00	X	1	=	$ 37,999.00
2023 Frontier AP12F - Fixed Pallet Fork (200/300/400/500 Series Loader) - 1XFAP12FLP0084006	$ 1,299.00	X	1	=	$ 1,299.00
Equipment Total					**$ 39,298.00**

Quote Summary	
Equipment Total	$ 39,298.00
SubTotal	$ 39,298.00
Est. Service Agreement Tax	$ 0.00
Total	$ 39,298.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	**$ 39,298.00**

Salesperson : X _____

Accepted By : X _____

5F. Discuss and take possible action on contracting with Municipal Accounting Systems for Student Information, Gradebook, Cafeteria, and Financial Software for the 2024-2025 school year.

Software Service Order Agreement

Term of Agreement: 2024-2025 Fiscal Year

Customer: HARRAH PUBLIC SCHOOLS
Addr: 20670 WALKER
HARRAH OK 73045-8905
October Membership: 2167

SYLOGISTED, INC.
Addr: 908 EAST 35TH STREET
SHAWNEE, OK 74804
Phone: (800)749-5691 **Email:** accounts@sylogist.com

Re-Occurring Fiscal Year Charges Re-Occurring Fiscal Year Charges are based on the membership (200 minimum) from the latest October 1 count.	
Description	**Total**
Appropriated Funds	$9,556.47
Payroll - Usage Fee Included In Appropriated Funds	NA
Treasurer	$1,430.22
Activity Funds	$736.78
Personnel	$1,430.22
Purchase Requisition	NA
Fixed Assets	NA
Document Management	$3,423.86
Accounting Query Designer	NA
Total 2024-2025 Fiscal Year Charges:	$16,577.55

Terms and Conditions

1. The software charge includes phone support for one (1) designated contact per application, excluding Document Management. Additional contacts can be added at an additional cost. SylogistEd, Inc. shall provide the phone support during normal business hours of 8:00 a.m. to 5:00 p.m. CST, Monday through Friday, exclusive of holidays. SylogistEd, Inc. shall have full and free access to the Customer equipment and software to provide support.
2. The software charge includes interactive online training via training videos and webinars.
3. On-site training (by appointment only) will be charged $1000.00 per day from 9:30 a.m. through 3:30 p.m. CST and round-trip mileage at the current IRS mileage rate. Additional time is $165.00 per hour.
4. For each renewal, the fees may, at SylogistEd's discretion, increase by an amount not to exceed 5%, no more than one time per annum.
5. Customer agrees that SylogistEd, Inc. shall not be liable to Customer for any incidental or consequential damages, loss, or other liabilities arising out of the use or inability to use the software.
6. The terms and conditions of this agreement supersede those of all previous agreements between the parties with respect to the use of the software and such use hereafter is subject to the terms and conditions of this agreement.
7. This agreement shall be governed by the Laws of the State of Oklahoma.

Software as a Service

1. Definitions.
(a) Application means the software and other material used by SylogistEd, Inc. to access, configure, and provide the Services. The Application(s) identified in the Service Order Agreement are licensed on a subscription basis and delivered as hosted online software using the Software as a Service (SaaS) model.
(b) Charges mean the fees payable by Customer pursuant to the Software Service Order Agreement.
(c) Customer Data means any data that Customer sends to the Service and any data that Customer receives from the Service in fulfillment of a request, excluding any content deemed to be Intellectual Property.
(d) Documentation means instructions and examples pertaining to appropriate integration with and proper use of the Services.
(e) Intellectual Property Rights means all intellectual property rights, including patents, trademarks, trade name, service mark, copyright, trade secrets, know-how, process, technology, development tool, ideas, concepts, design right, domain names, moral right, database right, methodology, algorithm and invention, and any other proprietary information (whether registered, unregistered, pending, or applied for).
(f) Privacy Policy and Terms of Service means the SylogistEd, Inc. Privacy Policy and Terms of Service in effect at the time of this Agreement, which is incorporated herein by reference and which is subject to change without notice.
(g) Service shall have the meaning set forth in the SylogistEd, Inc. Privacy Policy and Terms of Service.
(h) Service Order Agreement means the Software Service Order Agreement delivered by SylogistEd, Inc. to Customer which sets forth the service and fees for the current fiscal year.
(i) Usage Data means any data that SylogistEd, Inc. collects or generates during the performance of the Service, including non-confidential elements of Customer Data.
2. Service.
(a) SylogistEd, Inc. Obligations. SylogistEd, Inc. hereby agrees, subject to and during the term of this Agreement and the Privacy Policy and Terms of Service: (i) to provide the Service to Customer; (ii) to grant or procure a right for Customer to access and use the Application as a part of the Service only; (iii) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service; and (iv) to notify customer promptly of any such unauthorized access to, or use of, the Service that SylogistEd, Inc. becomes aware of (provided SylogistEd, Inc. is not required to actively monitor the Customer's account access).
(b) Customer Obligations. Customer hereby agrees, as allowed by Oklahoma constitution or law, subject to and during the term of this Agreement: (i) to comply with the Privacy Policy and Terms of Service; (ii) not to reverse-engineer the Application; (iii) to use an appropriate integration method for the volume and/or nature of queries to the Service; (iv) that it is solely responsible for all of its activities and for the accuracy, integrity, legality, reliability, and appropriateness of all Customer Data; (v) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service, and notify SylogistEd, Inc. promptly of any such unauthorized use; (vi) to comply with all applicable laws in using the Service, wherever such use occurs, and not use, or require SylogistEd, Inc. to use, any Customer Data obtained via the Service for any unlawful purpose; and (vii) to accurately represent Customer's use of the Service and data obtained from the Service.
3. Service Order Agreement. The Service Order Agreement will be effective only when signed by Customer and SylogistEd, Inc. Any modifications or changes to the Services under any executed Service Order Agreement will be effective only if and when memorialized in a mutually agreed written change order signed by both Parties.
4. Access to the Service, Attribution, and Charges.
(a) Customer Accounts. Customer must provide SylogistEd, Inc. with valid contact information prior to receiving access to the Service in compliance with the Privacy Policy and Terms of Service.
(b) Data Preparation & Configuration. Customer will ensure that: (i) Customer Data is in proper format as specified by the Documentation; and (ii) no other software, data, or equipment having an adverse impact on the Service has been introduced.
5. Availability, Maintenance, and Technical Support.
(a) Availability & Maintenance. SylogistEd, Inc. will use commercially reasonable efforts to make the Service available. Downtime for maintenance, upgrades, enhancement, or any other reason, may be scheduled at any time.
(b) Technical Support. Unless otherwise provided in the Service Order Agreement, SylogistEd, Inc. will offer technical and customer support on a first-come, first-served basis during regular business hours, Central Standard Time.
6. Third-Party Software Integration Acknowledgements, Representations, and Agreements. SylogistEd, Inc. will provide software as part of the Service that will allow the Customer to share data with third-party applications.
(a) It is understood and agreed that SylogistEd, Inc. is not responsible for the security of the data once it has been provided by the Customer to a third party using the Service.
(b) It is understood and agreed that SylogistEd, Inc. is not releasing this data to a third party. It is acknowledged and agreed that under no circumstance shall SylogistEd, Inc. be deemed to be a direct or indirect transferor of information/data to any third party. SylogistEd, Inc. is only providing software that will allow the Customer to share data with third-party applications.
(c) Customer hereby represents that it is aware of all duties, requirements and restrictions set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.
(d) Customer hereby represents that it shall perform all duties and requirements set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.
(e) Customer hereby represents that it shall refrain from performing any act restricted under The Family Educational Rights and Privacy Act (FERPA)

(20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(f) Customer hereby agrees that it shall, as allowed by Oklahoma constitution or law, defend, indemnify, reimburse, and make whole in any manner, SylogistEd, Inc. for any form of damages sustained as a direct or indirect result of the Customer's failure to follow any duty, requirement, restriction or other that is mandated under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance. This shall include any and all attorney fees, costs, expenses, expert fees, and other that SylogistEd, Inc. could incur.

(g) Customer represents that it shall obtain all necessary authorizations (including authorizations from any parent/guardian, student or other interested third person) as required by law before any information/data is transferred by it to a third party.

7. Intellectual Property Rights.

(a) SylogistEd, Inc. Intellectual Property. SylogistEd, Inc. and its third-party licensors (as appropriate) shall retain all Intellectual Property Rights in the Service and Usage Data. Except as expressly set forth herein, no SylogistEd, Inc. Intellectual Property Rights are granted to Customer.

(b) Customer Intellectual Property. Customer retains all Intellectual Property Rights in Customer Data. Customer grants SylogistEd, Inc. a license: (i) to use the Customer Data to the extent necessary for the performance of the Services; (ii) to keep an archival copy subject to the provisions of the relevant data protection regulations; and (iii) to create Usage Data by collecting non-confidential elements of Customer Data, such as dates, location codes, equipment types, carriers, and other data as determined by SylogistEd, Inc. and in conjunction with automatically generated data such as IP address, time, and frequency of access.

(c) Feedback Relating to Services. SylogistEd, Inc. shall have a perpetual, royalty-free, irrevocable, worldwide license to use and incorporate into the Services any suggestions, ideas, modification requests, feedback, or other recommendations related to the Services provided by or on behalf of Customer.

(d) Derivatives and Compilations of Usage Data. SylogistEd, Inc. shall have a perpetual, royalty-free, irrevocable, world-wide license to use, sublicense, and publish derivative works and compilations resulting from collection and analysis of Usage Data.

8. Privacy and Personal Information. (a) SylogistEd, Inc.'s Privacy Policy. SylogistEd, Inc.'s Privacy Policy and Terms of Service, made a part hereof, is available at https://www.sylogist.com/privacy-policy.

9. Term; Termination.

(a) Term. This Agreement is effective for the fiscal year set forth in the Software Service Order Agreement unless earlier terminated by either Customer or SylogistEd, Inc.

(b) Termination Without Cause. Customer may terminate this Agreement by discontinuing use of the Service and paying any remaining charges. SylogistEd, Inc. may terminate this Agreement by discontinuing its provision of the Service to Customer, in which case Customer is not obligated to pay any remaining charges.

(c) Breach. SylogistEd, Inc. may terminate this Agreement if Customer breaches any material obligation provided hereunder, including Customer's obligations specified in Section 2(b), which breach is not cured within five (5) days of SylogistEd, Inc.'s notice to Customer.

10. Confidential & Proprietary Information. For purposes of this Section, a Party receiving Confidential & Proprietary Information (as defined below) shall be the "Recipient" and the Party disclosing such information shall be the "Discloser."

(a) Acknowledgment. Customer hereby acknowledges that the Service (including any Documentation, source code, translations, compilations, partial copies, and derivative works used in connection with the Services) is provided using confidential and proprietary information belonging exclusively to SylogistEd, Inc. or its third-party licensor (as appropriate), and SylogistEd, Inc. hereby acknowledges that Customer Data contains confidential and proprietary information belonging exclusively to Customer or relating to its affairs (in each case, "Confidential & Proprietary Information"). Confidential & Proprietary Information does not include: (i) information already known or independently developed by Recipient outside the scope of this relationship by personnel not having access to any Confidential & Proprietary Information; (ii) information in the public domain through no wrongful act of Recipient, or (iii) information received by Recipient from a third-party who was free to disclose it.

(b) Covenant. Recipient hereby agrees that during the Term and at all times thereafter it shall not use, commercialize, or disclose such Confidential & Proprietary Information of the Discloser to any person or entity, except to its own employees and agents having a "need to know" (and who themselves are bound by similar nondisclosure restrictions), and to such other recipients as the Discloser may approve in writing; provided that all such recipients shall have first executed a confidentiality agreement in a form acceptable to Discloser. Recipient shall not: (i) alter or remove from any Confidential & Proprietary Information of the Discloser any proprietary legend, or (ii) decompile, disassemble, or reverse engineer the Confidential & Proprietary Information (and any information derived in violation of such covenant shall automatically be deemed Confidential & Proprietary Information owned exclusively by the Discloser). Recipient shall use at least the same degree of care in safeguarding the Confidential & Proprietary Information of the Discloser as it uses in safeguarding its own confidential information, but in any event at least reasonable care. Upon termination or expiration of this Agreement, and regardless of whether a dispute may exist, Recipient shall, upon request by Discloser, return or destroy (as instructed by Discloser) all Confidential & Proprietary Information of Discloser in its possession or control and cease all further use thereof.

(c) Injunctive Relief. Recipient acknowledges that violation of the provisions of this Section would cause irreparable harm to Discloser not adequately compensable by monetary damages. In addition to other relief, it is agreed that injunctive relief shall be available without necessity of posting bond to prevent any actual or threatened violation of such provisions.

11. Notices. Notices sent to either Party shall be effective when delivered in person or transmitted electronically, one (1) day after being sent by overnight courier, two (2) days after being sent by first class mail postage prepaid to a physical address provided by the Customer, or five (5) days after being sent by email from SylogistEd, Inc. to the address in the Customer account. A copy of this Agreement and notices generated in good form shall be treated as "original" documents admissible into evidence unless a document's authenticity is genuinely placed in question.

12. Survival. Termination shall have no effect on the Parties' rights or obligations under Section 8 ("Privacy and Personal Information"); Section 10 ("Confidential & Proprietary Information"), Section 13 ("Independent Contractor Status"), any payment obligations or any provision which by its nature should survive.
13. Independent Contractor Status. Each Party and its employees and agents are independent contractors in relation to the other Party with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between the Parties. Each Party shall remain responsible and shall, as allowed by Oklahoma constitution or law, indemnify and hold harmless the other Party, for the withholding and payment of all federal, state and local personal income, wage, earnings, occupation, social security, worker's compensation, unemployment, sickness and disability insurance taxes, payroll levies, or employee benefit requirements now existing or hereafter enacted and attributable to themselves and their respective people.
14. Miscellaneous. This document and the documents incorporated herein constitute the entire agreement between the Parties with respect to the subject matter hereof and supersede all other communications, whether written or oral. SylogistEd, Inc. reserves all rights not specifically granted herein. Neither Party shall be liable for delays caused by events beyond its reasonable control, except non-payment of amounts due hereunder shall not be excused by this provision. Any provision hereof found by a tribunal of competent jurisdiction to be illegal or unenforceable shall be automatically conformed to the minimum requirements of law and all other provisions shall remain in full force and effect. Waiver of any provision hereof in one instance shall not preclude enforcement thereof on future occasions.

Prepared By: Amanda Burnfield **Date Prepared:** 2/23/2024

Accepted By (please circle one): Superintendent / Board President

Signature: _____ **Date Accepted:** _____

Software Service Order Agreement

Term of Agreement: 2024-2025 Fiscal Year

Customer: HARRAH PUBLIC SCHOOLS
Addr: 20670 WALKER
HARRAH OK 73045-8905
October Membership: 2167

SYLOGISTED, INC.
Addr: 908 EAST 35TH STREET
SHAWNEE, OK 74804
Phone: (800)749-5691 **Email:** accounts@sylogist.com

Re-Occurring Fiscal Year Charges

Re-Occurring Fiscal Year Charges are based on the membership (200 minimum) from the latest October 1 count.

Description	Total
Student Information	$14,345.54
Gradebook	$4,789.07
Lunch Room	$4,789.07
Student Records Portal	$3,597.22
Student Information Horizontal SIF® Agent - SIF® is a registered trademark of Schools Interoperability Framework Association.	NA
Google Classroom™ Integration - Google Classroom™ is a registered trademark of Google Inc.	$275.63
Rostering Integration	$275.63
Student Information Query Designer	NA
Total 2024-2025 Fiscal Year Charges:	$28,072.16

Terms and Conditions

1. The software charge includes phone support for two (2) designated Student Information contacts per accredited site, one (1) designated Gradebook contact per accredited site, and one (1) designated Lunch Room contact per lunchroom site. Additional contacts can be added at an additional cost. SylogistEd, Inc. shall provide the phone support during normal business hours of 8:00 a.m. to 5:00 p.m. CST, Monday through Friday, exclusive of holidays. SylogistEd, Inc. shall have full and free access to the Customer equipment and software to provide support.
2. The software charge includes interactive online training via training videos and webinars.

3. On-site training (by appointment only) will be charged $1000.00 per day from 9:30 a.m. through 3:30 p.m. CST and round-trip mileage at the current IRS rate. Additional time is $165.00 per hour.
4. The Student Information software charge includes the SIF Agent for SIF 2.0r1 Wave Profile. Additional 2.0r1 Horizontal Agent Profiles can be added at an additional cost of $ 0.56 per student X October membership.
5. Pre-defined query templates for use with the Query Designer can be purchased for a one-time fee of $250.00 each.
6. For each renewal, the fees may, at SylogistEd's discretion, increase by an amount not to exceed 5%, no more than one time per annum.
7. Customer agrees that SylogistEd, Inc. shall not be liable to Customer for any incidental or consequential damages, loss, or other liabilities arising out of the use or inability to use the software.
8. The terms and conditions of this agreement supersede those of all previous agreements between the parties with respect to the use of the software and such use hereafter is subject to the terms and conditions of this agreement.
9. This agreement shall be governed by the Laws of the State of Oklahoma.

Software as a Service

1. Definitions.
   (a) Application means the software and other material used by SylogistEd, Inc. to access, configure, and provide the Services. The Application(s) identified in the Service Order Agreement are licensed on a subscription basis and delivered as hosted online software using the Software as a Service (SaaS) model.
   (b) Charges mean the fees payable by Customer pursuant to the Software Service Order Agreement.
   (c) Customer Data means any data that Customer sends to the Service and any data that Customer receives from the Service in fulfillment of a request, excluding any content deemed to be Intellectual Property.
   (d) Documentation means instructions and examples pertaining to appropriate integration with and proper use of the Services.
   (e) Intellectual Property Rights means all intellectual property rights, including patents, trademarks, trade name, service mark, copyright, trade secrets, know-how, process, technology, development tool, ideas, concepts, design right, domain names, moral right, database right, methodology, algorithm and invention, and any other proprietary information (whether registered, unregistered, pending, or applied for).
   (f) Privacy Policy and Terms of Service means the SylogistEd, Inc. Privacy Policy and Terms of Service in effect at the time of this Agreement, which is incorporated herein by reference and which is subject to change without notice.
   (g) Service shall have the meaning set forth in the SylogistEd, Inc. Privacy Policy and Terms of Service.
   (h) Service Order Agreement means the Software Service Order Agreement delivered by SylogistEd, Inc. to Customer which sets forth the service and fees for the current fiscal year.
   (i) Usage Data means any data that SylogistEd, Inc. collects or generates during the performance of the Service, including non-confidential elements of Customer Data.
2. Service.
   (a) SylogistEd, Inc. Obligations. SylogistEd, Inc. hereby agrees, subject to and during the term of this Agreement and the Privacy Policy and Terms of Service: (i) to provide the Service to Customer; (ii) to grant or procure a right for Customer to access and use the Application as a part of the Service only; (iii) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service; and (iv) to notify customer promptly of any such unauthorized access to, or use of, the Service that SylogistEd, Inc. becomes aware of (provided SylogistEd, Inc. is not required to actively monitor the Customer's account access).
   (b) Customer Obligations. Customer hereby agrees, as allowed by Oklahoma constitution or law, subject to and during the term of this Agreement: (i) to comply with the Privacy Policy and Terms of Service; (ii) not to reverse-engineer the Application; (iii) to use an appropriate integration method for the volume and/or nature of queries to the Service; (iv) that it is solely responsible for all of its activities and for the accuracy, integrity, legality, reliability, and appropriateness of all Customer Data; (v) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service, and notify SylogistEd, Inc. promptly of any such unauthorized use; (vi) to comply with all applicable laws in using the Service, wherever such use occurs, and not use, or require SylogistEd, Inc. to use, any Customer Data obtained via the Service for any unlawful purpose; and (vii) to accurately represent Customer's use of the Service and data obtained from the Service.
3. Service Order Agreement. The Service Order Agreement will be effective only when signed by Customer and SylogistEd, Inc. Any modifications or changes to the Services under any executed Service Order Agreement will be effective only if and when memorialized in a mutually agreed written change order signed by both Parties.
4. Access to the Service, Attribution, and Charges.
   (a) Customer Accounts. Customer must provide SylogistEd, Inc. with valid contact information prior to receiving access to the Service in compliance with the Privacy Policy and Terms of Service.
   (b) Data Preparation & Configuration. Customer will ensure that: (i) Customer Data is in proper format as specified by the Documentation; and (ii) no other software, data, or equipment having an adverse impact on the Service has been introduced.
5. Availability, Maintenance, and Technical Support.
   (a) Availability & Maintenance. SylogistEd, Inc. will use commercially reasonable efforts to make the Service available. Downtime for maintenance, upgrades, enhancement, or any other reason, may be scheduled at any time.
   (b) Technical Support. Unless otherwise provided in the Service Order Agreement, SylogistEd, Inc. will offer technical and customer support on a first-come, first-served basis during regular business hours, Central Standard Time.
6. Third-Party Software Integration Acknowledgements, Representations, and Agreements. SylogistEd, Inc. will provide software as part of the Service that will allow the Customer to share data with third-party applications.

(a) It is understood and agreed that SylogistEd, Inc. is not responsible for the security of the data once it has been provided by the Customer to a third party using the Service.

(b) It is understood and agreed that SylogistEd, Inc. is not releasing this data to a third party. It is acknowledged and agreed that under no circumstance shall SylogistEd, Inc. be deemed to be a direct or indirect transferor of information/data to any third party. SylogistEd, Inc. is only providing software that will allow the Customer to share data with third-party applications.

(c) Customer hereby represents that it is aware of all duties, requirements and restrictions set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(d) Customer hereby represents that it shall perform all duties and requirements set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(e) Customer hereby represents that it shall refrain from performing any act restricted under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.

(f) Customer hereby agrees that it shall, as allowed by Oklahoma constitution or law, defend, indemnify, reimburse, and make whole in any manner, SylogistEd, Inc. for any form of damages sustained as a direct or indirect result of the Customer's failure to follow any duty, requirement, restriction or other that is mandated under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPPA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance. This shall include any and all attorney fees, costs, expenses, expert fees, and other that SylogistEd, Inc. could incur.

(g) Customer represents that it shall obtain all necessary authorizations (including authorizations from any parent/guardian, student or other interested third person) as required by law before any information/data is transferred by it to a third party.

7. Intellectual Property Rights.

(a) SylogistEd, Inc. Intellectual Property. SylogistEd, Inc. and its third-party licensors (as appropriate) shall retain all Intellectual Property Rights in the Service and Usage Data. Except as expressly set forth herein, no SylogistEd, Inc. Intellectual Property Rights are granted to Customer. All pre-defined query templates are considered SylogistEd, Inc. Intellectual Property and are for the sole use of the intended school district and shall not be shared with any other entity.

(b) Customer Intellectual Property. Customer retains all Intellectual Property Rights in Customer Data. Customer grants SylogistEd, Inc. a license: (i) to use the Customer Data to the extent necessary for the performance of the Services; (ii) to keep an archival copy subject to the provisions of the relevant data protection regulations; and (iii) to create Usage Data by collecting non-confidential elements of Customer Data, such as dates, location codes, equipment types, carriers, and other data as determined by SylogistEd, Inc. and in conjunction with automatically generated data such as IP address, time, and frequency of access.

(c) Feedback Relating to Services. SylogistEd, Inc. shall have a perpetual, royalty-free, irrevocable, worldwide license to use and incorporate into the Services any suggestions, ideas, modification requests, feedback, or other recommendations related to the Services provided by or on behalf of Customer.

(d) Derivatives and Compilations of Usage Data. SylogistEd, Inc. shall have a perpetual, royalty-free, irrevocable, world-wide license to use, sublicense, and publish derivative works and compilations resulting from collection and analysis of Usage Data.

8. Privacy and Personal Information. (a) SylogistEd, Inc.'s Privacy Policy. SylogistEd, Inc.'s Privacy Policy and Terms of Service, made a part hereof, is available at https://www.sylogist.com/privacy-policy.

9. Term; Termination.

(a) Term. This Agreement is effective for the fiscal year set forth in the Software Service Order Agreement unless earlier terminated by either Customer or SylogistEd, Inc.

(b) Termination Without Cause. Customer may terminate this Agreement by discontinuing use of the Service and paying any remaining charges. SylogistEd, Inc. may terminate this Agreement by discontinuing its provision of the Service to Customer, in which case Customer is not obligated to pay any remaining charges.

(c) Breach. SylogistEd, Inc. may terminate this Agreement if Customer breaches any material obligation provided hereunder, including Customer's obligations specified in Section 2(b), which breach is not cured within five (5) days of SylogistEd, Inc.'s notice to Customer.

10. Confidential & Proprietary Information. For purposes of this Section, a Party receiving Confidential & Proprietary Information (as defined below) shall be the "Recipient" and the Party disclosing such information shall be the "Discloser."

(a) Acknowledgment. Customer hereby acknowledges that the Service (including any Documentation, source code, translations, compilations, partial copies, and derivative works used in connection with the Services) is provided using confidential and proprietary information belonging exclusively to SylogistEd, Inc. or its third-party licensor (as appropriate), and SylogistEd, Inc. hereby acknowledges that Customer Data contains confidential and proprietary information belonging exclusively to Customer or relating to its affairs (in each case, "Confidential & Proprietary Information"). Confidential & Proprietary Information does not include: (i) information already known or independently developed by Recipient outside the scope of this relationship by personnel not having access to any Confidential & Proprietary Information; (ii) information in the public domain through no wrongful act of Recipient, or (iii) information received by Recipient from a third-party who was free to disclose it.

(b) Covenant. Recipient hereby agrees that during the Term and at all times thereafter it shall not use, commercialize, or disclose such Confidential &

Proprietary Information of the Discloser to any person or entity, except to its own employees and agents having a "need to know" (and who themselves are bound by similar nondisclosure restrictions), and to such other recipients as the Discloser may approve in writing; provided that all such recipients shall have first executed a confidentiality agreement in a form acceptable to Discloser. Recipient shall not: (i) alter or remove from any Confidential & Proprietary Information of the Discloser any proprietary legend, or (ii) decompile, disassemble, or reverse engineer the Confidential & Proprietary Information (and any information derived in violation of such covenant shall automatically be deemed Confidential & Proprietary Information owned exclusively by the Discloser). Recipient shall use at least the same degree of care in safeguarding the Confidential & Proprietary Information of the Discloser as it uses in safeguarding its own confidential information, but in any event at least reasonable care. Upon termination or expiration of this Agreement, and regardless of whether a dispute may exist, Recipient shall, upon request by Discloser, return or destroy (as instructed by Discloser) all Confidential & Proprietary Information of Discloser in its possession or control and cease all further use thereof.

(c) Injunctive Relief. Recipient acknowledges that violation of the provisions of this Section would cause irreparable harm to Discloser not adequately compensable by monetary damages. In addition to other relief, it is agreed that injunctive relief shall be available without necessity of posting bond to prevent any actual or threatened violation of such provisions.

11. Notices. Notices sent to either Party shall be effective when delivered in person or transmitted electronically, one (1) day after being sent by overnight courier, two (2) days after being sent by first class mail postage prepaid to a physical address provided by the Customer, or five (5) days after being sent by email from SylogistEd, Inc. to the address in the Customer account. A copy of this Agreement and notices generated in good form shall be treated as "original" documents admissible into evidence unless a document's authenticity is genuinely placed in question.
12. Survival. Termination shall have no effect on the Parties' rights or obligations under Section 8 ("Privacy and Personal Information"); Section 10 ("Confidential & Proprietary Information"), Section 13 ("Independent Contractor Status"), any payment obligations or any provision which by its nature should survive.
13. Independent Contractor Status. Each Party and its employees and agents are independent contractors in relation to the other Party with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between the Parties. Each Party shall remain responsible and shall, as allowed by Oklahoma constitution or law, indemnify and hold harmless the other Party, for the withholding and payment of all federal, state and local personal income, wage, earnings, occupation, social security, worker's compensation, unemployment, sickness and disability insurance taxes, payroll levies, or employee benefit requirements now existing or hereafter enacted and attributable to themselves and their respective people.
14. Miscellaneous. This document and the documents incorporated herein constitute the entire agreement between the Parties with respect to the subject matter hereof and supersede all other communications, whether written or oral. SylogistEd, Inc. reserves all rights not specifically granted herein. Neither Party shall be liable for delays caused by events beyond its reasonable control, except non-payment of amounts due hereunder shall not be excused by this provision. Any provision hereof found by a tribunal of competent jurisdiction to be illegal or unenforceable shall be automatically conformed to the minimum requirements of law and all other provisions shall remain in full force and effect. Waiver of any provision hereof in one instance shall not preclude enforcement thereof on future occasions.

Prepared By: Amanda Bussfield _____ **Date Prepared:** 2/23/2024

Accepted By (please circle one): Superintendent / Board President

Signature: _____ **Date Accepted:** _____

5G. Discuss and take possible action to approve the contract with S & B CPA's and Associates LLC to perform the 2023-2024 financial audit.

Ryan Walters
State Superintendent of Public Instruction
Oklahoma State Department of Education
2500 North Lincoln Boulevard, Oklahoma City, Oklahoma 73105-4599

CONTRACT FOR AUDIT OF PUBLIC SCHOOLS
2023-2024 SCHOOL YEAR

The Audit reports are to be made in accordance with Oklahoma Statutes and the Rules and Regulations of the State Board of Education. The contracting auditing firm stipulates that the audit will include a financial and compliance examination in accordance with the standards for financial and compliance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; when applicable, the provisions of the Uniform Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards, also known as 2 C.F.R Part 200. The contracting auditing firm is currently included on the State Board of Education's list of approved public school auditors.

We, the undersigned, do hereby further stipulate that we have entered into an agreement to provide an annual audit of the financial affairs and transactions of all funds and activities of the school district specified below. The audit period shall cover the 2023-2024 fiscal year beginning July 1, 2023 and ending June 30, 2024.

This audit contract was approved by the Board of Education and entered in the minutes of its meeting on the_____ day of _____, 2024.

ATTEST:

Clerk	**President**

Harrah Public Schools	Oklahoma	55/I007
District	**County**	**County/District Number**

Approved this _____ **Day of** _____ **2024.**

S & B CPAs & Associates, PLLC

AUDITING FIRM

J Cl Sh, CPA

SIGNATURE OF AUTHORIZED REPRESENTATIVE OF AUDITING FIRM

PLEASE EXECUTE THIS FORM IN TRIPLICATE:

(1) copy for the school file
(1) copy for the contracting auditing firm
(1) copy to be submitted to the State Department of Education

EMAIL A SIGNED CONTRACT TO KATHERINE.BLACK@SDE.OK.GOV OR MAIL A COPY TO: Katherine Black, Executive Director, Financial Accounting
Oklahoma State Department of Education
2500 North Lincoln Boulevard, Suite 420
Oklahoma City, Oklahoma 73105-4599

MUST BE FILED NO LATER THAN JUNE 30, 2024
Contracts dated prior to January 20, 2024, will **not** be accepted.
Contracts which do not contain **all** of the above provisions **will not** be accepted.

5H. Discuss and take possible action to contract with OKTLE for evaluation services for the 2024-2025 school year.

Oklahoma Teacher & Leader Effectiveness

Please mail a signed copy of this document to:

OKTLE
2801 N. Lincoln Blvd., Suite 226
Oklahoma City, OK 73105

or

Scan and Email to info@OKTLE.com

or

Fax to: 405-495-2610

LICENSE AGREEMENT

THIS LICENSE AGREEMENT (the "Agreement"), dated as of March 11, 2024, is made and entered into by and between **EMPLOYEE EVALUATION SYSTEMS, INC. ("EES")**, whose notice address is 2801 N. Lincoln Blvd., suite 226, Oklahoma City, Oklahoma 73105, and **SCHOOL DISTRICT NO.** 7 **OF** Oklahoma **COUNTY, OKLAHOMA, a/k/a** Harrah **PUBLIC SCHOOLS ("District")**.

RECITALS:

A. EES has developed a web application known as OKTLE for use with the teacher evaluation framework known as the Tulsa TLE Observation and Evaluation System. EES has developed a web application known as SEES for use in support employee evaluation. EES has also developed a web application for use with the McREL principal/leader evaluation system.

B. EES and the District desire to license the use of EES's OKTLE, SEES, and/or McREL web-based Systems to the District for use in teacher, support employee and/or principal/leader evaluations for the 2024-2025 school year and thereafter.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, EES and District agree as follows:

1. **Grant of License.** Subject to the terms and conditions of this Agreement, EES hereby grants to District a non-exclusive, non-transferable license to use the OKTLE, SEES, and/or McREL web-based Systems (the "License").

2. **Term**. The term of this Agreement shall be for one year, beginning July 1, 2024 and ending June 30, 2025.

3. **Support, Training and Services**. District's license of the OKTLE, SEES, and/or McREL web-based Systems includes online access to the web-based teacher, support employee and principal/leader evaluation systems, online users guides, unlimited technical support, reports of observation and evaluation data, and training related to the operation of the web-based systems. State mandated training for evaluators on the Tulsa TLE Observation and Evaluation System or McREL principal/leader system is not included with this license, and may be obtained from the State or State licensed vendors according to the requirements of the Oklahoma State Department of Education.

4. **License Fee**.

OKTLE – Teacher Evaluation
$27.50 per teacher
$25.75 per teacher for members of OROS, ORES or USSA
For the 2024-2025 school year, the District will have
141 teachers
X 27.50 per teacher

OKTLE TOTAL 3,877.50

McRel – Leader Evaluation
~~$200.00 per Leader/Principal~~
$160.00 per Leader/Principal for OKTLE districts
For the 2024-2025 school year, the District will have
_____ Leaders/Principals,
X $160.00 per Leader/Principal

McREL TOTAL Ø

SEES - Support Employee Evaluation
~~$20.00 per employee~~
$16 .00 per employee for OKTLE districts
For the 2024-2025 school year, the District will have
_____ support employees
X $16.00 per employee

SEES TOTAL Ø

TOTAL 2024-2025 SCHOOL YEAR COST _____

5. **Release by District**. District, in consideration for the grant of the License and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, hereby releases EES, its officers, agents and employees, from any and all liability or expense, including, without limitation, reasonable attorneys' fees, expenses, costs, judgments, settlements, or other costs to the extent arising out of or relating to (1) District's use, misuse or modification of the OKTLE, SEES, and/or McREL web-based Systems; or (2) District's failure to use corrections or enhancements to the OKTLE, SEES, and/or McREL web-based Systems provided to District by EES.

6. **District's Remedies**. District's exclusive remedy hereunder is termination of this Agreement.

7. **Limitation of Liability**. To the maximum extent permitted by law, under no circumstances shall either party be liable to the other for indirect, incidental, consequential, special or exemplary damages arising from this agreement or the breach hereof.

8. **Miscellaneous**.

(a) **Entire Agreement**. This Agreement constitutes the entire agreement of the parties relative to the licensing of use of the OKTLE, SEES, and/or McREL web-based Systems and supersedes all oral or written proposals or understandings concerning such subject matter. This Agreement may be modified only pursuant to a writing executed by both parties.

(b) **Severability**. If any of the provisions of this Agreement are held by a court of competent jurisdiction to be invalid or unenforceable under any applicable statute or rule of law, such provision shall, to that extent, be deemed omitted and the remaining portions of this Agreement shall remain in full force and effect.

(c) **Survivability**. The obligations set forth herein shall survive any termination of this Agreement.

(d) **Waiver**. No term or provision of this Agreement shall be deemed to be waived and no consent to any breach or default shall be deemed to have been made unless such waiver or consent shall be in writing signed by the party against whom the waiver or consent is asserted. The waiver of one breach or default or any delay in exercising any rights under this Agreement shall not constitute a waiver of any subsequent breach or default.

(e) **Construction**. Descriptive headings or captions in this Agreement are for convenience only and shall not affect the construction or application of this Agreement. No rule of construction requiring interpretation against the drafting party shall be applied or given effect.

(f) **Intellectual Property**. District shall cooperate fully with EES in the maintenance and protection by EES of any rights or interests of EES in the OKTLE, SEES, and/or McREL web-based Systems or other intellectual property or interests therein that are the subject matter of this License.

IN WITNESS WHEREOF, EES and District have executed this Agreement as of the 11th day of March, 2024.

EMPLOYEE EVALUATION SYSTEMS, INC.

By: _____
President

"EES"

INDEPENDENT SCHOOL DISTRICT NO. 001
OF Oklahoma **COUNTY, OKLAHOMA,**
a/k/a Harrah **PUBLIC SCHOOLS**

By: _____
For the District

"DISTRICT"

5l. Discuss and take possible action on the agreement with the Oklahoma Department of Rehabilitation Services for the School to Work Program for the 2024-2025 school year.

STATE OF OKLAHOMA
DEPARTMENT OF REHABILITATION SERVICES
TRANSITION SCHOOL-TO-WORK: WORK STUDY

This agreement, consisting of seventeen (17) pages (the "Contract"), is hereby made between the Oklahoma Department of Rehabilitation Services ("DRS") and

Harrah Public Schools
20670 Walker
Harrah OK 73045-9782

("Contractor" or "School"), and constitutes the entire agreement between the DRS and the Contractor, and no other representations are given or should be implied from written or oral agreements or negotiations that preceded the Contract.

RECITALS

WHEREAS, the Oklahoma Department of Rehabilitation Services is authorized to make and enter into all contracts necessary or incidental to the performance of its duties, and may purchase or lease equipment, furniture, materials and supplies, and incur such other expenses as may be necessary to maintain and operate the Department, 74 O.S. § 166.1.C; and

WHEREAS, the Individuals with Disabilities Education Act (IDEA) and the Rehabilitation Act both provide for transition services for children with disabilities to facilitate the child's movement from school to post-school activities including employment, 20 U.S.C. § 1401(34) and 29 U.S.C. § 721(a)(11)(D); and

WHEREAS, the Oklahoma Department of Rehabilitation Services is authorized by rules promulgated by the Oklahoma Commission for Rehabilitation Services at Subchapter 7 of Chapter 10 of Title 612 of the Oklahoma Administrative Code to implement the Transition from School-to- Work Program; and

WHEREAS, in the School-to-Work program, there are many services needed. Some of these services are provided by the school under the individualized education plan (IEP) and some are provided by the Oklahoma Department of Rehabilitation Services under the individualized plan for employment (IPE). Other services may be provided by the parents, Career Tech, and others. A major component of the Transition School-to-Work program is work-readiness training and work experience. The work experience can be provided through Work Adjustment Training or the three types of Work Study Programs.

NOW THEREFORE, the parties agree as follows:

I. Contract Period

The Contract is effective from the latest date of signature of both parties or July 1, 2024, whichever is the latter, through June 30, 2025. The Contract may be renewed for two additional one-year periods upon written agreement of the DRS and the Contractor.

II. Contract Services

Students eligible to participate in Work Study (School Work Study, Worksite Learning, Employer Work Study) include those:

- with documented disabilities (includes IEP, 504 Plan, or other documents), who have been determined eligible for DRS services or are on a trial work plan, as determined by the DRS counselor;
- with an approved DRS case;
- with an individualized plan for employment (IPE) in place;
- with School Work Study (SWS) as a line of service on the IPE;
- who are at least sixteen (16) years of age; and
- who are attending high school.

All students participating in Work Study shall be DRS clients.

Students participating in Work Study may do so for **no more than 24 cumulative months**, as authorized in the form of Authorization(s) for Purchase(s) provided by the DRS counselors prior to the students starting work. In order for the School to be reimbursed for wages paid to a student participating in School Work Study and/or Worksite Learning, the School must have received authorization in the form of an Authorization for Purchase from the DRS counselor prior to the student starting work.

The months do not need to be consecutive. Based on individual needs and barriers due to disability, there may be exceptions where the student requires more time to make additional progress. In that instance, the DRS counselor may authorize additional time. Summer months spent in Work Study count in the 24 cumulative months. Transportation, scheduling, administrative or family convenience, or family/individual income needs are not acceptable reasons to extend Work Study beyond 24 cumulative months.

Participating students may work **no more than 15 cumulative hours per week during the school year** (i.e., during the day, evenings, weekends, or holidays). In each of the cases described above, the students **must** be given school credit for their participation during the school day, and the School staff and the DRS counselor will provide important guidance and instructional help around the work experience. If the student works after school hours, in the evening or on weekends, the School may also choose to give the student school credit and is encouraged to do so to support earning elective credits. The School will provide staff to work with the DRS counselor in the area of transition. The School will have at least one (1) person designated to serve as the “teacher/transition coordinator”. Paraprofessionals could serve as

transition coordinator or could also be assigned to help with the process and documentation. The School agrees to provide designated staff time for performing the needed duties related to transition. The School agrees to fully inform the staff responsible for carrying out the duties set forth in the Contract. This includes providing all necessary staff with a copy of the Contract.

Students wishing to continue working through the summer as part of Transition School-To-Work: Work Study may do so if the School's current contract, which expires June 30, is renewed for the following fiscal year that begins July 1st.

During the school year - The maximum number of hours worked per student that is reimbursable by the DRS **cannot** exceed 15 cumulative hours per week during the school year. The DRS will reimburse 100% of the wages paid by the School for a maximum 15 cumulative hours per week

During the summer months - The maximum number of hours worked may exceed 15 cumulative hours and no more than 20 per week for summer work only when pre-approved by the DRS counselor. The DRS will reimburse 100% of the wages paid by the School for a maximum 20 cumulative hours per week. Students may work a maximum 20 cumulative hours per week beginning with the first day of summer break. However, upon the first day back to school, the students must go back to working no more than a maximum 15 cumulative hours per week. All Child Labor Laws apply and must be adhered to.

https://www.dol.gov/general/topic/youthlabor

The School is required to continue supervising, monitoring, and reporting on students working in the School or in the community during the summer.

Paid work positions must reflect **real work/jobs** and include tasks that would normally be a function of that position. The students must be learning skills that will transfer to competitive, integrated employment in the community. Classroom instructional time does not count as work. The School must ensure that students have access to a wide variety of work/job types and must also ensure the School has enough work to cover the number of students intended to participate in the program. Examples of work/jobs within the School include, but are not limited to, the following:

- office assistant/mail clerk - deliver mail/messages, stamping, sealing, organizing, cleaning, stocking, inventory, ordering, shredding, answering phones, making ID badges, laminating, taking messages, greeting visitors;
- transportation assistant - cleaning buses inside and out, light vehicle maintenance, checking fluids, tire pressure, assisting with trip tickets, cleaning bus barn;
- teacher's aide - reading to groups/individuals, cleaning, organizing, light grading, bulletin boards, listening to students read, engage students in activities, shredding, making copies;

- custodial -operating electric floor cleaning machines, simple maintenance, taking out trash, cleaning classrooms, sanitizing, dusting lockers and trophy cases, cleaning windows, restocking bathrooms, vacuuming rugs;
- manager of sports team - scorekeeping, ordering, inventory, hauling/moving equipment, washing towels, preparing water jugs and equipment for practices and games;
- information technology assistant - using compressed air to clean computers and keyboards; replacing batteries, mice and keyboards; cleaning monitors; deliveries to students and/or teachers; organizing order tickets;
- clerk in school store or coffee/snack cart - greeting, stocking, inventory, organizing, ordering, taking orders, filling orders, taking money and making change, cleaning, making displays;
- cafeteria assistant - wiping down tables, taking out trash, loading dishes, preparing food and utensils, stocking, serving, organizing;
- library aide - greeting, accepting books, checking books out, shelving books, research, cleaning, organizing, doing displays, answering phones; and
- landscaping/maintenance - mowing, weed eating, edging, pulling weeds, cleaning up flower beds, planting flower beds, selecting flowers/plants, planting in flower beds, trimming trees/shrubs, raking and bagging leaves, picking up trash from parking lot or around school grounds, light repairs on school properties, such as replacing light bulbs, painting, exterminating pests, etc.

The same guidelines should be adhered to when selecting community placements for paid work experiences.

In the final nine (9) months of the student's Work Study (School Work Study, Worksite Learning, Employer Work Study), the student must work for an employer outside of the school or school district, unless otherwise approved by the DRS counselor.
Students may not work in their family-owned business unless approved by the DRS counselor. This includes farms and other businesses.

Upon graduation with a standard diploma and high school exit, students receiving services through the Contract must cease work on the last day of school. They may not continue participation in School Work Study and/or Worksite Learning beyond their high school departure .

A. Work Study Program

There are two types of Work Study through DRS:

1. School Work Study (SWS) allows students with disabilities to **work on the School campus**. The students are supervised or closely monitored by School personnel and the School pays the students a wage, with the **DRS making reimbursement to the School** for

that payment. The **School maintains liability** for the students while working on campus.

1. Worksite Learning allows students with disabilities to **work in the community**. The students are supervised or closely monitored by School personnel and the School pays the students a wage, with the **DRS making reimbursement to the School** for that payment. The **School maintains liability** for the students while working off campus.

B. Other Work Opportunities

This is not a Work Study through DRS:

1. Employer Work Study allows students with disabilities employment experience in **part-time jobs in the community,** with the employers paying the wages/salary(ies). In this instance, the students are employees of the community employers, **employers maintain liability**, and **the DRS does not reimburse the employers for the wages/salary(ies)**.

C. Contractor's/School's Obligations

The Contractor's/School's designated teacher/transition coordinator shall:

1. be knowledgeable about the contents and requirements of the Contract;
2. have received written authorizations from the DRS counselors prior to initiating work study services for eligible students or paying for work study services rendered by eligible students (i.e., not starting a student to work before the DRS has approved in writing);
3. serve as a member of the IEP team and make decisions for job placement as a team;
4. provide information regarding the program to School personnel, students, and parents;
5. provide job readiness instruction and assistance to the students in the program prior to starting their jobs (e.g., helping them prepare for interviewing for the potential position) through transition services or five core pre-employment transition services:
    a. job exploration counseling;
    b. work-based learning experiences;
    c. counseling on opportunities for enrollment in postsecondary education (college, CareerTech, trade education, professional certification, etc.);
    d. workplace readiness, including social and independent living skills; and
    e. self-advocacy, including peer mentoring.
6. support students' job placement efforts, including tracking and regular follow up with students on their progress;
7. collaborate with the DRS counselor to keep track of all students who are taking part in the program, their place of employment, job title, and the skills they are learning or practicing, at least once per semester or whenever new students join or job duties change;
8. assist with the coordination of the individualized education program (IEP) and the individualized plan for employment (IPE) to reflect the SWS services provided by DRS,

including, but not limited to, present levels of performance, services, and annual education/training or employment goals on the IEP;

1. document such transition services or pre-employment transition services provided and completed by participating students;
2. provide such documentation to the DRS counselor at the end of each semester;
3. submit (at the same time and by the 15th of the following month or whenever payroll is run by the School for their payment cycle) monthly invoices/pay stubs, time sheets, progress reports, and proof of payment to students for reimbursement of the wages paid to students participating in School Work Study and/or Worksite Learning; and
4. ensure the electronic copy of the contract is routed to the appropriate person for signature and returned electronically to the DRS.

If claiming mileage reimbursement for the School's teacher/transition coordinator's travel to and from the job sites of participating Work Study students, the School shall submit monthly itineraries and travel claims that have been signed and verified by the School's designated signer.

D. DRS's Obligations

The DRS counselor shall:

1. provide authorization in the form of an Authorization for Purchase to the School's teacher/transition coordinator prior to the School initiating services for each eligible student participating in School Work Study and/or Worksite Learning;
2. provide a written/emailed approval to the School's teacher/transition coordinator prior to the initiation of a student's participation in Employer Work Study;
3. accept referrals, process applications, and help to organize the IEP and the IPE;
4. provide input on the IEP's employment goals, serve as a member of the IEP team, and make decisions for job placement as a team;
5. arrange work schedules to allow for meetings with School staff, the student in the program, parents, employers, and other people involved in the process;
6. organize and provide necessary services, such as, but not limited to vocational assessment & counseling and guidance;
7. provide the School's teacher/transition coordinator with updated information as it becomes available, upon request;
8. support students' job placement efforts, including tracking and regular follow up with students on their progress;
9. collaborate with the School's teacher/transition coordinator to keep track of all students who are taking part in the program, their place of employment, job title, and the skills they are learning or practicing, at least once per semester or whenever new students join or job duties change;
10. monitor students progress at job sites;
11. ensure that the School is submitting monthly timesheets, progress reports, proof of payments to students, and documentation of transition services or pre-employment transition services (as completed) on a regular basis;

1. provide reimbursement to the School for wages paid to students participating in School Work Study and/or Work Site Learning;
2. provide mileage reimbursement at the state rate for the School's teacher/transition coordinator's travel to and from job sites of students participating in School Work Study and/or Worksite Learning; and
3. provide support in assisting students graduating into Employer Work Study.

E. Student Wage

1. The DRS and the School agree that students who are employed by the School as part of a training program are not independent contractors, but employees of the School. **The** School **agrees to deduct state and federal income tax from wages paid to the student**. The School is responsible for costs incurred for workers' compensation or other expenses not included in the minimum wage reimbursed by the DRS, as part of its contribution toward providing coordinated transition services outlined in the Individuals with Disabilities Education Act (IDEA) and the Workforce Innovation and Opportunity Act (WIOA).

2. The DRS and the School further agree that **IRS regulations provide that services performed by a student who is employed by the school in which the student is enrolled are not considered "employment" for purposes of FICA (Federal Insurance Contribution Act—Social Security and Medicare) and FUTA (Federal Unemployment Tax Act—employment tax)** payroll deductions. 26 C.F.R. § 31.3121(b)(10)-2(a)(1) and § 31.3306(c)(10)-2(a). The rules provide that the services performed by the student must be incident to and for the purposes of pursuing a course of study at the School. 26 C.F.R. § 31.3121(b)(10)-2. **The DRS and the** School **agree that students who are employed by the School as part of a training program are not subject to FICA or FUTA, except as otherwise provided below**. The employee/student must be enrolled and regularly attending classes at the school where they are employed to have the status of a student within the meaning of the regulations. This exemption does not apply if the student is working for a private employer through Employer Work Study, rather than for the School as part of an internship program. *The student must be employed by the School in order for the exception to apply.* The Oklahoma Employment Security Act provides that employment as part of a work-training program is exempt from the definition of "employment" and, therefore, not subject to the Act and, therefore, should not be documented as wages paid in quarterly submissions to the Oklahoma Employment Security Commission (OESC). 40 O.S. §1-210 (15)(l). **At the end of the calendar year, students are to be provided a W-2 (Wage and Tax Statement), and <u>not</u> a 1099-Misc form for independent contractors.**

3. In order for the School to be reimbursed for wages paid to a student participating in School Work Study and/or Worksite Learning, the School must have received authorization in the form of an Authorization for Purchase from the DRS counselor prior to the student starting work.

I. <u>Compensation</u>

A. Contract Amount

The DRS shall reimburse the Contractor as follows:

- school months –the current federal minimum wage. EXEMPT from FICA and FUTA, thus should not be taken out of the student's check.
- summer months –the current federal minimum wage, plus FICA and FUTA, as summer months are NOT exempt due to the student not being enrolled at least half-time in school.

Payment shall be made upon receipt of properly completed and approved invoices/pay stubs, timesheets and progress reports documenting the provision of services and/or receipt of proper claims for reimbursement of travel expenses pursuant to the contract for services. By law the **DRS cannot pay** in advance. Neither the Contractor nor any other parties may rely upon any amount set by the DRS in the Contract, or otherwise, as a guaranty, warranty, or any other promise of receipt or payment of that amount, except for those goods and/or services provided to and accepted by the DRS pursuant to the Contract.

The **DRS will cancel the Contract if procedures are not followed** (e.g., putting students to work before authorized, inappropriate job placements, delayed billing, not submitting proper documentation as outlined in the Contract). If a settlement/ratification agreement .
must be reached between the Contractor and the DRS, the Contractor will receive only 50% of the funds for which it is seeking reimbursement.

The Oklahoma State Constitution, Article 10, Section 23 states, "Balanced Budget - Procedures. The state shall never create or authorize the creation of any debt or obligation, or fund or pay any deficit, against the state, or any department, institution, or agency thereof, regardless of its form or the source of money from which it is to be paid, except as may be provided in this section and in Sections 24 and 25 of Article X of the Constitution of the State of Oklahoma."

An express or written contract is a document evidencing, among other things, the mutual consent of the contracting parties. The written document becomes effective when the parties have signified their mutual consent by the act of signing it. The act of signing occurs when it occurs and applies only to events in the future.

To ensure you stay within the law and that you receive full compensation for services provided, please wait for official written documentation from your DRS counselors as to when a service may actually begin for an approved DRS client. The DRS CANNOT backdate in order to pay for services for any youth with disabilities.

According to 70 O.S. § 5-142, school districts must conduct national criminal record background searches and fingerprinting on prospective employees. Therefore, the DRS will reimburse the School up to fifty dollars ($50.00) per DRS client who:

* is going to participate in School Work Study and/or Worksite Learning;

* is at least eighteen (18) years of age; and
* has not previously had a criminal background check completed by the school district or any other school district in Oklahoma.

This reimbursement will occur upon request and submission of properly completed documentation to the DRS counselor. If the Contractor chooses to request the expedited background check from the Oklahoma State Department of Education, the Contractor will be responsible for any additional fees beyond the fifty dollars ($50.00).

A. Payment

The State of Oklahoma has forty-five (45) days from receipt of properly completed and approved invoices/pay stubs, timesheets and progress reports documenting the provision of services and/or receipt of proper claims for reimbursement of travel expenses pursuant to the contract for services to make payment to the Contractor. Invoices/pay stubs, timesheets, progress reports, and claims shall be sent to the DRS counselor who authorized services for each DRS client. **DRS cannot reimburse wages for School Work Study and/or Worksite Learning hours that were not authorized in the form of an Authorization for Purchase provided by the DRS counselor prior to the student starting work.** The DRS counselor's name, address, and telephone number are shown on each DRS client's Authorization for Purchase. If the State of Oklahoma fails to make payment within the forty-five (45) days, the Contractor is eligible to receive interest on the unpaid balance due per State of Oklahoma Statutes. The Contractor is responsible for claiming the interest. Pursuant to 2 C.F.R. § 200.407(n), 2 C.F.R. § 200.441, the DRS shall not use federal funds or non-federal funds used for vocational rehabilitation (VR) match to pay interest assessed for late payments to the Contractor.

B. Lapse Of Invoices/Claims

Properly completed and approved invoices/pay stubs, timesheets, and progress reports documenting the provision of services and/or proper claims for reimbursement of travel expenses pursuant to the contract for services shall be submitted within ninety (90) calendar days of the provision of those services and/or incurrence of those travel expenses. Supporting encumbrances may be cancelled upon a lapse of six (6) months from the actual provision of services and/or incurrence of travel expenses pursuant to the contract for services, unless specified otherwise in the Contract.

I. Standard Terms

A. Equal Opportunity/Non-Discrimination

The Contractor shall at all times comply with all federal laws relating to nondiscrimination, including but not limited to, Presidential Executive Order 11246 as amended and the Civil Rights Act of 1964, 42 U.S.C. §2000 *et seq*.; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §794; the Americans With Disabilities Act of 1990, 42 U.S.C. §12101 *et seq.;* Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 *et seq.*; the Age

Discrimination in Employment Act, 42 U.S.C. §6101 *et seq*. and all amendments to these acts, and all requirements imposed by the regulations issued pursuant to these acts, including, but not limited to, providing equal opportunity both to those seeking employment and those seeking services without regard to race, color, religion, sex, national origin, age, or handicap.

A. Lobbying Activities

The Contractor certifies the following:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, renewal, amendment or modification of any federal grant, or cooperative agreement;

2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

B. Debarment And Suspension

In accordance with Presidential Executive Orders 12549 and 12689, the Contractor certifies that neither it nor its principals are presently debarred, suspended or otherwise disqualified for participation in federal assistance programs. Such certification is a material representation of fact upon which reliance is being placed when entering into the Contract. A determination that the Contractor knowingly rendered an erroneous certification, in addition to other available remedies, may result in whole or partial termination of the Contract for the Contractor's default. Additionally, the Contractor shall promptly provide written notice to the Oklahoma state purchasing director if the certification becomes erroneous due to changed circumstances.

C. Drug-Free Workplace

The Contractor certifies compliance in providing or continuing to provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988.

D. Modification

The Contract may only be modified by mutual consent of the parties in writing.

E. Cancellation

1. With Cause: In the event the Contractor fails to meet the terms and conditions of the Contract or fails to provide services in accordance with the provisions of the Contract, the DRS may upon written notice of default transmitted via Certified Mail to Contractor, cancel the Contract effective upon receipt of notice or at 5:00 PM on the fifth calendar day from the date DRS mailed the notice, whichever occurs first. Such cancellation shall not be an exclusive remedy, but shall be in addition to any other rights and remedies provided for by law. In the event a Notice of Cancellation is issued, the Contractor shall have the right to request a review of such decision as provided by the rules and regulations promulgated by the State of Oklahoma, Office of Management and Enterprise Services.

2. Without Cause**:** It is further agreed that the Contract may be canceled by either party by providing thirty (30) days prior written notice.

F. Access To And Retention Of Records

The Contractor shall maintain adequate and separate accounting and fiscal records and account for all funds provided by any source to pay the cost of the Contract. Authorized personnel of the U.S. Department of Education or other pertinent federal agencies, and authorized personnel of the Oklahoma Department of Rehabilitation Services, State Auditor and Inspector, and other appropriate state entities shall have the right of access to any books, documents, papers, or other records of contract which are pertinent to the performance or payment of the Contract in order to audit, examine, make excerpts and/or transcripts.

The Contractor is required to retain records relative to the Contract for the duration of the Contract and for a period of seven (7) years following completion or termination of the Contract, unless otherwise indicated in the Contract terms. If a claim, audit, litigation or other action involving such records is started before the end of the seven-year period, the records are required to be maintained for two (2) years from the date that all issues arising out of the action are resolved or until the end of the seven-year retention period, whichever is later.

G. Subcontracting

The services to be performed under the Contract shall not be subcontracted, in whole or in part, to any other person or entity without written approval by the DRS. The terms of the Contract, and such additional terms as the DRS may require, shall be included in any subcontract. Approval of the subcontract shall not relieve the Contractor of any responsibility for performing the Contract.

H. Compliance With State And Federal Laws

5J. Discuss and take possible action regarding the agreement with Tri-City Youth & Family Center's First Time Offender Program.

YOUTH SERVICES
IN-STEP/IT'S MY LIFE PROGRAM
REFERRAL AGREEMENT

INTRODUCTION

In-Step, previously known as the First Time Offender Program, was created after much discussion in the legislature about the need for a diversionary program for juveniles who are "first time offenders"-youth who have had their first brush with the law. During the 1993-1994 legislative session, the Oklahoma House of Representatives and the Oklahoma Senate passed House Bill 2640 which was subsequently signed by the governor. This far-reaching bill created the Oklahoma Juvenile Reform Act, which mandated diversionary programs for first time offenders. These "alternative" diversion programs for first time offenders means programs for juveniles who have been identified by Law Enforcement personnel, the District Attorney, or the Court as having committed acts which are not serious enough to warrant adjudications through the juvenile court process, but which do indicate a need for intervention to prevent further development toward juvenile delinquency.

The program has proven so successful (with more than 90% of the youth that complete the program never being charged again, feedback from families reporting improved relationships, and comments that all families should have access to the program) that it is **now being offered to all youth who may be struggling with their roles, performance, or behaviors in any way**. The program has developed a nationally-approved curriculum with the relationship education training company PREP Inc. and is now called **"It's My Life".**

In response to this mandate, Tri-City Youth and Family Center,Inc. has developed this agreement to be in compliance with House Bill 2640.

I. OBJECTIVES

Specific objectives for the It's My Life Program are as follows:

1. **Increase the juvenile's ability to effectively problem-solve.**
2. **Improve communication between the parent and child.**
3. **Assist the juvenile in developing improved impulse control.**
4. **Enable the juvenile to make decisions that reflect socially acceptable behavior.**
5. **Assist the juvenile in understanding the consequences of his/her behavior and to take responsibility for his/her actions.**
6. **Enhance the parent's ability to provide structure and set boundaries for the child.**
7. **Develop improved recognition, expression, and control of emotions.**
8. **Improve the juvenile's knowledge regarding drug and alcohol use.**
9. **Reduce referral rates of juveniles to the District Court.**

II. ELIGIBILITY

1. Youth identified as exhibiting some emotional or behavioral risks, or youth aged 13-17 who have been charged with their first offense, who have been identified as experiencing problems, or whose educational progress may be suffering who would benefit from the program objectives.
2. Juveniles who have been arrested previously may be eligible if they have not been through the First Offender Program in the past. Juveniles who have committed a serious, violent crime are generally not eligible.

III. REFERRAL PROCESS

Referrals involving potential legal issues or other behavioral issues will flow to the agency from District or Municipal Courts, school representatives, law enforcement officials, the Juvenile Services Unit of the Office of Juvenile Affairs, or any other community partner. Several Avenues are available for referral.

If referred as part of a court process, the steps will include:

1. After consultation with the District Attorney's office, the juvenile may be diverted directly to the In-Step Program through a Deferred Prosecution Agreement.
2. A petition may be filed if the child stipulates to the petition and is placed on a deferred Adjudication. Completion of the In-Step Program may be required.
3. The Court may order a juvenile and parents into the program after hearing the case.

For youth who are being referred from other sources, they would simply contact the agency's It's My Life Coordinator Yea Miller to schedule an intake.

IV. PROGRAM STRUCTURE/CONTEXT

The In-Step Program is a 12-hour psycho-educational program designed for adolescents and their parents. The curriculum modules are as follows:

Module 1: Welcome
Module 2: Communication
Module 3: Emotional Regulation
Module 4: Smart Choices
Module 5: Values and Cultural Awareness
Module 6: Substance Use
Module 7: Family Systems
Module 8: Summary, Evaluation and Graduation

There is no charge to the families for the program; it is funded by a contract with the Office of Juvenile Affairs. All groups are closed-ended. Each participant and the parent/guardian must sign a participation agreement, confidentiality agreement, behavioral contract, and client rights agreement. Parent/guardian participation is mandatory.

The youth and parents must attend all sessions in order to receive a certificate of completion. No more than two hours of class time may be missed due to an illness or family emergency. This missed time must be made up to complete the program.

V. EDUCATION AND FEEDBACK

Each participant (youth and parent/guardian) will complete a program evaluation form at the end of the sessions. The instructor will complete an evaluation on each participant regarding their participation in the sessions and any recommendations for additional services they determine are needed.

A follow-up report on each program participant will be sent to the referral source.

VI. APPROVAL

The following parties agree to refer youth to this It's My Life Program:

_____ _____
Referral Source Agency Date

_____
Signature

5K. Discuss and take possible action to declare two buildings located at 20670 and 20660 Walker Street as surplus.

Paul Blessington <pblessington@harrahschools.com>

Sale of District Owned Property

Tony Childers <Tonyc@ossba.org> Fri, Feb 9, 2024 at 11:03 AM
To: Paul Blessington <pblessington@harrahschools.com>

Mr. Blessington:

Under Oklahoma law, school boards are authorized to “dispose of personal or real property no longer needed by the district by sale, exchange, lease, lease-purchase, sale and partial lease back, or otherwise.” 70 O.S. § 5-117. However, the law specifies a special process for telling or otherwise disposing of real property.

As with all property, real or personal, your board first must decide that the property is no longer needed by the district and to declare it surplus as a regular or special meeting. After the property is declared surplus, the board is required to have the property appraised. The appraisal can remain confidential until sold. Once sold, the appraisal is public. Once you’ve received the appraisal, the property must be offered for “public sale or public bid.” Meaning that the sale is open to anyone in public to make bids on or to purchase the property. So, even if you know of a buyer, you can’t go directly to them to complete the sale, you have to offer it for sale publicly first. Then, if you are unsatisfied with the amount of money that you would get from a public sale, you COULD go through with a private sale, so long as the purchase aligns with the expectations set by the appraisal.

There are some exceptions if you are going to sell to a nonprofit or state entity, but I doubt you need that info at the moment.

Let me know if you need anything further.

Tony

Tony Childers

Staff Attorney

Oklahoma State School Boards Association

p: 405.528.3571 m: 405.795.6090

a: 2801 N Lincoln, Suite 125

OKC OK 73105

w: www.ossba.org e: tonyc@ossba.org

5L. Discuss and take possible action to declare Harrah High School items as surplus.

Leslie Hobaugh <lhobaugh@harrahschools.com>

Surplus science tables

1 message

David Hairell <dhairell@harrahschools.com> Thu, Feb 29, 2024 at 11:46 AM
To: Leslie Hobaugh <lhobaugh@harrahschools.com>
Cc: Paul Blessington <pblessington@harrahschools.com>

We would like to declare 16 old science tables as surplus from Harrah High School. They have been replaced with 15 new science tables.

v/r
David Hairell
Principal
Harrah High School

Leslie Hobaugh <lhobaugh@harrahschools.com>

surplus student desks

1 message

David Hairell <dhairell@harrahschools.com> Thu, Feb 29, 2024 at 12:50 PM
To: Leslie Hobaugh <lhobaugh@harrahschools.com>
Cc: Paul Blessington <pblessington@harrahschools.com>

I also need to surplus between 40 and 50 student desks. They are the old hard plastic desks that are either broken or have mismatched parts.

v/r
David Hairell
Principal
Harrah High School

5M. Discuss and take possible action on New and Revised Policies: New - CKAJ School Security Surveillance Cameras, EIAD Parent-Teacher Conferences; REVISED: CKC-R1 Fire Drills Rules and Procedures, CKC-R2 Tornado Drills Rules and Procedures, EHBDBA Parent Participation in the School District, EMDB Flags, EMI Moment of Silence.

New

SCHOOL SECURITY SURVEILLANCE CAMERAS

The School District seeks to promote and foster school safety and a safe and effective educational and work environment. After having carefully considered and balanced the individual's right to be free from invasion of privacy with the School District's interest and duty to promote the health, welfare and safety of students and staff as well as the health, safety and welfare of members of the general public who have occasion to use school facilities and enhance the protection of school property, the School District supports and reserves the right to place and use surveillance cameras, when necessary and appropriate, in its schools, school facilities, school buses and/or on its school grounds.

The primary uses of surveillance cameras are as follows: (i) to promote a safe environment by deterring conduct that violates the law or district policy; and (ii) to record images for future identification of individuals in the event of violations of law, district policy and/or school-based rules; (iii) to aid in search of lost or missing children, and (iv) to assist emergency services personnel. Surveillance camera use is limited to uses that do not violate federal or state constitutional protections against unreasonable search and seizure, reasonable expectation of privacy and other applicable laws prohibiting wiretapping and electronic surveillance of aural communications.

Surveillance cameras may be utilized in public areas of schools, school facilities, school buses and school grounds and in areas of schools, school facilities, school buses and school grounds deemed to be at risk for either vandalism or student misconduct. Surveillance cameras will not be used in the private areas of restrooms, showers, locker rooms and dressing rooms and any other area in which there is a reasonable expectation of privacy. Surveillance cameras also will not be used in private offices and classrooms.

Surveillance cameras will not monitor or record sound and will not make audio recordings unless by Court Order and in compliance with wiretap statutes. The use of surveillance cameras and the monitoring of any resultant recordings will be conducted in a professional, ethical, and legal manner and in a manner consistent with all existing policies and state and federal laws and will not be based on a subject's personal characteristics, including race, gender, ethnicity, sexual orientation, disability, or other protected characteristics. Surveillance cameras are not a guarantee of safety but are a tool that helps deter crime and assist in promoting the safety and security of individuals and property.

Surveillance cameras are implemented as a passive system; no school staff will be designated to view live events in real time on a minute by minute basis. Additionally, surveillance cameras shall not utilize automatic identification, facial recognition, or automatic tracking technologies. Only authorized school personnel, as determined by the Superintendent of Schools or designee, shall be involved with and/or have access to surveillance cameras and any resultant recordings. Additionally, surveillance cameras will be installed and configured to prevent tampering with or unauthorized duplication of recorded information. Furthermore, no surveillance cameras will be installed unless said installation has been approved in advance by the Superintendent of Schools or designee in accordance with the review process set forth below.

Surveillance camera recordings are not considered Directory Information and may be subject to confidentiality restrictions, including but not limited to requirements under the Federal Family Educational Rights Privacy Act. In no instance will surveillance cameras be used to observe and/or evaluate the performance of school district staff or to monitor employees during nonworking time. However, cameras may be used to monitor areas in which an employee works, even if there is only one employee in that area. This policy also does not apply to legitimate academic use of video cameras for educational purposes that have been approved by a school principal.

Implementation, Installation of Surveillance Cameras

To further school safety objectives, the School District's Safe Schools Committee shall meet as necessary to develop, implement and review both school district and building level safety practices. The Safe Schools Committee will also make recommendations to the building principal regarding the implementation, installation, and use of surveillance

SCHOOL SECURITY SURVELLIANCE CAMERAS (CON'T)

cameras. The Superintendent of Schools or designee shall retain final decision-making authority regarding the recommendations. In determining the most appropriate use and implementation of surveillance cameras in the schools, school facilities, school buses and/or on school grounds, the Safe School Committee's recommendation will be guided by, at a minimum, the following considerations: a) Demonstrated need for the device at designated location(s); b) Appropriateness and effectiveness of proposed protocol(s); c) The use of additional, less intrusive means to further address the issue of school safety (e.g., restricted access to buildings, use of pass cards or identification badges, increased lighting, alarms); d) Right to reasonable expectation of privacy and other legal considerations; and e) Expense involved to install and to maintain the use of surveillance cameras at designated location(s), including without limitation, schools, school facilities, school buses and/or on school grounds. Additionally, on an annual basis an audit on the location, use and effectiveness of all authorized surveillance cameras and the results shall be provided to the Superintendent of Schools or designee. The Superintendent of Schools or designee shall maintain a current up-to-date record of locations of installed surveillance cameras.

Monitoring employees involved in video monitoring of public areas will perform their duties in accordance with the practices outlined in this policy. Video surveillance monitors shall be located in areas to which access is controlled and shall not be viewable by unauthorized persons. Video recording may only be monitored by staff as authorized by the Superintendent of Schools. No unapproved employees may monitor or view video or camera images for any reason except as necessary in the course of an investigation or adjudication. Any employee violating this policy may be disciplined, up to and including termination. All staff approved to monitor video or camera images shall receive a copy of this policy and provide written acknowledgment that they have read and understand this policy. A log will be maintained by the School District's safety office that will record the name and date anytime a staff member other than a safety officer views a recording.

Storage

Any video recording used for surveillance purposes in schools, school facilities, school buses and/or on school grounds shall be the sole property of the School District and stored for no more than one month after which such recordings will be promptly erased unless retained as part of a criminal investigation, court proceeding (criminal or civil), or other bona fide use, as approved by the Superintendent of Schools or designee; and the Superintendent of Schools or designee will be the custodian of such recordings and all such recordings shall be properly protected from unauthorized viewing. A record log will be kept of all instances of access to and use of recorded material.

Release of Information

Requests for viewing a recording must be made in writing to the Superintendent of Schools or designee and all public records requests for recordings that are received will be processed on a case-by-case basis. A determination will need to be made as to whether the information requested is an open record. The request shall identify the individual for whom access is sought, the date(s) and/or time period(s) for which access is sought, and the rationale why access should be granted. If the request is granted, such viewing must occur in the presence of the Superintendent of Schools or designee. Under no circumstances will the School District's video recording be duplicated and/or removed from the School District premises without the express written authorization of the Superintendent of Schools or designee.

Signage and Notification Regarding Use of Surveillance Cameras

Appropriate and conspicuous signage will be posted at entrances to schools, school facilities, and school grounds and/or at major entrances into schools and school facilities, school buses and school grounds notifying students, staff, and members of the general public of the School District's use of surveillance cameras. For exterior cameras, signage will be posted in a conspicuous place in close proximity to the surveillance camera; and for interior cameras, signage will be posted in a conspicuous place at or near the entrance to each place being monitored. Students and staff will receive additional notification, as appropriate, regarding the use of surveillance cameras in the schools, school

SCHOOL SECURITY SURVELLIANCE CAMERAS (CON'T)

facilities, school buses and/or on school grounds. Such notification does not preclude, as deemed appropriate by school administration, the discussion of the use of surveillance cameras with staff and students to heighten awareness and help foster a sense of security.

Destruction and/or Tampering with Surveillance Cameras
Any individual who tampers with or destroys a video surveillance camera or any part of the video surveillance system will be subject to appropriate disciplinary action as well as possible criminal charges.

New

PARENT-TEACHER CONFERENCES

It is the policy of the Harrah Board of Education that individually requested parent-teacher conferences will be scheduled as required by the teacher, or when requested by the parent. However, district wide parent-teacher conference days will normally be limited to one for each grading period.

REFERENCE: 70 O.S. §10-105.2
Department of Education, Administrator's Handbook

Revised

FIRE DRILLS
RULES AND PROCEDURES

In accordance with the policy of the board of education and Oklahoma law, fire drills will be scheduled by the principal at least twice each school year. The fire drills shall be conducted within the first fifteen days of each semester. The purpose of a fire drill is to train students, under staff direction, to move safely, quickly, and quietly from any location within the building to an assigned evacuation area outside.

The following rules and procedures will be complied with in all schools:

1. Rules for fire evacuation will be posted in each room. These rules will indicate the primary and alternate exits and the evacuation area to which the student should proceed upon leaving the building. The posted rules will be discussed with each class using the room during the first day(s) of the school year.

2. A district fire alarm signal will be used for fire drills only; another signal will be established by the principal for return to class.

3. No person is to remain in the building during fire drills.

4. Evacuation areas will be at least 50 feet (100 feet if possible) away from buildings and driveways at the north and south ends of the school.

5. It is each student's responsibility to move quickly, quietly, and in an orderly manner through the assigned exit to the assigned evacuation area.

6. Provided safety considerations allow, the teacher or other fire evacuation leader will be responsible for:

   A. Seeing that windows are closed.

   B. Assuring that electrical circuits and gas jets are turned off.

   C. Maintaining order during the evacuation.

   D. Assigning students to hold doors open, if their group is the first to evacuate from such doors, and instructing students holding doors to rejoin the class after the last person has passed through the doors.

   E. Taking the roll book and checking roll when the class is in the assigned evacuation area. The name of any student not accounted for will be reported immediately to the principal or the principal's designee.

7. The exercise will be observed by the vice-principals and a report made to the principal as to the time required to complete the evacuation.

8. The principal will provide the superintendent, or the superintendent's designee, with a report on all fire drills, including the time required for evacuation. The superintendent shall preserve such reports for at least three years and make them available to the State Fire Marshal, or his agent, upon request.

REFERENCE: 63 O.S. §176

Revised

TORNADO DRILLS
RULES AND PROCEDURES

In accordance with the policy of the board of education, tornado drills will be scheduled by the principal at least two times per school year in order to ensure the best possible plan has been established and to ensure all students and personnel know what they are to do when a signal for a tornado drill is given. Tornado drills must be conducted in September and March of each school year. The principal or designated staff member shall submit a copy of the drill plan for the building to the superintendent's office during the first month of school. Tornado drills are to be held on different days of the week at different hours of the day.

Definition of Terms

A **tornado watch** indicates that, within a period of several hours, a tornado may strike in a designated area.

A **tornado warning** indicates a tornado has been spotted or indicated on radar and that the tornado is likely to strike in a designated area immediately or within the next hour.

Procedures

When a tornado warning has been received, the superintendent or designated administrator shall notify all schools in the area. Upon being notified of a tornado warning, the principal or designated staff member must check weather conditions in the area to determine if it is necessary for students to be moved into the refuge areas. A designated staff member will monitor commercial radio or TV for tornado warnings, even if the school has a NOAA weather radio tone-alert system.

It is not necessary for schools to wait for the "weather alert" before moving students into the refuge areas. If the principal or designated staff member deems it advisable to move students into the refuge areas, this should be done immediately. Designated staff members will be assigned to bring in children from playgrounds or other outdoor areas during a tornado warning.

Each principal or staff representative will need to use individual best judgment as to when students should leave the refuge areas and return to the classrooms.

Refuge Areas

Students housed in single story buildings should be moved into a safe room, basement or the interior corridors that are not parallel to the tornado's path (usually from the southwest).

Students housed in single story buildings that do not have a safe room or corridors should seek refuge under tables, desks, etc. preferably away from areas containing glass.

In situations where some of the students are housed in annexes adjacent to the main building, students should be moved from the annex into the main building when space is available.

Avoid the use of large enclosed areas not designated as safe rooms, such as auditoriums, gymnasiums, cafeterias, or other rooms with wide, free-span roofs as places of refuge.

TORNADO DRILLS, RULES AND PROCEDURES (Cont.)

If a school bus is caught in the open when a tornado is approaching, the children will be escorted to a nearby ditch or ravine and made to lie face down, hands over their heads. They should be far enough away from the bus so that the bus cannot topple onto them.

Planning Security Drills

When developing a tornado security drill, selecting refuge areas to be used should be the first consideration. After refuge areas are determined, the following should be accomplished:

1. Assign and fit the students into the refuge areas. Adjustment may be necessary.

2. Conduct drills with one or two rooms at a time.

3. Determine the position(s) to be taken in the refuge areas and explain them to the students. The following positions are recommended:

   A. Down on knees, lean forward, cover as much of exposed body as possible by crossing arms and burying the face in the arms.

   B. Cross legs, sit on the floor, and cover face with folded arms. (Students should turn their backs to natural light.)

4. Determine the signal to be used for the security drill and ensure all school personnel and students know how to distinguish it from other signals. Establish a backup alarm to be used in the event of a power failure, e.g. a battery-operated bullhorn, hand-cranked siren, or hand bell.

5. Conduct a building drill and make any changes necessary to improve the plan.

Teacher Responsibility

The classroom teacher has the responsibility of preparing the students for the drills as well as the real emergency. Information given by the teacher will do much to protect the emotional health of the child. Statements by uninformed or poorly informed individuals can cause students to become emotionally upset. It would seem psychologically sound to teach all students the usable facts that can be understood at their intelligence level. There cannot be a quick course of instruction once a tornado has struck.

Preparation of the Building

Close the outside doors on the side from which the tornado is approaching.

Open outside doors on the side of the building opposite to the approaching tornado. Doors must be fastened securely so there is no danger of their blowing shut. Tapered wedges and/or doorstops should be used for this. All inside doors leading into corridors must be left open.

TORNADO DRILLS, RULES AND PROCEDURES (Cont.)

The custodian or alternate MUST turn off the gas on the outside of the building when a tornado warning has been received.

Variety

It is recommended that tornado drills be held under all kinds of conditions and circumstances and from all parts of the building in order to prepare students for any emergency that would make it necessary for them to be moved into the refuge areas. Among these would be the following situations:

--From regular classrooms
--From regular classrooms with a blocked exit
--From assemblies
--When some of the students are in the classrooms and others are on the school grounds or in the cafeteria
--When students are in the process of changing classes
--Any other situation in which students might be found
--From the cafeteria
--From a bus

Dismissal from School

School will not be dismissed because of a tornado warning.

Children will not be permitted to leave school during a tornado warning alert in the immediate area. However, parents may go to the school and get their children. Parents should contact the principal's office and let a member of the school staff get the student from the classroom. When parents go to the classroom, it excites the other students and disrupts teaching.

If, at dismissal time, a storm is approaching and it is believed the children will not have time to reach home before it strikes, children should be kept in the building until it is deemed safe to dismiss them. School buses will not be used during tornado warnings.

Revised

PARENT PARTICIPATION IN THE SCHOOL DISTRICT

The Harrah Board of Education, in consultation with parents, teachers, and administrators, has developed and adopted this policy to promote and encourage the involvement of parents and guardians of children within the school district.

1. Parent participation in the schools is encouraged to improve parent and teacher cooperation in such areas as homework, attendance and discipline. At the beginning of each school year, each teacher shall provide parents with contact information so that a parent has the opportunity to contact the teacher or administration to address concerns related to homework, attendance and discipline.

2. Parents may request additional information from the administration to learn about the course of study for their children and review learning materials, including the source of any supplemental educational materials.

3. Parents who object to any learning material or activity on the basis that it is harmful may withdraw their children from the activity or from the class or program in which the material is used. Objection to a learning material or activity on the basis that it is harmful includes objection to a material or activity because it questions beliefs or practices in sex, morality or religion. Parents are hereby informed that the withdrawal of a child from any state mandated courses could prevent their child from being eligible to receive a high school diploma.

4. If the school district offers any sex education curricula pursuant to Section 11-105.1 of Title 70 of the Oklahoma Statutes or pursuant to any rules adopted by the State Board of Education, parents may opt their child out of sex education instruction if the child's parent provides written objection to the child's participation in the sex education curricula.

5. Parents are hereby notified and given the opportunity to withdraw their children from any instruction or presentations regarding sexuality in courses other than formal sex education curricula pursuant to Section 11-105.1 of Title 70 of the Oklahoma Statutes;

6. Parents may learn about the nature and purpose of clubs and activities that are part of the school curriculum, as well as extracurricular clubs and activities that have been approved by the school. A list of school clubs that have been approved by the board of education is available from the administration upon request.

7. Specific parent rights and responsibilities provided under the laws of this state, include the following:
    a. the right to opt out of a sex education curriculum if one is provided by the school district,

    b. open enrollment rights,

    c. the right to opt out of assignments,

    d. the right to be exempt from the immunization laws of the state pursuant to Section 1210.192 of Title 70 of the Oklahoma Statutes,

    e. the promotion requirements prescribed in Section 1210.508E of Title 70 of the Oklahoma Statues,

    f. the minimum course of study and competency requirements for graduation from high school prescribed in Section 11-103.6 of Title 70 of the Oklahoma Statutes,

    g. the right to opt out of instruction on the acquired immune deficiency syndrome pursuant to Section 11-103.3 of Title 70 of the Oklahoma Statutes,

PARENT PARTICIPATION (Cont.)

h. the right to review test results,

i. the right to participate in gifted programs pursuant to Sections 1210.301 through 1210.308 of Title 70 of the Oklahoma Statutes,

j. the right to inspect instructional materials used in connection with any research or experimentation program or project pursuant to Section 11-106 of Title 70 of the Oklahoma Statutes,

k. the right to receive a school report card,

l. the attendance requirements prescribed in Section 10-106 of Title 70 of the Oklahoma Statutes,

m. the right to public review of courses of study and textbooks,

n. the right to be excused from school attendance for religious purposes,

o. policies related to parental involvement pursuant to this section,

p. the right to participate in parent-teacher associations and organizations that are sanctioned by the board of education of a school district, and

q. the right to opt out of any data collection instrument at the district level that would capture data for inclusion in the state longitudinal student data system except what is necessary and essential for establishing a student's public school record.

8. Additional parent rights may be specified in Oklahoma Administrative Code.

Parents may submit a written request for information during regular business hours to either the school principal at the school site or the superintendent at the office of the school district. Within ten (10) days of receiving the request for information, the school principal or superintendent, shall deliver the requested information to the parent or provide a written explanation of the reasons for the denial of the requested information. If the request is denied or the parent does not receive the requested information within fifteen (15) days after submitting the request, the parent may submit a written request for the information to the board of education. The board of education shall formally consider the request at the next scheduled public meeting if the request can be properly noticed on the agenda. If the request cannot be properly noticed on the agenda, the board of education shall formally consider the request at the next subsequent meeting of the board of education.

LEGAL REFERENCES:

70 O.S. § 10-106
70 O.S. § 11-103.3
70 O.S. § 11-103.6
70 O.S. § 11-105.1
70 O.S. § 11-106
70 O.S. § 1210.192
70 O.S. § 1210.301 through § 1210.308
70 O.S. § 1210.508E

THIS POLICY REQUIRED BY LAW.

Revised

FLAGS

It is the policy of the Harrah Board of Education that the American flag and the Oklahoma flag will be flown at the school during school hours except in bad weather. An assigned custodian will be responsible for raising and lowering the flags.

The school day will begin with a flag salute. However, students not wishing to participate in the pledge shall not be required to do so. A notice to this effect will be posted in a conspicuous place in each school building and/or classroom.

Flags representing United State Military branches may also be flown on school premises with the approval of the administration. No other flags shall be flown on school property at any time. In the event other flags are flown on school premises, individuals involved will be directed to remove them from the premises.

REFERENCE: **25 O.S. §91.2**
25 O.S. §153
70 O.S. § 24-106

Revised

MOMENT OF SILENCE

It shall be the policy of this Harrah Board of Education that no sectarian or religious doctrine shall be taught or inculcated into the curriculum or activities of the school. However, those students who wish to do so may participate in voluntary prayer so long as it is during noninstructional time and does not interfere with the rights of other students.

Each school site within the district shall observe one minute of silence each day for the purpose of allowing each student to meditate, pray, or engage in any other silent activity that does not interfere with, distract, or impede other students in the exercise of their choice. All school personnel are to afford these options to all students, who will individually make the selection as to which of these behaviors they will engage in during the moment of silence. These options will also be included in the student handbooks.

The minute of silence will be held each morning at various times depending on the site. The minute of silence will be announced over the intercom at the appointed time.

If the district or a school employee is sued for providing a moment of silence to students, the district must notify the Attorney General within five (5) days. The Attorney General will provide legal representation to the district or employee named as a defendant in an action related to this statutory requirement.

REFERENCE: 70 O.S. §11-101.1
70 O.S. §11-101.2

5N. Vote to convene or not to convene into executive session pursuant to 25 O.S. Section 307 (B)(1) to discuss the employment of those employees listed on Exhibits A and B.

EXECUTIVE SESSION
March 11, 2024
Exhibit A & B

2023-2024 SCHOOL YEAR **RECOMMENDATION TO HIRE - ADJUNCT**

Name	Position	Site
COURTNEY DUTTON	TEACHER	CR

2023-2024 SCHOOL YEAR **RECOMMENDATION TO HIRE - SUPPORT**

Name	Position	Site
CARRIE (DEVINE) DENNEY	PARA	VS
RFEBECCA TAYLOR	PT HOUSEKEEPER	MS
KRISTIN LEGER	INDIAN ED TUTOR	RB
MAECI JOHNS	PARA	VS
WILLIE MCDOULETT	BUS DRIVER	BUS BARN

2023-2024 SCHOOL YEAR **RECOMMENDATION TO HIRE - EXTRA DUTY**

Name	Position	Site
MAVERICK WALKER	MS HEAD SOCCER COACH	MS
TIM THOMSEN	MS ASSISTAND SOCCER COACH	MS
CALEB SANDERSON	MS TENNIS TO MS BASEBALL	MS

2023-2024 SCHOOL YEAR **RECOMMENDATION TO HIRE - SUBSTITUTES**

Name	Name
KATTIE BENNETT	STEPHANIE THOMAS
LOGAN WARD	LORI TYNER
GINNY BROWN	SAMANTHA NEUMANN

2023-2024 SCHOOL YEAR **RESIGNATIONS - SUPPORT**

Name	Position	Site
NATE GLIDEWELL	IT	DIST
JACOB SKORKOWSKY	PT HOUSEKEEPER	CR
SAMANTHA NEUMANN	PRE-K AIDE	VS
DEBBIE MYERS - RETIRE	PARA ONLY	MS

2023-2024 SCHOOL YEAR **RETIRE/RESIGNATIONS - CERTIFIED**

Name	Position	Site

ANGIE VERNON-RETIRE	TEACHER	CR
CINDY HART - RETIRE	SPED	MS
HEIDI GOYER - RETIRE	TEACHER	MS
KATHY HUSKEY- RETIRE	VOCAL MUSIC/PLAY PRODUCTION	MS/HS

2024-2025 SCHOOL YEAR	**RECOMENDATION - CERTIFIED RE-HIRE**
High School	
Tabitha Baldwin	Renee Blessington
Brooke Bellows	Steve Cunningham
Chris Bliek	Kayla Gabelmann
Kasey Dearman	Chrissy Hanson
Justin Harkey	Jennifer Hofeld
Cody Johnson	Bryan Miller
Levi Lunsford	Kelly Miller
Breannon Neary	Amber Parsons
Terry Patterson	John Sook
Rose Shimanek	Keri Swyden
Elizabeth Smith	Teresa Winings
Jennifer Webb	Phil Webb
Middle School	
Staci Adams	Megan Bluhm
Jane Cameron	Shelby Gibson
Kidd Gomez	Elizabeth Kirk
Skylar Harms	Connie Jewell
Annette Martin	Karla Walker
Russell Babb	
Kim Anderson	Donna Boyer
Valerie Campbell	Allison Crowder
Ali Jack	Pam Holland
Kenda Lacefield	Sharon Keil
Heather McCann	Karen Lashley
Sandra Pitson	Shannon McCrosky
Janet Seymour	Lauren Sadberry
Terrie Williams	Christy Wamhoff
Clara Reynolds	
Heather Caldwell	Tisha Drew
Dee Dee Devine	Christy Hoch
Maegan Heath	Carla Jorski
Vera Larsen	Jenny Little
Angela Murray	Brandi Watkins

Virginia Smith	
Shelly Cantrell	Shay Cantrell
Dana Cunningham	Angela Freeman
Melissa Killgore	Katy Hairell
Sara McLaughlin	Reecia Phillips
Melissa Saldana	Kim Patterson
Tara Solinger	Jo Anna Perdue
Bree Turner	Cindy Robertson

2024-2025 SCHOOL YEAR **RECOMMENDATION TO HIRE - CERTIFIED**

Name	Position	Site
CARRIE MILLIGAN	ENGLISH	HS

March 2, 2024

Dear Mr. Blessington and the Harrah Board of Education,

I would like to ask you to consider naming Courtney Dutton as an adjunct teacher for the 23-24 school year. She currently teaches second grade Clara Reynolds Elementary.

Thank you for your consideration in this manner. If you have any questions or concerns please feel free to contact me.

Sincerely,

Susie Terrell

Susie Terrell, Principal
Clara Reynolds Elementary

2/14/2024

Dear Mr. Blessington and the Harrah Board of Education,

I recommend that we hire Carrie Devine as a Special Education paraprofessional at Virginia Smith Elementary for the remaining 2nd semester for the 2023-2024 school year starting on February 20 , 2024.

Sincerely,

Shawna Keene
Special Education Director

Harrah Public Schools Support Personnel Application

I certify that all information contained in this application is true and correct to the best of my knowledge. I understand that any false or untrue statements made in this application constitute grounds for dismissal. Harrah Public Schools has the right, and my permission, to verify all information contained in this application.

All persons, firms, and entities listed in this application are hereby authorized to release any information or records concerning me to Harrah Public Schools, and I hereby release those persons, firms, and entities from any and all liability as a result of furnishing such information and records to Harrah Public Schools.

I agree, if employed, to abide by the policies and rules of the Harrah Board of Education and the school administration.

Email *

DENNEYCARRIE22@GMAIL.COM

Date of application: *

MM DD YYYY

02 / 14 / 2024

Position applying for: *

Para Professional

Name: *

Carrie Devine

Address: *

1944 N DOBBS RD

Telephone number: *

15722069785

Complete the following questions by selecting 'YES' or 'NO'

HAVE YOU EVER: Entered a plea of guilty or nolo contendere to a state or federal felony charge? *

NO

HAVE YOU EVER: Been convicted of a state or federal felony offense? *

NO

HAVE YOU EVER: Entered a plea of guilty or nolo contendere to, or been convicted of, a state or federal misdemeanor charge involving criminal sexual activity or sexual misconduct? *

NO

If your application is considered favorable, what date will you be available for work? *

MM DD YYYY

02 / 19 / 2024

Education

Please provide as much information as possible for each question.

Name/Location of High School you attended. *

Harrah High School

Did you graduate? *

- (●) Yes
- ( ) No

Did you receive your GED? *

- ( ) Yes
- ( ) No
- (●) Not Applicable

College/Trade School Attended: *

Rose State College

Did you graduate? *

- ( ) Yes
- (●) No

What was your degree?

Elementary Education / Early Childhood

What was your specific field?

Early Childhood

Please list any special training and/or abilities that apply to the position you are seeking:

I worked in DD Preschool for 5 years

Previous Employment Information

Please give the following employment information beginning with your current/last position:

Place of employment: *

Stay at Home Mom

Position: *

Mom

Dates Employed: *

July 2018 - February 2024

Reason for leaving: *

My child is in school

Previous place of employment:

Circle K

Position:

Manager

Dates Employed:

June 2011-November 2017

Reason for leaving:

Health Reasons

Are you employed now? *

- ○ Yes
- ◉ No

May we contact your present employer? *

- ◉ Yes
- ○ No

Are you related to any member of the Harrah Board of Education or employee of Harrah Schools? *

- (●) Yes
- ( ) No

If you are related to any member of the Harrah Board of Education or employee of Harrah Schools, who would that be and what is your relationship with that person?

Deedee Devine sister-in-law

Do you have any physical conditions which may limit your ability to perform the job applied for? *

- ( ) Yes
- (●) No

References

Give names, address, and phone number of at least three persons, such as friends, former co-workers, or teacher who can vouch for you personally. (Please, no relatives)

Name of Reference #1: *

Tammy Devine

Address: *

2400 Cactus Rd Newalla, Ok 74857

Phone Number: *

4052046482

Name of Reference #2: *

Amy Hasty

Address: *

19101 Pecan Creek dr Newalla, Ok 74857

Phone Number: *

4058206062

Name of Reference #3: *

Jennifer Bergston

Address: *

5550 N Portland Ave #267 OKC, Ok 73112

Phone Number: *

4053038316

Please upload your resume and/or cover letter along with any other transcripts that would be required.

Carrie-Denney (1…

Confirmation of information

Harrah Public Schools is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, sex, disability, sexual orientation, or age in its programs and activities.

By checking the box below I am confirming that all the information provided is accurate and true to the best of my knowledge. I understand that any false or untrue statements made in this application constitute grounds for dismissal.

- [x] I confirm the information contained in this application is accurate and true.

This form was created inside of Harrah Public Schools.

Google Forms

2/14/2023

To: Mr. Blessington and the Harrah Board of Education

I would like to recommend Rebecca Taylor for hire as a part-time, evening custodian for the 2023/2024 school year at Harrah Middle School.

Daniel McComb

Principal
Harrah Middle School

Harrah Public Schools Support Personnel Application

I certify that all information contained in this application is true and correct to the best of my knowledge. I understand that any false or untrue statements made in this application constitute grounds for dismissal. Harrah Public Schools has the right, and my permission, to verify all information contained in this application.

All persons, firms, and entities listed in this application are hereby authorized to release any information or records concerning me to Harrah Public Schools, and I hereby release those persons, firms, and entities from any and all liability as a result of furnishing such information and records to Harrah Public Schools.

I agree, if employed, to abide by the policies and rules of the Harrah Board of Education and the school administration.

Email *

mtlady@cox.net

Date of application: *

MM DD YYYY

02 / 12 / 2024

Position applying for: *

HOUSEKEEPING

Name: *

REBECCA TAYLOR

Address: *

3617 GRANDDAUGHTER LN HARRAH, OK 73045

Telephone number: *

405-919-3234

Complete the following questions by selecting 'YES' or 'NO'

HAVE YOU EVER: Entered a plea of guilty or nolo contendere to a state or federal felony charge? *

NO

HAVE YOU EVER: Been convicted of a state or federal felony offense? *

NO

HAVE YOU EVER: Entered a plea of guilty or nolo contendere to, or been convicted of, a state or federal misdemeanor charge involving criminal sexual activity or sexual misconduct? *

NO

If your application is considered favorable, what date will you be available for work? *

MM DD YYYY

02 / 19 / 2024

Education

Please provide as much information as possible for each question.

Name/Location of High School you attended. *

CHOCTAW HIGH SCHOOL, CHOCTAW, OK

Did you graduate? *

- (●) Yes
- ( ) No

Did you receive your GED? *

- ( ) Yes
- ( ) No
- (●) Not Applicable

College/Trade School Attended: *

CENTRAL STATE UNIVERSITY

Did you graduate? *

- (●) Yes
- ( ) No

What was your degree?

BACHELOR OF SCIENCE

What was your specific field?

PHYSICAL EDUCATION

Please list any special training and/or abilities that apply to the position you are seeking:

OFFICE CLEANING, INVENTORY, AND ORDER SUPPLIES FOR OVER 30 YEARS

Previous Employment Information

Please give the following employment information beginning with your current/last position:

Place of employment: *

DEER CREEK ANIMAL HOSPITAL

Position: *

OFFICE MANAGER

Dates Employed: *

1989-2020

Reason for leaving: *

RETIRED

Previous place of employment:

Position:

Dates Employed:

Reason for leaving:

Are you employed now? *

- ○ Yes
- ◉ No

May we contact your present employer? *

- ◉ Yes
- ○ No

Are you related to any member of the Harrah Board of Education or employee of Harrah Schools? *

- (●) Yes
- ( ) No

If you are related to any member of the Harrah Board of Education or employee of Harrah Schools, who would that be and what is your relationship with that person?

AMANDA PARKER- DAUGHTER

Do you have any physical conditions which may limit your ability to perform the job applied for? *

- ( ) Yes
- (●) No

References

Give names, address, and phone number of at least three persons, such as friends, former co-workers, or teacher who can vouch for you personally. (Please, no relatives)

Name of Reference #1: *

JOHN LINK DVM

Address: *

20501 SE 29TH ST HARRAH, OK 73045

Phone Number: *

405-391-6220

Name of Reference #2: *

KATE BELLAH

Address: *

20501 SE 29TH ST HARRAH, OK 73045

Phone Number: *

405-391-6220

Name of Reference #3: *

NANCY LONG

Address: *

HARRAH, OK

Phone Number: *

405-496-3695

Please upload your resume and/or cover letter along with any other transcripts that would be required.

Confirmation of information

Harrah Public Schools is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, sex, disability, sexual orientation, or age in its programs and activities.

By checking the box below I am confirming that all the information provided is accurate and true to the best of my knowledge. I understand that any false or untrue statements made in this application constitute grounds for dismissal.

- [x] I confirm the information contained in this application is accurate and true.

This form was created inside of Harrah Public Schools.

Google Forms

Feb 12, 2024

Dear Mr. Blessington and the Board of Education,

I recommend Kristin Leger for the position of Indian Education Tutor for the remainder of the 2023-2024 school year.

Thank you for considering this individual for employment with Harrah Public Schools.

Sincerely,

Mike McAfee
Russell Babb Elementary

Harrah Public Schools Support Personnel Application

I certify that all information contained in this application is true and correct to the best of my knowledge. I understand that any false or untrue statements made in this application constitute grounds for dismissal. Harrah Public Schools has the right, and my permission, to verify all information contained in this application.

All persons, firms, and entities listed in this application are hereby authorized to release any information or records concerning me to Harrah Public Schools, and I hereby release those persons, firms, and entities from any and all liability as a result of furnishing such information and records to Harrah Public Schools.

I agree, if employed, to abide by the policies and rules of the Harrah Board of Education and the school administration.

Email *

kristinleger88@gmail.com

Date of application: *

MM DD YYYY

02 / 04 / 2024

Position applying for: *

Indian Education Tutor

Name: *

Kristin Leger

Address: *

561 Oak Park Dr Choctaw, OK 73020

Telephone number: *

405-641-9754

Complete the following questions by selecting 'YES' or 'NO'

HAVE YOU EVER: Entered a plea of guilty or nolo contendere to a state or federal felony charge? *

NO

HAVE YOU EVER: Been convicted of a state or federal felony offense? *

NO

HAVE YOU EVER: Entered a plea of guilty or nolo contendere to, or been convicted of, a state or federal misdemeanor charge involving criminal sexual activity or sexual misconduct? *

NO

If your application is considered favorable, what date will you be available for work? *

MM DD YYYY

02 / 05 / 2024

Education

Please provide as much information as possible for each question.

Name/Location of High School you attended. *

Harrah High School

Did you graduate? *

- (●) Yes
- ( ) No

Did you receive your GED? *

- ( ) Yes
- ( ) No
- (●) Not Applicable

College/Trade School Attended: *

University of Oklahoma

Did you graduate? *

- (●) Yes
- ( ) No

What was your degree?

Master of Public Administration

What was your specific field?

Public Policy

Please list any special training and/or abilities that apply to the position you are seeking:

I have experience working in the public school system as a Media Assistant and Substitute Teacher. I also have a bachelor's degree in Sociology which has expanded my knowledge and understanding of how culture/demographics play an important role in our education and everyday lives.

Previous Employment Information

Please give the following employment information beginning with your current/last position:

Place of employment: *

Smith Liquidation Services

Position: *

Manager

Dates Employed: *

04/2019 to present

Reason for leaving: *

Looking for more of a consistent schedule

Previous place of employment:

Private Contractor to Team Spirit (non-profit)

Position:

Assistant Supervisor

Dates Employed:

07/2017 - 03/2020

Reason for leaving:

Covid

Are you employed now? *

- (●) Yes
- ( ) No

May we contact your present employer? *

- (●) Yes
- ( ) No

Are you related to any member of the Harrah Board of Education or employee of Harrah Schools? *

- ( ) Yes
- (●) No

If you are related to any member of the Harrah Board of Education or employee of Harrah Schools, who would that be and what is your relationship with that person?

Do you have any physical conditions which may limit your ability to perform the job applied for? *

- ( ) Yes
- (●) No

References

Give names, address, and phone number of at least three persons, such as friends, former co-workers, or teacher who can vouch for you personally. (Please, no relatives)

Name of Reference #1: *

Whitney Smith

Address: *

Noble, OK

Phone Number: *

405-532-0150

Name of Reference #2: *

Krysten Adams

Address: *

Choctaw, OK

Phone Number: *

405-209-4767

Name of Reference #3: *

Carrie Kunhart

Address: *

Yukon, OK

Phone Number: *

405-361-2274

Please upload your resume and/or cover letter along with any other transcripts that would be required.

Kristin Leger Res...

Confirmation of information

Harrah Public Schools is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, sex, disability, sexual orientation, or age in its programs and activities.

By checking the box below I am confirming that all the information provided is accurate and true to the best of my knowledge. I understand that any false or untrue statements made in this application constitute grounds for dismissal.

- [x] I confirm the information contained in this application is accurate and true.

This form was created inside of Harrah Public Schools.

Google Forms

2/26/2024

Dear Mr. Blessington and the Harrah Board of Education,

I recommend that we hire Maeci Johns as a Special Education paraprofessional at Virginia Smith Elementary and Clara Reyonlds for the remaining 2nd semester for the 2023-2024 school year on February 29th 2024.

She started with the transportation department on February 22, 2024 which she will continue to do, but will also be adding the responsibilities of a Para on the 29th of February.

Sincerely,

Shawna Keene
Special Education Director

January 6, 2023

MR PAUL BLESSINGTON and BOARD OF EDUCATION:

I WOULD LIKE TO RECOMMEND WILLIE MCDOULETT AS A 6 HOUR BUS DRIVER FOR THE 2023-24 SCHOOL YEAR. WILLIE HAS 8 YEARS DRIVING EXPERIENCE.

THANK YOU,

JEREMY JOHNS
TRANSPORTATION DIRECTOR
405-347-2596

2/29/2024

To: Mr. Blessington and the Harrah Board of Education

I would like to recommend Maverick Walker to move from assistant soccer coach to head boy sms soccer coach and Tim Thomsen forms boys assistant soccer coach for the 2023/2024 school year at Harrah Middle School.

Daniel McComb

Principal
Harrah Middle School

March 8, 2024

Dear Mr. Blessington and the Harrah Board of Education,

I recommend that Caleb Sanderson be moved from MS Tennis coach to MS baseball coach at the Harrah Middle School for the 2023-2024 school year.

Sincerely,

Daniel McComb
Principal
Harrah Middle School

Harrah Public Schools

"DISTRICT OF CHAMPIONS"
BOARD OF EDUCATION OFFICE
20665 WALKER
HARRAH, OKLAHOMA 73045
(405) 347-2820

February 23, 2024

Employee: **Nathaniel Glidewell**

I, the Superintendent of Schools, acting as the Chief Executive Officer of the Harrah Board of Education, acknowledge receipt on this date of the resignation of **Nathaniel Glidewell** effective **February 23, 2024**. My signature constitutes acceptance of this resignation by the Board of Education and releases the resigning employee and the district, upon the effective date of the resignation, from all further contractual obligations. By accepting this resignation from the employee, the employee's offer to be released from his or her contract with the Board of Education is accepted, and the resignation is irrevocable.

Paul Blessington, Superintendent
Harrah Public Schools

The Harrah Board of Education does not discriminate on the basis of disability, race, color, religion, national origin, sex, age, or veteran status.

HARRAH PUBLIC SCHOOL DISTRICT
20670 Walker Street Harrah, Oklahoma 73045 | Phone: 405-454-6244 | Fax: 405-347-2849

STATEMENT OF RESIGNATION

I, Nathaniel Gidewell do hereby resign my employment with Harrah Public Schools.

ADVANCE NOTIFICATION

I hereby resign my position of employment with Harrah Public Schools. I agree to perform the duties of my position faithfully and to their fullest extent of competency until the following date of severance. I understand that failure to fulfill my duties as outlined by school policy prior to the severance date may result in regular termination proceedings. My last day of work will be:

Month Febuary, Date 9, Year 20 24.

IMMEDIATE NOTIFICATION

I hereby resign my position of employment with Harrah Public Schools. My resignation is effective as of the time of this writing:

Month , Date , Year 20 .

RETROACTIVE NOTIFICATION

I have already left my position with Harrah Public Schools. This notice is given as verification of closure of my employment with the District. My last day of work was:

Month F , Date , Year 20 .

This letter of resignation is submitted this 23rd day of Febuary, 2024.

Signature

-- *Office Use Only* --	
Acceptance of Resignation The above resignation is hereby received and accepted this day of , 20 .	
Signature	

Harrah Public Schools

"DISTRICT OF CHAMPIONS"
BOARD OF EDUCATION OFFICE
20665 WALKER
HARRAH, OKLAHOMA 73045
(405) 347-2820

February 23, 2024

Employee: **Jacob Skorkowsky**

I, the Superintendent of Schools, acting as the Chief Executive Officer of the Harrah Board of Education, acknowledge receipt on this date of the resignation of **Jacob Skorkowsky** effective **February 23, 2024**. My signature constitutes acceptance of this resignation by the Board of Education and releases the resigning employee and the district, upon the effective date of the resignation, from all further contractual obligations. By accepting this resignation from the employee, the employee's offer to be released from his or her contract with the Board of Education is accepted, and the resignation is irrevocable.

Paul Blessington, Superintendent
Harrah Public Schools

The Harrah Board of Education does not discriminate on the basis of disability, race, color, religion, national origin, sex, age, or veteran status.

HARRAH
PUBLIC SCHOOL DISTRICT
20670 Walker Street Harrah, Oklahoma 73045 | Phone: 405-454-6244 | Fax: 405-347-2849

STATEMENT OF RESIGNATION

I, Jacob Shamburger do hereby resign my employment with Harrah Public Schools.

ADVANCE NOTIFICATION

I hereby resign my position of employment with Harrah Public Schools. I agree to perform the duties of my position faithfully and to their fullest extent of competency until the following date of severance. I understand that failure to fulfill my duties as outlined by school policy prior to the severance date may result in regular termination proceedings. My last day of work will be:

February, 23rd, 2024.
Month Date Year

IMMEDIATE NOTIFICATION

I hereby resign my position of employment with Harrah Public Schools. My resignation is effective as of the time of this writing:

February, 23rd, 2024.
Month Date Year

RETROACTIVE NOTIFICATION

I have already left my position with Harrah Public Schools. This notice is given as verification of closure of my employment with the District. My last day of work was:

_____, _____, 20____.
Month Date Year

This letter of resignation is submitted this 23rd day of February, 2024.

Signature Jacob Shamburger

— Office Use Only —

Acceptance of Resignation

The above resignation is hereby received and accepted this _____ day of _____, 20____

Signature

Harrah Public Schools

"DISTRICT OF CHAMPIONS"
BOARD OF EDUCATION OFFICE
20665 WALKER
HARRAH, OKLAHOMA 73045
(405) 347-2820

March 6, 2024

Employee: **Samantha Neumann**

I, the Superintendent of Schools, acting as the Chief Executive Officer of the Harrah Board of Education, acknowledge receipt on this date of the resignation of **Samantha Neumann** effective **March 13, 2024**. My signature constitutes acceptance of this resignation by the Board of Education and releases the resigning employee and the district, upon the effective date of the resignation, from all further contractual obligations. By accepting this resignation from the employee, the employee's offer to be released from his or her contract with the Board of Education is accepted, and the resignation is irrevocable.

Paul Blessington, Superintendent
Harrah Public Schools

The Harrah Board of Education does not discriminate on the basis of disability, race, color, religion, national origin, sex, age, or veteran status.

HARRAH PUBLIC SCHOOL DISTRICT

20670 Walker Street Harrah, Oklahoma 73045 | Phone: 405-454-6244 | Fax: 405-347-2849

STATEMENT OF RESIGNATION

I, Samantha Neumann do hereby resign my employment with Harrah Public Schools.

ADVANCE NOTIFICATION

I hereby resign my position of employment with Harrah Public Schools. I agree to perform the duties of my position faithfully and to their fullest extent of competency until the following date of severance. I understand that failure to fulfill my duties as outlined by school policy prior to the severance date may result in regular termination proceedings. My last day of work will be:

Month March, Date ~~6th~~ 13, 20 Year 14.

IMMEDIATE NOTIFICATION

I hereby resign my position of employment with Harrah Public Schools. My resignation is effective as of the time of this writing:

Month , Date , 20 Year .

RETROACTIVE NOTIFICATION

I have already left my position with Harrah Public Schools. This notice is given as verification of closure of my employment with the District. My last day of work was:

Month , Date , 20 Year .

This letter of resignation is submitted this 6th day of March, 20 14

Signature Samantha Neumann

-- *Office Use Only* --	
Acceptance of Resignation The above resignation is hereby received and accepted this day of , 20 .	
Signature	

Harrah Public Schools

"DISTRICT OF CHAMPIONS"
BOARD OF EDUCATION OFFICE
20665 WALKER
HARRAH, OKLAHOMA 73045
(405) 347-2820

March 1, 2024

Employee: **Debbie Myers**

I, the Superintendent of Schools, acting as the Chief Executive Officer of the Harrah Board of Education, accept the retirement from employment signed by **Debbie Myers** effective **May 23, 2024**. My signature constitutes acknowledgement of this retirement by the Board of Education.

_____

Paul Blessington, Superintendent
Harrah Public Schools

The Harrah Board of Education does not discriminate on the basis of disability, race, color, religion, national origin, sex, age, or veteran status.

March 1, 2024

To whom it may concern,

I am writing this letter to inform you that I am retiring at the end of this school year as a Paraprofessional but will continue my role as a Bus driver. I have enjoyed my students that have passed through my classes and have been a part of. I now have children of the students that have already graduated. Life passes so fast and I want to enjoy some other things besides teaching.

To the School Board and Administration, thank you for allowing me to do something I have enjoyed for so long.

I will be sad to not see my students everyday but with driving a bus, I will continue to be part of some of their lives.

Thank you again,
Debbie J. Myers
Paraprofessional

Harrah Public Schools

"DISTRICT OF CHAMPIONS"
BOARD OF EDUCATION OFFICE
20665 WALKER
HARRAH, OKLAHOMA 73045
(405) 347-2820

February 27, 2024

Employee: **Angie Vernon**

I, the Superintendent of Schools, acting as the Chief Executive Officer of the Harrah Board of Education, accept the retirement from employment signed by **Angie Vernon** effective **May 23, 2024**. My signature constitutes acknowledgement of this retirement by the Board of Education.

Paul Blessington, Superintendent
Harrah Public Schools

The Harrah Board of Education does not discriminate on the basis of disability, race, color, religion, national origin, sex, age, or veteran status.

Susie Terrell
Clara Reynolds Elementary
755 Harrison Street
Harrah, OK 73045

Angie Vernon
2nd Grade Teacher

February 26, 2024

Dear Ms. Terrell,

It is with excitement that I share my plans to retire after this school year. My official retirement date will be August 1, 2024. I have enjoyed working as an elementary teacher for 22 years. I am honored to be ending my career in the same building it began in 1991.

Thank you for your tireless support and guidance of Clara Reynolds, where every day is a GREAT DAY to be a Panther!!

Sincerely,

Angie Vernon

Angie Vernon

Harrah Public Schools

"DISTRICT OF CHAMPIONS"
BOARD OF EDUCATION OFFICE
20665 WALKER
HARRAH, OKLAHOMA 73045
(405) 347-2820

March 5, 2024

Employee: **Cindy Hart**

I, the Superintendent of Schools, acting as the Chief Executive Officer of the Harrah Board of Education, accept the retirement from employment signed by **Cindy Hart** effective **May 23, 2024**. My signature constitutes acknowledgement of this retirement by the Board of Education.

Paul Blessington, Superintendent
Harrah Public Schools

The Harrah Board of Education does not discriminate on the basis of disability, race, color, religion, national origin, sex, age, or veteran status.

Penny Maull <pennymaull@harrahschools.com>

Retirement

1 message

Cindy Hart <chart@harrahschools.com> Tue, Mar 5, 2024 at 7:45 AM
To: Paul Blessington <pblessington@harrahschools.com>, SHAWNA KEENE <skeene@harrahschools.com>, Daniel McComb <dmccomb@harrahschools.com>, Tiffany Thompson <tthompson@harrahschools.com>, Penny Maull <pennymaull@harrahschools.com>

I will be retiring at the end of the 2023-2024 school year.

--
Cindy Hart
Special Education/Harrah Middle School
Ms.Hart's webpage
327-2790

Harrah Public Schools

"DISTRICT OF CHAMPIONS"
BOARD OF EDUCATION OFFICE
20665 WALKER
HARRAH, OKLAHOMA 73045
(405) 347-2820

March 5, 2024

Employee: **Heidi Goyer**

I, the Superintendent of Schools, acting as the Chief Executive Officer of the Harrah Board of Education, accept the retirement from employment signed by **Heidi Goyer** effective **May 23, 2024**. My signature constitutes acknowledgement of this retirement by the Board of Education.

Paul Blessington, Superintendent
Harrah Public Schools

The Harrah Board of Education does not discriminate on the basis of disability, race, color, religion, national origin, sex, age, or veteran status.

March 5, 2024

To Whom it may concern:

I will be retiring from teaching at the end of the 2023-2024 school year.

Sincerely,
Heidi Goyer

Heidi Goyer

Harrah Public Schools

"DISTRICT OF CHAMPIONS"
BOARD OF EDUCATION OFFICE
20665 WALKER
HARRAH, OKLAHOMA 73045
(405) 347-2820

March 5, 2024

Employee: **Katherine A. Huskey**

I, the Superintendent of Schools, acting as the Chief Executive Officer of the Harrah Board of Education, accept the retirement from employment signed by **Katherine A. Huskey** effective **May 23, 2024**. My signature constitutes acknowledgement of this retirement by the Board of Education.

Paul Blessington, Superintendent
Harrah Public Schools

The Harrah Board of Education does not discriminate on the basis of disability, race, color, religion, national origin, sex, age, or veteran status.

Harrah Public Schools
20665 Walker St.
Harrah, OK 73045

March 5, 2024

Harrah School District, Harrah High School Principal and
Harrah Middle School Principal

I, Kathrine A Huskey, will retire from my position as Harrah Middle and High School Vocal Music Teacher and High School Drama Teacher effective June 1, 2024 due to health conditions. I have enjoyed the time I have spent working for this district. I have made many friends and learned so much about myself. It has been a great experience working for Harrah Public Schools.

Thank you,

Kathrine Huskey

Kathrine Huskey, BME
Vocal Music/Drama Teacher
Harrah High School

HARRAH HIGH SCHOOL

"District of Champions"

20370 Elm Street
Harrah, Oklahoma 73045
Telephone (405)347-2100
Fax (405) 454-6842

01 March 2024

MEMORANDUM FOR Harrah Board of Education

SUBJECT: Certified Staff Rehire List

1. The purpose of this memorandum is to provide a list of the certified staff being recommended for rehire at Harrah High School.

2. The following list are recommended for rehire:

Baldwin, Tabitha	Harkey, Justin	Patterson, Terry
Bellows, Brooke	Hofeld, Jennifer	Shimanek, Rose
Blessington, Renee	Johnson, Cody	Sook, John
Bliek, Chris	Lunsford, Levi	Smith, Elizabeth
Cunningham, Steve	Miller, Bryan	Swyden, Keri
Dearman, Kasey	Miller, Kelly	Webb, Jennifer
Gabelmann, Kayla	Neary, Breannon	Webb, Phil
Hanson, Chrissy	Parsons, Amber	Winings, Teresa

3. The point of contact for this memorandum is the undersigned at 405-347-2108.

DAVID L. HAIRELL
High School Principal
Harrah Public Schools

March 7, 2024

Dear Mr. Blessington and the Harrah Board of Education,

I recommend that the following teacher be rehired at the Harrah Middle School for the 2024-2025 school year.

Staci Adams	Megan Bluhm
Jane Cameron	Shelby Gibson
Kidd Gomez	Elizabeth Kirk
Skylar Harms	Connie Jewell
Annette Martin	Karla Walker

Sincerely,

Daniel McComb
Principal
Harrah Middle School

Harrah Public Schools

"DISTRICT OF CHAMPIONS"
BOARD OF EDUCATION OFFICE
20670 WALKER
HARRAH, OKLAHOMA 73045
(405) 347-2820

March 4, 2024

I recommend the following certified personnel be hired for the 2024-2025 school year.

Kim Anderson
Donna Boyer
Valerie Campbell
Allison Crowder
Pam Holland
Ali Jack
Sharon Keil
Kenda Lacefield
Karen Lashley
Heather McCann
Shannon McCroskey
Sandra Pitson
Lauren Sadberry
Janet Seymour
Christy Wamhoff
Terrie Williams

Mike McAfee
_____
Mike McAfee, Principal
Russell Babb Elementary

The Harrah Board of Education does not discriminate on the basis of disability, race, color, religion, national origin, sex, age, or veteran status.

February 28, 2024

Dear Harrah Board of Education,

I would like to recommend the following CRE certified staff for rehiring for the 2024-2025 school year.

The staff members are as follows:
Jenny Little
Heather Caldwell
DeeDee Devine
Tish Drew
Maegan Heath
Christy Hoch
Carla Jorski
Vera Larsen
Angela Murray
Brandi Watkins

Thank you for your consideration in this matter.

Sincerely,
Susie Terrell

March 1, 2024

Dear Mr. Blessington and Harrah Board of Education,

I recommend re-hiring the following certified teachers for the 2024-2025 school year.

Shelly Cantrell	Shay Cantrell
Dana Cunningham	Angela Freeman
Melissa Killgore	Katy Hairell
Sara McLaughlin	Reecia Phillips
Melissa Saldana	Kim Patterson
Tara Solinger	Jo Anna Perdue
Bree Turner	Cindy Robertson

Thank you for your consideration.

Sincerely,

Mrs. Tiffani Patrick, Principal
Virginia Smith Elementary

Tiffani Patrick, Principal
Virginia Smith Elementary

Leslie Hobaugh <lhobaugh@harrahschools.com>

Carrie Milligan recommendation

1 message

David Hairell <dhairell@harrahschools.com> Mon, Mar 4, 2024 at 5:12 PM
To: Leslie Hobaugh <lhobaugh@harrahschools.com>, Paul Blessington <pblessington@harrahschools.com>

I am recommending Carrie Milligan for the English position vacated by Rachel Galvan.

v/r
David Hairell
Principal
Harrah High School

Carrie Milligan
19460 Redbud Creek Circle
Harrah, OK 73045
(405)659-1545
carrie6.29milligan@gmail.com

Objective
Library Media Specialist, English teacher, or alternative certified opening

Summary
As a librarian, I excel in Follett software and will be able to run any necessary reports. I have also been a resource to students and teachers completing research projects and papers due to my extensive knowledge of state-provided databases & the MLA style of research from many years of teaching English. In whatever area I teach, I will draw on my past experience in teaching and the variety of techniques I have learned.

Work History
Jones District Yearbook Adviser/English Teacher, August 2023 - current, Grades 9-12
Jones District Librarian/District Yearbook Adviser, August 2022 - May 2023, Grades PK-12
Harrah Secondary English Teacher, August 2016 - May 2022, Grades 10 - 12
Harrah Middle School English Teacher, August 2015 - May 2016, Grade 8
Jarman Middle School English Teacher, August 2013 - May 2014, Grade 7
Harrah Secondary English Teacher, August 2012 - May 2013, Grade 10
Harrah Secondary Librarian, August 2005 - June 2011, Grades 10-12
Noble Elementary Librarian, August 2003 - May 2005, Grades K-2
Harrah Elementary Librarian, August 2002 - June 2003, Grades K-2
Caddo Secondary English Teacher, August 2000 - May 2002, Grades 8 - 11
Pauls Valley Secondary English Teacher, August 1995 - May 1998, Grades 9 - 12

Education
Masters of Library & Information Studies, University of Oklahoma, Norman, OK
Graduation May 2001, 3.83
Bachelor of Arts, English Teacher Certification, East Central University, Ada, OK
Graduation May 1994, 3.67

References
Available upon request

Cert#0838992

OKLAHOMA STATE DEPARTMENT of EDUCATION

TEACHING CERTIFICATE

The State Board of Education certifies and authorizes

CARRIE R. MILLIGAN

to serve in the accredited schools of Oklahoma as indicated below.

Description	Level	Valid From	Valid To
LIBRARY MEDIA SPECIALIST	PK-12	4/1/2021	6/30/2026
AMERICAN LITERATURE	5-12	4/1/2021	6/30/2026
ENGLISH LITERATURE	5-12	4/1/2021	6/30/2026
GRAMMAR & COMPOSITION	5-12	4/1/2021	6/30/2026
WORLD LITERATURE	5-12	4/1/2021	6/30/2026

**********NO ENTRIES BELOW THIS LINE **********

Teacher #: 182239

Print Date: 4/13/2021

Degree: Master's

Class of Certification: Standard

Certification Background Clearance: 7/11/2013

State Superintendent of Public Instruction

EAST CENTRAL UNIVERSITY

Office of Admissions and Records
Ada, Oklahoma 74820-6999

OFFICIAL TRANSCRIPT

NOTE: This student also has a graduate transcript.

Name: Carrie R Milligan
Justus Jeffrey Davenport p/u
ISSUED TO STUDENT
UNITED STATES

Student Name: Carrie R. Milligan
Student ID: 157583
Date of Birth: 06/29/71
Soc Sec #: 446-76-0023

Class: Postgraduate

03/26/04 ACT

ENGLISH	MATH	READING	SCI REASON	COMPOSITE
24	19	25	26	23

EAST CENTRAL UNIVERSITY ADA OK
Degree: BACHELOR OF ARTS
Awarded: 05/14/94
Major(s): ENGLISH (TCH CERT)

Fall Term 1989

CMPSC 1113	COMPUTER PROGRMNG I	3.00	A
ENG 1113	FRESHMAN COMP I	3.00	A
MATH 1513	COLLEGE ALGEBRA	3.00	C
PSYCH 1113	GENERAL PSYCHOLOGY	3.00	A
SOC 1113	INTRO SOCIOLOGY	3.00	B

	quality	pass	points	gpa	earn
Sess:	15.00	0.00	51.00	3.40	15.00
Grad/Retn:	15.00	0.00	51.00	3.40	15.00

Spring Term 1990

ENG 1213	FRESHMAN COMP II	3.00	A
ENG 3913	WORLD LITERATURE	3.00	A
GOV 1113	AMER FED GOV & POL	3.00	A
HIST 2483	AM HIST SURV TO 1877	3.00	A
HUM 2413	LITERATURE IN LIFE	3.00	A

	quality	pass	points	gpa	earn
Sess:	15.00	0.00	60.00	4.00	15.00
Grad/Retn:	30.00	0.00	111.00	3.70	30.00

Fall Term 1990

BIOL 1114	GENERAL BIOLOGY	4.00	A
ENG 2513	INTRO LITERARY STUDY	3.00	B
HUM 2332	THEATRE IN LIFE	2.00	A
SPCH 1113	FUNDS OF SPEECH	3.00	B

	quality	pass	points	gpa	earn
Sess:	12.00	0.00	42.00	3.50	12.00
Grad/Retn:	42.00	0.00	153.00	3.64	42.00

Summer Term 1991

EDUC 2112	INTRO TO TEACHING	2.00	A

To be continued

Summer Term 1991 (cont.)

HPER 2112	PERSONAL HEALTH	2.00	A

	quality	pass	points	gpa	earn
Sess:	4.00	0.00	16.00	4.00	4.00
Grad/Retn:	46.00	0.00	169.00	3.67	46.00

Fall Term 1991

EDUC 2402	SURVEY EXCEPTNL CHILD	2.00	A
EDUC 2531	AUDIO-VISUAL SKILLS	1.00	A
ENG 3643	BRITISH LIT TO 1800	3.00	A
ENG 4113	HIST OF ENG LANG	3.00	B
PSYCH 3453	PSYCH OF ADOLESCENCE	3.00	B

	quality	pass	points	gpa	earn
Sess:	12.00	0.00	42.00	3.50	12.00
Grad/Retn:	58.00	0.00	211.00	3.64	58.00

Spring Term 1992

EDUC 2211	FIELD EXPERIENCE I	1.00	P
EDUC 3212	CLINICAL TEACHING I	2.00	A
ENG 3113	ADVAN ENGLISH COMP	3.00	A
ENG 3423	AMER LIT SNC WHITMAN	3.00	A
ENG 4133	ENGLISH USAGE	3.00	B
ENG 4981	SEM-TUTORING	1.00	A
GEOG 1214	EARTH SCIENCE	4.00	B

	quality	pass	points	gpa	earn
Sess:	16.00	1.00	57.00	3.56	17.00
Grad/Retn:	74.00	1.00	268.00	3.62	75.00

Fall Term 1992

ENG 3153	CREATIVE WRITING	3.00	A
ENG 3413	AMER LIT TO WHITMAN	3.00	B
ENG 4153	INTRO TO LINGUISTICS	3.00	B
ENG 4723	TCH GRAM&COMP SEC SCH	3.00	A
ENG 4733	TCH LIT SEC SCH	3.00	A

	quality	pass	points	gpa	earn
Sess:	15.00	0.00	54.00	3.60	15.00
Grad/Retn:	89.00	1.00	322.00	3.62	90.00

Spring Term 1993

EDUC 3001	FIELD EXPERIENCE II	1.00	P
EDUC 3593	CLINICAL TEACHING II	3.00	B

To be continued

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Printed on 05/02/13

Pamla Armstrong

Pamla Armstrong, Registrar

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EAST CENTRAL UNIVERSITY

Office of Admissions and Records
Ada, Oklahoma 74820-6999

OFFICIAL TRANSCRIPT

Name: Carrie R. Milligan Soc Sec #: 446-76-0023 Student ID: 157583

---------- Spring Term 1993 (cont.) ----------

ENG	3213	SHAKESPEARE	3.00 A
ENG	3653	BRITISH LIT SNC 1800	3.00 A
HUM	2532	MUSIC IN LIFE	2.00 A
HUM	2813	FILM IN LIFE	3.00 A
PSYCH	3512	EDUC PSYCH	2.00 A

	quality	pass	points	gpa	earn
Sess:	16.00	1.00	61.00	3.81	17.00
Grad/Retn:	105.00	2.00	383.00	3.65	107.00

---------- Summer Term 1993 ----------

ENG	3923	WRLD LITER SNC 1700	3.00 A
HPER	W1111	IND SPTS - WGHT TRAIN	1.00 A

	quality	pass	points	gpa	earn
Sess:	4.00	0.00	16.00	4.00	4.00
Grad/Retn:	109.00	2.00	399.00	3.66	111.00

---------- Fall Term 1993 ----------

EDUC	3975	DIR OB&ST TCH SEC SCH	5.00 P
EDUC	3975	DIR OB&ST TCH SEC SCH	5.00 P
EDUC	4263	CLINICAL TEACHING III	3.00 A

	quality	pass	points	gpa	earn
Sess:	3.00	10.00	12.00	4.00	13.00
Grad/Retn:	112.00	12.00	411.00	3.67	124.00

****
ACADEMIC ACHIEVEMENT
****

	quality	pass	points	gpa	earn
Cum:	112.00	12.00	411.00	3.67	124.00
ECU Retn:	112.00	12.00	411.00	3.67	124.00

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Printed on 05/02/13

Pamla Armstrong

Pamla Armstrong, Registrar

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NAME
Carrie Rena Milligan
BIRTH PLACE: ,
BIRTH DATE: 6/29/XX

STUDENT ID
112353112
SSN
*****0023
SEX
F

Student Record

HIGH SCHOOL NAME:
HIGH SCHOOL PLACE:

PRINT DATE
5/6/13

PAGE: 1

Course Level: Graduate

Major(s)
College : College of Arts and Sciences
Major : Library Information Studies

Awarded M of Library and Info Studies 12-MAY-2001
Major : Library Information Studies

SUBJ	NO.	COURSE TITLE	CRED	GRD	GRD PTS	R
INSTITUTION CREDIT:						
Fall 1998						
GRAD COL		UNCL-NC				
College of Arts and Sciences						
Library Information Studies						
LIS	5023	Thry-Library Admin	3.000	B	9.00	
LIS	5043	Org/Descrip-Matls I	3.000	A	12.00	
LIS	5353	Selectn-Child/Adult	3.000	A	12.00	
Ehrs:	9.000	QPts:	33.00			
GPA-Hrs:	9.000	GPA:	3.67			
Good Standing						
Spring 1999						
GRAD COL		L INF ST				
College of Arts and Sciences						
Library Information Studies						
LIS	5083	Sch Media Ctr Admin	3.000	B	9.00	
LIS	5553	Info Sys & Networks	3.000	A	12.00	
Ehrs:	6.000	QPts:	21.00			
GPA-Hrs:	6.000	GPA:	3.50			
Good Standing						

********** CONTINUED ON NEXT COLUMN **********

INTERPRETATION OF GRADES

A = Excellent
B = Good
C = Average
D = Poor
F = Failing
I = Incomplete
AW = Admin. Withdrawal
W = Withdrawn
S = Satisfactory
U - Unsatisfactory
P = Pass
NP = No Pass
AU = Audit
X = Work in Progress
E = Conditional
WF = W Failing
N = No Report

GRADE POINTS PER SEM. HOUR SINCE 1950

A = 4 D = 1
B = 3 F = 0
C = 2 WF = 0
Other Grades Not Computed in GPA

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT - 1974 - THIS RECORD IS RELEASED ON THE CONDITION THAT THE STUDENT INFORMATION CONTAINED THEREIN WILL NOT BE TRANSFERRED TO A THIRD PARTY WITHOUT THE WRITTEN CONSENT OF THE STUDENT.

SUBJ	NO.	COURSE TITLE	CRED	GRD	GRD PTS	R
Fall 1999						
GRAD COL		L INF ST				
College of Arts and Sciences						
Library Information Studies						
EIPT	6143	Instrct Dev-Lrn Sys	3.000	A	12.00	
LIS	5033	Foundations Of Info	3.000	A	12.00	
Ehrs:	6.000	QPts:	24.00			
GPA-Hrs:	6.000	GPA:	4.00			
Good Standing						
Spring 2000						
GRAD COL		L INF ST				
College of Arts and Sciences						
Library Information Studies						
EIPT	6163	Instructionl Design	3.000	A	12.00	
LIS	5373	Bks/Matls-Yng Adult	3.000	A	12.00	
Ehrs:	6.000	QPts:	24.00			
GPA-Hrs:	6.000	GPA:	4.00			
Good Standing						
Summer 2000						
GRAD COL		L INF ST				
College of Arts and Sciences						
Library Information Studies						
LIS	5013	Info Sources & Serv	3.000	A	12.00	
Ehrs:	3.000	QPts:	12.00			
GPA-Hrs:	3.000	GPA:	4.00			
Good Standing						

********** CONTINUED ON PAGE 2 **********

Laurie Tinsley
Assistant Director, Academic Records

This official transcript is printed on burgundy security paper and signed in **DUPLICATE** (pre-printed signature in white ink and laser produced identical signature in black ink) on each page by the Assistant Director of Academic Records, Laurie Tinsley. A raised seal is not required. When photocopied, the word VOID should appear. A BLACK AND WHITE OR COLOR COPY OF THIS TRANSCRIPT SHOULD NOT BE ACCEPTED.

Laurie Tinsley

UNIVERSITY OF OKLAHOMA

NAME
Carrie Rena Milligan
BIRTH PLACE: ,
BIRTH DATE: 6/29/XX

STUDENT ID
112353112
SSN
*****0023
SEX
F

Student Record

HIGH SCHOOL NAME:
HIGH SCHOOL PLACE:

PRINT DATE
5/6/13

SUBJ	NO.	COURSE TITLE	CRED	GRD	PTS	R
Fall 2000						
GRAD COL	L INF ST					
College of Arts and Sciences						
Library Information Studies						
LIS	5363	Books/Matls-Child	3.000	A	12.00	
Ehrs:	3.000	QPts:	12.00			
GPA-Hrs:	3.000	GPA:	4.00			
Good Standing						
Spring 2001						
GRAD COL	L INF ST					
College of Arts and Sciences						
Library Information Studies						
LIS	5803	Elements-Research	3.000	A	12.00	
Ehrs:	3.000	QPts:	12.00			
GPA-Hrs:	3.000	GPA:	4.00			
Good Standing						

********** TRANSCRIPT TOTALS **********

INSTITUTION	Ehrs:	36.000	QPts:	138.00
	GPA-Hrs:	36.000	GPA:	3.83
TRANSFER	Ehrs:	0.000	QPts:	0.00
	GPA-Hrs:	0.000	GPA:	0.00
OVERALL	Ehrs:	36.000	QPts:	138.00
	GPA-Hrs:	36.000	GPA:	3.83

********** END OF TRANSCRIPT **********

INTERPRETATION OF GRADES

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B = Good
C = Average
D = Poor
F = Failing
I = Incomplete
AW = Admin. Withdrawal
W = Withdrawn
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P = Pass
NP = No Pass
AU = Audit
X = Work in Progress
E = Conditional
WF = W Failing
N = No Report

GRADE POINTS PER SEM. HOUR SINCE 1950

A = 4 D = 1
B = 3 F = 0
C = 2 WF = 0
Other Grades Not Computed in GPA

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Laurie Tinsley
Assistant Director, Academic Records

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Laurie Tinsley

UNIVERSITY OF OKLAHOMA

5P. Discuss and take possible action to rehire certified staff and hire new staff for the 2024-2025 school year as listed on Exhibit A.

POSTED WITH AGENDA
CERTIFIED - EXHIBIT A
MARCH 11, 2024

2023-2024 SCHOOL YEAR **RECOMMENDATION TO HIRE - ADJUNCT**

Name	Position	Site
COURTNEY DUTTON	TEACHER	CR

2023-2024 SCHOOL YEAR **RECOMMENDATION TO HIRE - EXTRA DUTY**

Name	Position	Site
MAVERICK WALKER	MS HEAD SOCCER COACH	MS
TIM THOMSEN	MS ASSISTANT SOCCER COACH	MS
CALEB SANDERSON	MS TENNIS TO MS BASEBALL	MS

2023-2024 SCHOOL YEAR **RETIRE/RESIGNATIONS - CERTIFIED**

Name	Position	Site
ANGIE VERNON-RETIRE	TEACHER	CR
CINDY HART - RETIRE	SPED	MS
HEIDI GOYER - RETIRE	TEACHER	MS
KATHY HUSKEY- RETIRE	VOCAL MUSIC/PLAY PRODUCTION	MS/HS

2024-2025 SCHOOL YEAR **RECOMENDATION - CERTIFIED RE-HIRE**

High School	
Tabitha Baldwin	Renee Blessington
Brooke Bellows	Steve Cunningham
Chris Bliek	Kayla Gabelmann
Kasey Dearman	Chrissy Hanson
Justin Harkey	Jennifer Hofeld
Cody Johnson	Bryan Miller
Levi Lunsford	Kelly Miller
Breannon Neary	Amber Parsons
Terry Patterson	John Sook
Rose Shimanek	Keri Swyden
Elizabeth Smith	Teresa Winings
Jennifer Webb	Phil Webb
Middle School	
Staci Adams	Megan Bluhm
Jane Cameron	Shelby Gibson
Kidd Gomez	Elizabeth Kirk
Skylar Harms	Connie Jewell
Annette Martin	Karla Walker
Russell Babb	
Kim Anderson	Donna Boyer
Valerie Campbell	Allison Crowder
Ali Jack	Pam Holland
Kenda Lacefield	Sharon Keil
Heather McCann	Karen Lashley
Sandra Pitson	Shannon McCrosky
Janet Seymour	Lauren Sadberry
Terrie Williams	Christy Wamhoff
Clara Reynolds	
Heather Caldwell	Tisha Drew
Dee Dee Devine	Christy Hoch
Maegan Heath	Carla Jorski
Vera Larsen	Jenny Little
Angela Murray	Brandi Watkins
Virginia Smith	
Shelly Cantrell	Shay Cantrell
Dana Cunningham	Angela Freeman
Melissa Killgore	Katy Hairell
Sara McLaughlin	Reecia Phillips
Melissa Saldana	Kim Patterson
Tara Solinger	Jo Anna Perdue
Bree Turner	Cindy Robertson

2024-2025 SCHOOL YEAR **RECOMMENDATION TO HIRE - CERTIFIED**

Name	Position	Site
	ENGLISH	HS

5Q. Discuss and take possible action to employ support personnel, extra duty assignments, and substitutes for the 2023-2024 school year as listed on Exhibit B.

POSTED WITH AGENDA

SUPPORT - EXHIBIT B

MARCH 11, 2024

2023-2024 SCHOOL YEAR **RECOMMENDATION TO HIRE - SUPPORT**

Name	Position	Site
	PARA	VS
	PT HOUSEKEEPER	MS
	INDIAN ED TUTOR	RB
MAECI JOHNS	PARA	VS
WILLIE MCDOULETT	BUS DRIVER	BUS BARN

2023-2024 SCHOOL YEAR **RECOMMENDATION TO HIRE - SUBSTITUTES**

Name	Name
KATTIE BENNETT	STEPHANIE THOMAS
LOGAN WARD	LORI TYNER
GINNY BROWN	SAMANTHA NEUMANN

2023-2024 SCHOOL YEAR **RESIGNATIONS - SUPPORT**

Name	Position	Site
NATE GLIDEWELL	IT	DIST
JACOB SKORKOWSKY	PT HOUSEKEEPER	CR
SAMANTHA NEUMANN	PRE-K AIDE	VS
DEBBIE MYERS - RETIRE	PARA ONLY	MS

6. New Business (Items not known at the time of Agenda preparation.)

7. Announcements

8. The Board will vote to adjourn.