TO: THE HONORABLE MAYOR AND COUNCIL

**CITY OF MUSTANG** 

FROM: TIMOTHY D. ROONEY

**CITY MANAGER** 

**RE:** CITY MANAGER'S REPORT

**DATE:** March 29, 2024

"The goal of life is to make your heartbeat match the beat of the universe, to match your nature with Nature."

- Joseph Campbell

### **MANAGERIAL**:

SPRING CURBSIDE CLEAN-UP – This annual event takes a break for the Easter weekend but will resume next week after the holiday. The next scheduled pick-ups are as follows:

- For Friday refuse customers Saturday, April 6, 2024
- For Monday refuse customers Saturday, April 13, 2024

A copy of the flyer mailed to all utility customers is attached to this report and is also available on the City of Mustang website.

EGGSTAVAGANZA – The Annual Eggstravaganza will be held tomorrow, March 30, 2024 from 10:00 AM to 12:00 PM and is a FREE event for everyone. There will be designated egg hunts, balloon twisting, inflatables, prize drawings, and visits with the Easter Bunny. Prize drawings will be held after all egg hunts have ended and winners do not have to be present to win. Also, joining Eggstravaganza this year is Cuddle Buddies, offering a custom Cuddle Buddy to take home for an additional fee.

AUTISM RISK REDUCTION DAY - This event will be conducted at Fire Station #1 on Saturday, April 6, 2024 from 10:00 AM to Noon and is a come and go event. The Mustang Fire Department will have several tables set up in the bay. Several different groups including the Autism Foundation of Oklahoma, Oklahoma Swim Academy, and Together We Church will have booths focused on assisting families that have autism children and children with sensory needs. There will be free popcorn and snow cones for the guests. The safety topics covered will be wondering prevention, drowning prevention, fire prevention, poison control prevention, general hazard prevention, and S.A.Id.

SPECIAL NEEDS ALERTS AND IDENTIFICATION PROGRAM – The Mustang Fire and Police Departments are working on a program called S.A.Id. It is an online voluntary registry for anyone in our community with a disability that will appear on our CAD system while responding to the call. This will give first responders critical information regarding the sensory needs of the patient before making contact. That way, if a person is non-verbal, MFD will already know that information when responding to the call.

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RAIN BARREL PROGRAM - Mustang will once again be partnering with Yukon and Bethany for the 2024 COSWA Rain Barrel Program to bring stormwater-conserving rain barrels to our community. The Central Oklahoma Stormwater Alliance is a central Oklahoma-based non-profit organization composed of MS4s, public agencies, and private businesses that collaborate and pool resources to fulfill permit obligations, participate in public outreach events, and increase overall public awareness about stormwater and other environmental issues. You can find more details and order your rain barrels online at <a href="https://upcycle-products.com/ok-programs/bmy/">https://upcycle-products.com/ok-programs/bmy/</a> or by mail using the attached order form. Mail-in orders are due by April 12, 2024, but online orders can be placed until April 14, 2024.

GRADUATION - Lisa Martin, City Clerk, graduated March 6, 2024, from the Oklahoma Municipal Clerks Institute sponsored by the Spears School of Business at Oklahoma State University and endorsed by the Oklahoma Municipal Clerks, Treasurers, and Finance Officials Association and the International Institute of Municipal Clerks. Ms. Martin completed 120 hours in the areas of public administration and organization, social and interpersonal issues, and electives such as economic development, best practices and diversity.

NEGOTIATIONS – The City has reached a tentative three-year agreement with both the IAFF and the FOP. The IAFF agreement will be presented to the City Council at their regular meeting on Tuesday, April 2, 2024. The FOP agreement will be presented to the City Council on May 7, 2024 simply due to the timing of when the agreement was reached.

FY BUDGET 2024-25 – Draft copies of the FY25 Budget will be presented to the City Council on Tuesday evening, May 7, 2024 at the conclusion of the City Council meeting.

A workshop regarding the FY25 Budget is scheduled to be conducted on the evening of Monday, May 13, 2024 at 6:00 PM at Town Center in Rooms C and D. Copies of the draft budget will be available for public review on the City of Mustang website (<a href="www.cityofmustang.org">www.cityofmustang.org</a>) as well as City Hall and the Mustang Public Library beginning May 14, 2024. Additionally, any questions asked by the City Council, and the answers provided to those questions, will also be included on the City of Mustang website for public review. These will be available beginning on May 14, 2024 as well.

The public hearing on the FY 2024-25 Budget will be conducted on Tuesday, June 4, 2024 at 7:00 PM in Council Chambers adjacent to City Hall. The public is invited to attend.

### **ASSISTANT CITY MANAGER:**

PROJECT UPDATES – The following updates are provided for various projects, including ongoing Capital Projects:

• Intersection of Southwest 89th and State Highway 4 – Bids for the project were opened on March 26, 2024 and will be presented to the City Council at their April 2, 2024 regular meeting. Utility relocations in the area have already begun. Road construction is expected to begin in June, 2024. The intersection of State Highway 4 and Southwest 89th Street will widen to include a five-lane interchange and a stoplight. This will be Phase I of the Southwest 89th Street Project.

- State Highway 152 Utility Relocation Projects —Construction is progressing on the utility work to relocate Mustang's water and sewer facilities along State Highway 152 in preparation for the ODOT project that will improve the section of State Highway 152 between Clear Springs Blvd. and Frisco Road. Currently, the sanitary sewer relocations are approximately 85% complete, and the waterline relocations are approximately 80% complete. Mustang's portion of the utility relocations is anticipated to be completed in April, and the ODOT reconstruction project of State Highway 152 will begin shortly after completion. More information on the ODOT project along State Highway 152 can be found on ODOT's website in their 8-year construction plan, which can be found at the following link: <a href="https://oklahoma.gov/odot/programs-and-projects0/8-year-construction-work-plan.html">https://oklahoma.gov/odot/programs-and-projects0/8-year-construction-work-plan.html</a>
- 16" Water Infrastructure Project along State Highway 152 Surveyors from Cowan Group Engineering have completed surveying along State Highway 152 to design a 16" waterline that will provide necessary water infrastructure to the west side of Mustang. The survey has been completed through a combination of traditional ground and aerial surveys. You might have noticed the white arrows that have been painted on some of the surface streets connecting to State Highway 152. These arrows are Ground Control Points utilized by surveyors that were conducting the aerial survey portion of the project. The engineer is currently in the design phase. This project is being funded with infrastructure investment funds from the American Rescue Plan Act.
- <u>Surveyors in Mustang</u> -The City of Mustang has contracted with Cowan Group Engineering to survey its current manholes and sewer piping. Work began in October, 2023 and will continue through June, 2024. Some residents may see the surveyors walking through neighborhoods and in utility easements. Cowan Group surveyors will wear vests and drive vehicles marked "Cowan Group." Should you have any questions, please contact Mustang City at 376-4521.
- Southwest 89th Street (State Highway 4 to Mustang Road) Engineers have completed the design for the expansion of Southwest 89th Street. The project includes all of Southwest 89th Street between Mustang Road and State Highway 4, the far south portion of Mustang Road from the railroad tracks south to Southwest 89th Street, and Southwest 89th Street just east of State Highway 4. This project was included in the Sales Tax Extension approved by voters on August 23, 2016. The project will begin upon completion of the Southwest 89th and State Highway 4 intersection improvements.
- S. Mustang Rd. Push Button Pedestrian Crossing Contractors have completed the installation of a push button pedestrian crossing on S. Mustang Road near Mustang Elementary School. This project included the installation of the lighted crossing and restriping of the existing crosswalk to provide for safe separation from the driveway at the school. Sidewalks and ADA ramps will be constructed at this crosswalk as part of the Mustang Multimodal Phase 1 Project.

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• Mustang Multimodal Phase 1 Project - Surveyors from Cowan Engineering have begun work in multiple areas around the city in preparation for the design of Phase 1 of the Mustang Multimodal Plan. The first phase of this project will provide protected sidewalk connectivity between the Mustang Public School facilities within the city limits and the Town Center. The design & environmental clearance process is anticipated to take 15 months. Construction is anticipated to begin in November, 2025. More information about Mustang's Multimodal Continuity Plan can be found at the link below: <a href="https://www.cityofmustang.org/article/1240322">https://www.cityofmustang.org/article/1240322</a>

### **COMMUNITY DEVELOPMENT:**

TRAFFIC COMMISSION – The Traffic Commission will meet on Wednesday April 3, 2024 to discuss the following item:

• Request for 3-Way Stop at S Lewis Lane and E Hillcrest Lane.

PLANNING COMMISSION – The Planning Commission will meet on April 9, 2024 to discuss the following item:

• Preliminary Plat Application for Meadow Hills Addition at 520 S Lewis Lane. This is an infill project south of Mustang Elementary School. It will contain 16 residential housing lots.

BOARD OF ADJUSTMENT – The Board of Adjustment will not meet in April due to a lack of business on the agenda.

MONTHLY REPORTS – Reports from the Community Development Department and Code Enforcement for the month of February, are attached for your information and review.

NEW BUSINESS ACTIVITY – The following is a brief overview of new business activity within the City of Mustang:

- <u>Children's Universe</u> has applied for a business license for a childcare center at 1712 E State Highway 152.
- <u>Courky Cuts LLC</u> has applied for a business license at 316 W State Highway 152. This will be a dog grooming salon.
- <u>Twin Creek Cremation & Funeral Services</u> has applied for a business license at 255 & 259 S Castle Rock Ln. The uses will include offices and small services.

COMMERCIAL PROJECTS – The following is a brief overview of ongoing commercial projects in Mustang:

- <u>S & S Wheel and Tire</u> has submitted plans for a tenant finish-out at 317 N Trade Center Terrace. They are planning to move their business to this new location.
- Permits have been issued for Okie Print for the remodel of part of the Security Solutions Building at 1640 W State Highway 152 for their manufacturing operation.
- Plans have been re-submitted by <u>Mustang Healthcare Partners</u> for an Outpatient Dental Surgery Center at 201 S Sara Road, Suite 170 in the St. Anthony's complex.
- Plans have been submitted by <u>Mercy Hospital</u> for a new clinic at 206 N Mustang Mall Terrace.

- Permits have been issued and work has started on the remodel of the <u>OnCue Convenience</u> <u>Store</u> at Sara Road and State Highway 152. The owners are adding a grill area. The project is through the framing stage, and rough-ins are complete.
- <u>Integris</u> has begun work on their interior shell in the Hunker Terrace Retail Shell building at 1233 E State Highway 152. They are constructing a Medical Clinic. The rough-ins and framing are complete.
- <u>Intrust Bank</u> at 500 N Mustang Road has received permits for an interior remodel of their offices. The project is approximately 50% complete on phase 1. The work will be done in two phases, so the bank can remain open.
- Permits have been issued for <u>Chili's Restaurant</u> at 1245 E State Highway 152. The building will be 5,136 square feet and will be located at the northwest corner of State Highway 152 and N Hunker Terrace. Stormwater infrastructure is complete and framing is underway in the building.
- Flex Space permits have been issued for 220 N Chisholm Trail Way. The site will include 12 warehouse type units on 1.4 acres. All three buildings are now up and two of the structures are past the framing stage. The Fire Department has done their 50% walk-through. Permits have been issued for a tenant remodel in two suites in the south building and some rough-ins are done.
- Permits have been issued for <u>Panda Express Restaurant</u>, which is being built in the new Mustang Marketplace Addition, just east of the Wal-Mart Property. The project is approximately 80% complete. Contractors are planning to pave the south parking lot and finals are pending.
- <u>Tommy's Express Car Wash</u> at 432 E State Highway 152 has received their final certificate of occupancy.
- Work continues on a commercial/industrial building at 1233 E Highline Lane. The driveway, approach and sidewalks have been poured. Brick is being laid on the front of the building and final inspections are pending.
- Plans have been submitted for a nail salon tenant space in the Hunker Terrace Retail Shell at 1233 E State Highway 152, Suite 111. The total square footage of the salon will be 2.960.
- Plans have been submitted for four additional flex space buildings with four units each next to the existing <u>Mustang South Offices</u> in Wild Horse Canyon Commercial Addition south of the Atwoods Store on Old Sara Road.

### SUBDIVISIONS – The following is a brief overview of subdivision activity in Mustang:

- A Preliminary Plat has been approved for <u>The Vineyard Addition</u> at the southeast corner of Morgan Road and E Southwest 59<sup>th</sup> Street.
- A residential Preliminary Plat has been approved for a subdivision titled <u>Hidden Lake Estates</u>. It contains 213 single-family lots on 75.73 acres. The area is northeast of the Wal Mart property.
- A Final Plat has been approved for <u>Mustang Highlands</u>, a Duplex Community northeast of Wal-Mart, east of Locke Supply. The plat contains 22 lots on 7.71 acres for 44 dwelling units. Water and Sewer Infrastructure has been installed and tested, and paving is complete.

• A final plat for <u>Wild Horse Canyon 3</u> has been approved. The plat contains 108 lots. Water and Sewer line testing has been approved. Paving is underway and stormwater infrastructure is being laid.

LOT INVENTORY – A breakdown of the current lot availability within the City of Mustang is included below:

Subdivision	Available Lots	Total Number of Lots
Crystal Springs	2	118
Gabe's Crossing	18	27
Hunter's Hill 4	7	35
Hunter's Hill 5	68	68
Hyde Park Addition	7	34
Magnolia Trace 6	1	34
Prairie Hills 1	6	110
Spitler Lake Estates 2	5	58
Spitler Lake Estates 3	40	50
Wild Horse Canyon	2	74
	157	608

### **FINANCE:**

FINANCIAL REPORTS – Attached to the City Manager's Report are the monthly (un-audited) financial reports ending February 29, 2024 and sales tax report for March, 2024.

### General Fund:

- Positive month: \$102,587
- Year-to-Date (YTD): \$512,844
- Ending balance as a percentage of annual revenues (cash reserve): 18.71% (prudent goal: 10-15% of annual revenues.

### **Mustang Improvement Authority:**

- Positive month: \$479,435
- Year-to Date (YTD): \$1,196,555 (excluding construction projects)
- Ending balance as a percentage of annual revenues (cash reserve): 25.87%
- Remaining encumbrance allocated to Lone Hickory Cattle: \$463,546 (SH152 waterline relocation, ODOT J/P 27901)

### Sales Tax:

- Sales tax: \$1,102,999.17
- Variance from monthly projection: (\$197,000.83) or a negative of (15.2%)
- Year-to-Date (YTD) variance: negative (2.2%)
- Use tax monthly reporting: \$175,875

These figures provide insights into the financial performance of the General Fund, the Mustang Improvement Authority, and sales tax revenue for the specified period.

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### FIRE:

ACTIVITIES AND EVENTS - The following is a summary of current or recent activities and events at the Fire Department:

- <u>Emergency Response to Electric Vehicle Incidents</u> Members of the Mustang Fire Department attended training on how to safely manage incidents involving electric vehicles and charging stations. This class was held in OKC and instructed by Lieutenant Chris Soda of the Chicago Fire Department
- <u>OK-First</u> Mustang Fire Department hosted a one-day OK-First weather refresher. This class was presented by James Hocker with the National Weather Service in Norman, Oklahoma. Lieutenant Kade Loupe attended the week long initial Ok-First comprehensive weather training at the National Weather Service.
- <u>Fire Officer III</u> Captain Chris Edwards is attending Fire Officer III in Sapulpa, Ok. This class began March 26, 2024 and will be in session every Tuesday through April 30, 2024. Chief Carruth will be teaching this course as part of a four-person Chief Officer instructing cadre.

### **HUMAN RESOURCES:**

EMPLOYEE ANNIVERSARIES – The following employees achieve important employment milestones with the City of Mustang during the month of April:

•	Melissa Helsel	Community Development	22 years
•	Jana Brence	Support Services	17 years
•	Jacob Baker	Support Services	5 years
•	Jordan Jackson	Parks & Rec	5 years
•	Paige Hesse	Library	3 years
•	Dakota Norman	Police	3 years
•	Ryan Conner	Community Development	2 years
•	Macy Newton	Parks & Rec	1 year
•	Nicole Mowery	Parks & Rec	1 year
•	Sean Kappel	Parks & Rec	1 year
•	Jerrika Banks	Library	1 year

### **INFORMATION TECHNOLOGY:**

MONTHLY TECHNOLOGY TIP - This month's tech tip focuses on maximizing your Google searches:

- Exclude Terms: Utilize the minus (-) symbol to exclude specific terms from your search results. For instance, typing "best apps -android" will yield results for apps unrelated to Android.
- <u>Wildcard Searches</u>: Employ the asterisk (\*) to conduct wildcard searches. For example, searching "how \* affects fitness" will yield webpages discussing various factors like body type, alcohol, and sleep and their impact on fitness.
- <u>Filter by Date</u>: After entering your search phrase, navigate to the "Tools" option beneath the Google search bar to refine results by date. This feature helps find the most recent information on your topic.

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- Advanced Search: Access advanced search options by clicking "Tools" and selecting "Advanced Search." This feature offers more precise filtering options to tailor your searches effectively.
- Quotation Marks: Enclose specific phrases within quotation marks to instruct Google to search for those exact words in the exact order. This ensures more accurate results that are aligned with your query.

Implementing these strategies will enhance the efficiency and accuracy of your Google searches, allowing you to find information more effectively.

### LIBRARY:

ADULT PROGRAMS AND ACTIVITIES – (Adults 18+) The following is a brief overview of current, upcoming, or recently offered Adult Programs and activities at the Library. Register online at https://events.getlocalhop.com/mustang-public-library/organization/37zbMBk1NK/

- Switch Bowling 55+\* Tuesday, April 9, 2024 at 10:15 AM. Held in the Active Adult Center.
- Not Under Pressure Book Club Thursday, April 11, 2024 at 6:00 PM. Low pressure book club for adults. Genre: Poetry or books in verse.
- Paperbacks & Playdates Book Club Friday, April 12, 2024 at 10:00 AM. Designed for stay-at-home parents. You are welcome to bring your children with you. We will have a play area set up for them. Read a book from the same genre each month. This month: Poetry or books in verse.
- <u>Let's Talk About It Book Club</u> Tuesday, April 16, 2024 at 11:30 AM. Discussion of *Bad Indians: A Tribal Memoir* by Deborah Miranda. Lunch will be provided.
- <u>Pop & Palette</u> April 22, 2024 at 5:30 PM. Wear clothes that can get messy and come ready to paint while you are led in a step-by-step instruction by artist, Anne Morales.
- <u>Geeky Cauldron Book Club</u> Thursday, April 25, 2024 at 6 PM. A book club for adults who still love reading Young Adult books. Limited copies of books are available through the library, so please plan accordingly. This month: *The Witch Haven* by Sasha Peyton Smith.

ALL AGES EVENTS – The following is a brief overview of current, upcoming, or recently offered Family Programs and activities at the Library. Register online at <a href="https://events.getlocalhop.com/mustang-public-library/organization/37zbMBk1NK/">https://events.getlocalhop.com/mustang-public-library/organization/37zbMBk1NK/</a>

- <u>Solar Stroll\*</u> Wednesday, April 3, 2024 at 4:30 PM. Stroll as a group through our book walk and read about the eclipse before it happens on April 8, 2024.
- <u>Lego Club</u> Tuesday, April 2, 2024 at 6 PM. Put together a creation based on each month's challenge. This month: Spring

TEEN PROGRAMS AND ACTIVITIES – (Grades 6-12) The following is a brief overview of current, upcoming, or recently offered Teen Programs and activities at the Library. Events are on Thursdays at 4:30 PM unless otherwise noted. All supplies for programs are provided. register online at <a href="https://events.getlocalhop.com/mustang-public-library/organization/37zbMBk1NK/">https://events.getlocalhop.com/mustang-public-library/organization/37zbMBk1NK/</a>

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- <u>Dungeons & Dragons:</u> April 4, 2024 and April 18, 2024 at 5:30 PM. Take up a weapon and defeat various foes. Create your own character or utilize premade characters to join the campaign. Email sbarnard@cityofmustang.org if interested.
- <u>Bird Seed Ornaments</u> April 11, 2024. Make a fun ornament to feed our feathered friends.
- <u>Straw Hat Pirates Anime Club</u> April 18, 2024. Join us for our monthly anime club. Each month we will watch anime and try out Asian snacks.
- <u>Pop & Palette</u> April 25, 2024. Wear clothes that can get messy and come ready to paint while you are led in a step-by-step instruction by artist, Anne Morales.
- <u>Teen After Hours</u> Friday, April 26, 2024 at 6:30 PM. Kindergarten Night. Enjoy a throwback to your Kindergarten days. Snacks provided.

TWEEN PROGRAMS AND ACTIVITIES – (Grades 3-5) The following is a brief overview of current, upcoming, or recently offered Tween Programs and activities at the Library. Events are held on Mondays at 4:30 PM. Register for programs at <a href="https://events.getlocalhop.com/mustang-public-library/organization/37zbMBk1NK/">https://events.getlocalhop.com/mustang-public-library/organization/37zbMBk1NK/</a>

- <u>April Fool's Food\*</u> April 1, 2024. Join Donna Jung from the OSU Extension Office to learn about foods that have secret uses.
- Spring BINGO April 15, 2024. Win prizes with a fun spring themed bingo.
- <u>Bird Seed Ornaments</u> April 29, 2024. Make a fun ornament to feed our feathered friends.

ELEMENTARY PROGRAMS AND ACTIVITIES – (Grades K-2) The following is a brief overview of current, upcoming, or recently offered Elementary Programs and activities at the Library. Events are on Wednesdays at 4:30 PM. Register for programs at <a href="https://events.getlocalhop.com/mustang-public-library/organization/37zbMBk1NK/">https://events.getlocalhop.com/mustang-public-library/organization/37zbMBk1NK/</a>

- Spring BINGO April 10, 2024. Win prizes with a fun spring themed bingo.
- <u>Fiction Fanatics</u>: April 24, 2024. Join us for our big kid story time. This month's theme: Spring Time.

INFANT, TODDLER, & PRESCHOOL PROGRAMS AND ACTIVITIES – Children will listen to stories, enjoy songs and rhymes, and/or participate in a craft activity. All programs take place in the education room of the library and require registration unless noted.

- Preschool Story Time Mondays at 9:30 AM & 11:00 AM
- Mother Goose Wednesdays at 9:30 AM & 10:30 AM
- Baby Goose Thursday, April 4, 2024 at 10:00 AM
- Mother Goose at Night: Thursday, April 25, 2024 at 5:45 PM

NOTE: Programs marked with an (\*) are provided in conjunction with Health Literacy Grant Funds provided by the Oklahoma Department of Libraries and the Institute of Museum and Library Services.

LIBRARY BOARD - The next Library Board Meeting will be on Thursday, April 25, 2024, at 5:15 PM.

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LIBRARY DISPLAY – Come see Mrs. Biggio's wood carvings in our display for the month of April.

RESOURCES – Did you know the library has electronic copies of magazines? Go to our website and click on Online Resources and then Electronic Magazines.

### **PARKS:**

DEPARTMENT ACTIVITIES – The following is a brief overview of activities occurring within the Parks and Recreation Department:

- Doggy Easter Egg Hunt March 30, 2024 Everyone is invited to the Doggy Easter Egg Hunt at the Mustang Dog Park. The hunts start at 11:00 AM for large dogs (over 35 pounds) and at 11:30 AM for small dogs (under 35 pounds). There will also be sections at both times for elderly and disabled dogs. Nail Trims from Pawlished Grooming Salons start at 10:00 AM. Come meet the Easter Bunny between 10:30 AM and 12:30 PM (before, during, and after the hunts). Dogs will need to remain leashed for the event (leashes should be no longer than 6 feet). Owners should bring their own Easter basket and their own camera for pictures. There will be one golden egg with a special prize at both time slots. Dogs should be over 4 months old and current on their vaccinations. No more than 2 dogs per owner, who will need to be in control of their dogs at all times. No registration is required.
- <u>Citywide Garage Sale</u> Weekend of April 20, 2024 Need a place to hold a garage sale? Rent 2 parking spaces at Mustang Town Center on Saturday, April 20, 2024 from 8:00 AM to 2 PM for only \$10. Register at <a href="www.cityofmustang.org/o/parks">www.cityofmustang.org/o/parks</a> For at-home garage sales, please email <a href="hhuff@cityofmustang.org">hhuff@cityofmustang.org</a> to have the address added to the Citywide Map. Garage Sale maps will be available at the Mustang Parks & Recreation Special Events Facebook page and at the Recreation Center front desk.

For information on all Parks and Recreation events, please go to www.cityofmustang.org/o/parks

RECREATION CENTER – The following is an overview of programs and activities offered at the Recreation Center:

- The Recreation Center was visited 20,595 times during the month of March 2024.
- Open Pickleball
  - Mondays 10:00 AM 1:00 PM
  - Wednesdays and Fridays 9:00 AM 12:00 PM
  - Sundays 1:00 5:00 PM
- Open Volleyball
  - O Youth Volleyball Tuesdays 4:00 6:15 PM
  - o Adult Volleyball Thursdays 6:00 8:30 PM and Saturdays 9:00 AM 5:45 PM
- Pick Up Basketball Games
  - 9 14 year-olds Mondays 5:00 8:00 PM
  - o 15 years and up Wednesdays and Fridays 5:00 − 8:00 PM

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- Rock Wall Hours
  - Mon Fri 5:00 8:00 PM
  - $\circ$  Sat 9:00 AM 5:00 PM
  - Sun 2:00 5:00 PM
- Personal Training
  - o Personal Training sessions are available at the Recreation Center for \$30 per session. For an additional \$10 you can bring a buddy. Call 376-3411 to reserve a spot.
- <u>Drop-in Childcare</u> Drop-in Childcare is offered for children from 6 months to 8 years of age at the Recreation Center. Please see the website for hours. www.cityofmustang.org/o/parks
- <u>Fitness</u>
  - Restorative Yoga Sundays in April at 2:00 PM Restorative Yoga is a style of yoga that encourages physical, mental, and emotional relaxation. It is practiced at a slow pace, focusing on long holds, stillness, and deep breathing. It is appropriate for all levels and registration is not required. It is included in a gym membership for those ages 13 and up. Participants will need to bring a yoga mat.
  - Did you know that the Recreation Center offers a variety of fitness classes every day in the gym? First time visitors are even allowed to try their first class free! Our memberships offer reasonable rates based on your needs and you do not have to
  - o sign a contract. Fitness instructors teach everything from yoga to hip hop! For a complete fitness schedule or for information about our rates visit our website at <a href="https://www.cityofmustang.org">www.cityofmustang.org</a> or call 376-3411.
  - o Fitness Classes in March had 2,221 attendees.

For information on passes and rates, please go to <a href="https://www.cityofmustang.org/o/parks">www.cityofmustang.org/o/parks</a>

ADULT PROGRAMS – The following is an overview of adult programming activities and services:

- Active Adults Center 55+
  - Wood Carving Class Classes will be held on Mondays in April from 10:00 11:30 AM. This free class is for anyone ages 18 and up. Participants can work on such projects as carved walking sticks, wooden boxes, and more but they will need to provide their own supplies. The instructor will show students what supplies they will need. For more information, please call 376-1297, email apatten@cityofmustang.org, or stop by the Active Adult Center's front desk.
  - Knitting & Crochet Lessons This free class will be held every Thursday from 9:00 10:30 AM. Participants will need to provide their own supplies. All skill levels are welcome to attend. Beginners will be shown the basics and experienced participants can socialize and help with others in the class. For a list of supplies, please come to the class and speak to the instructor. Supplies will vary depending on each individual project. For more information, please call 376-1297, email apatten@cityofmustang.org, or stop by the Active Adult Center's front desk.

- o Aging Services Food Service serves lunch for ages 60+, with a suggested \$2.00 donation. To reserve a meal, contact Aging Services at 376-9874. Meal reservations are due the business day before, by noon. Copies of the lunch menu are available in the Active Adult Center or go to or via email by contacting Ashley Patten at apatten@cityofmustang.org
- o In March, 2024 the Active Adult Center served 1,381 people for lunch provided by Aging Services.
- Over 2,720 Active Adults participated in a variety of activities including music, games and group activities. For a calendar of activities, go to https://5il.co/2h2hd
- The Active Adult Center for 55+ goes on a variety of trips each month. These trips include museums, restaurants, craft shows, music shows, and more. A calendar of these trips can be obtained at <a href="https://5il.co/2h2hf">https://5il.co/2h2hf</a> or at the Active Adult Center 55+ front desk or via email by contacting Ashley Patten at apatten@cityofmustang.org
- O A Veteran's Service Representative from the Oklahoma Department of Veterans Affairs will be on site on Mondays from 8:30 AM 4:00 PM. Representative Allen Jacobson can advise and aid veterans and families to obtain state and federal benefits. No appointment necessary.

For a complete list of programs and activities at the Active Adult Center 55+ go to cityofmustang.org/o/parks/page/active-adult-center or email Carol at <a href="mailto:clyman@cityofmustang.org">clyman@cityofmustang.org</a> for more information.

SPORTS COMPLEX AND FACILITIES – The following is a brief overview of the sports complex and facilities:

- Adult Sports
  - o Adult Coed Softball League season is underway for the spring season.
- Mustang Youth Baseball and Softball
  - Mustang Youth Sports will host two baseball and softball tournaments, April 12 14, 2024 and April 19-21, 2024.
  - Youth baseball and softball leagues will continue to run throughout the month of April, 2024.
- Softball and Baseball Complex
  - o Central Fastpitch League will host a Spring Championship softball tournament April 5-7, 2024.

For more information about sports go to <a href="www.cityofmustang.org/o/parks">www.cityofmustang.org/o/parks</a> or email Blake Dickson at <a href="mailto:bdickson@cityofmustang.org">bdickson@cityofmustang.org</a>

YOUTH AND FAMILY PROGRAMS – The following is a brief overview of youth and family programs and services:

• One Day Activity – April 12, 2024 – There will be a one-day activity while Mustang Public Schools are out. The time is 7:30 AM - 5:45 PM. Required pre-registration is \$25 per participant and space is limited.

City Manager's Report March 29, 2024 Page 13 of 15

PARK PROJECTS – The following is a brief overview of projects going on throughout the city parks:

- <u>Brittany's Play Adventure</u> New upgraded security lights have been installed.
- Elliot Park A new fountain has been installed.

UPCOMING AQUATIC CENTER DATES – The following is a brief overview of upcoming reservation and registration dates for the upcoming summer season:

- <u>Swimming Lesson Registration</u> April 1, 2024 Registration for summer swimming lessons will begin on Monday, April 1, 2024 at 9:00 AM. All swimming lesson sessions will be held for two weeks, Monday through Thursday for 30 minutes per day. There will be four sessions of swimming lessons to choose from: Session 1 from June 3 13, Session 2 from June 17 27, Session 3 from July 8 18, and Session 4 from July 22 August 1. Swimming lessons are \$55 per participant; however Early Bird pricing includes a \$5 discount for purchases made through April 7, 2024.
- Swim Team Registration April 1, 2024 Registration for Swim Team will begin on Monday, April 1, 2024 at 9:00 AM. Swim Team practice is held throughout the summer starting June 3 on Monday, Wednesday, and Friday mornings at 8:00 AM for advanced swimmers and 9:00 AM for beginners. Registration is either \$100 per participant for the entire summer or \$30 sign-up fee and then \$40 a month.
- <u>Junior Guard Registration</u> April 1, 2024 Registration for Junior Guard will begin on Monday, April 1, 2024 at 9:00 AM. Junior Guard is a program where participants learn the same lifesaving skills as lifeguards and have the opportunity to compete and showcase those skills. Practice for Junior Guard is held on Tuesday and Thursday mornings from
- 8:00 to 10:00 AM throughout the summer beginning on June 4, 2024. The registration fee is \$100 per participant for the entire summer.
- Pool Party Reservations April 1, 2024 Reservations for Open Swim and Private Pool Parties begin on Monday, April 1, 2024 at 9:00 AM. Open Swim Parties are held on Saturdays at 11:30 AM, 1:45 PM, and 4:00 PM Sundays 1:30 PM and 4:00 PM Monday 7:30 PM and are \$150 for up to 15 children and includes drinks, ice cream cups, and picnic tables for 2 hours (a cake or cupcakes can be brought in). Private Parties range from \$350 for Tuesday through Thursday parties and \$400 for Friday and Saturday parties. Private parties include up to 100 people and is closed to the public.

For more information on any of the upcoming events and activities, please check out the city website at <a href="www.cityofmustang.org/o/parks">www.cityofmustang.org/o/parks</a>, call 376-3411, or follow Mustang Parks & Recreation Special Events on Facebook at <a href="www.facebook.com/mustangokparks">www.facebook.com/mustangokparks</a>
<a href="Discover the Fun!">Discover the Fun!</a>

### **POLICE:**

PERSONNEL - The following is a brief overview of personnel transitions within the Police Department:

• Reserve officer Ben Trujillo has completed field training. In addition to his normal voluntary contribution as our court bailiff, Officer Trujillo has now completed the requirements to work patrol shifts solo.

City Manager's Report March 29, 2024 Page 14 of 15

TRAINING - The following is a brief overview of training within the Police Department:

- Lt. Daniel Drake completed standardized field sobriety testing instructor school.
- Officer Kevin Parker and Lieutenant Daniel Drake instructed standardized field sobriety testing for Mustang Officers Bobbitt, Abdelhadi, Green, Childs and Wright.
- Officer Dakota Norman attended criminal interdiction training.
- Deputy Chief Wallace successfully completed OMAG's inaugural 3-part law enforcement liability avoidance training. Deputy Chief Wallace was hand selected for this first of its kind training aimed at law enforcement executives.

SPECIAL PROJECTS - The following is a brief overview of special projects within the Police Department:

- Mustang Police Department's application for the ABLE (Active Bystandership for Law Enforcement) program was approved. ABLE is a national hub for training, technical assistance, and research, all with the aim of creating a police culture in which officers routinely intervene—and accept interventions—as necessary to: prevent misconduct, avoid police mistakes, and promote officer health and wellness. Captain Jeff Collins has been assigned as the Project Coordinator. Staff will begin the initial training in April.
- Staff has been involved in a groundbreaking AI project with our in-car tablet computer provider Getac over the last year. Staff has been providing feedback as well as beta testing the new AI technology. Getac came to Mustang to film a case study to document the initial success of how AI can help keep officers safer by allowing the use of voice commands to interface with the in-car tablet computer. The link to the 5-minute video is below. <a href="https://vimeo.com/kpgcreative/review/910595162/3657a01848">https://vimeo.com/kpgcreative/review/910595162/3657a01848</a>

MONTHLY POLICE STATISTICS – The Call Report for FY 2023-24 through January is included on the next page, as well as a comparison to the previous year.

FY 24	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Totals
Collisions	19	39	54	39	46	32	44	52	325
Calls	1,477	1,593	1,565	1,637	1,702	1,638	1,562	1,616	12,790
Incidents	141	180	163	182	177	140	170	164	1,317
Arrests	44	45	45	56	46	45	43	36	360
Citations	260	398	248	279	314	260	259	281	2,299
Traffic Stops	414	455	363	403	499	552	523	440	3,649
ACO Calls	2	13	36	40	64	44	52	36	287
ACO Incidents	-	-	1	-	3	2	3	1	10
ACO Citations	-	2	1	1	1	4	1	2	12
ACO Tasks	205	316	200	184	222	193	119	175	1,614
Flock Calls	18	14	14	13	16	34	16	52	177
Flock Cases	4	4	3	3	4	4	2	1	25
Flock Arrests	4	3	3	2	3	4	1	-	20

FY 23	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Totals
Collisions	42	44	58	52	46	43	34	27	346
Calls	1,661	1,748	1,781	1,577	1,478	1,507	1,671	1,474	12,897
Incidents	183	177	195	165	176	172	211	174	1,453
Arrests	56	45	76	40	43	54	50	41	405
Citations	589	281	337	251	281	329	303	308	2,679
Traffic Stops	384	468	384	365	364	397	366	325	3,053
ACO Calls	27	46	5	9	9	13	13	4	126
ACO Incidents	-	-	-	-	4	5	3	2	14
ACO Citations	2	-	1	2	18	4	18	5	50
ACO Tasks	165	214	223	298	180	186	244	146	1,656
Flock Calls	-	-	-	-	-	3	18	24	45
Flock Cases	-	-	-	-	-	1	4	6	11
Flock Arrests	-	-	-	-	-	1	4	5	10

### **ATTACHMENTS:**

- 1. Spring Curbside Clean-up Flyer
- 2. Rain Barrell Program Order Form
- 3. Community Development Monthly Report for February, 2024.
- 4. Code Enforcement Monthly Report for February, 2024.
- 5. Financial Reports for Period Ending February 29, 2024 and Sales Tax for March, 2024.

The next City Manager's Report will be available on or before May 3, 2024

### SPRING CLEAN-UP

The City of Mustang will be holding Spring Clean-up in March/April for all <u>residential</u> sanitation customers. You may begin placing items at the curb, in an orderly fashion, <u>one week</u> prior to your scheduled pickup.

### ONLY ONE PASS THROUGH PER STREET WILL BE MADE

ITEMS MUST BE AT THE CURB BY 7:00 A.M.

(Turning trucks around in the neighborhoods is not a pass through)
PLEASE READ and FOLLOW REGULATIONS ON BACK <u>CAREFULLY</u>

The clean-up schedule is as follows:

If your regular trash pickup day is:	Your Clean-up day is:					
TUESDAY	SATURDAY, MARCH 16, 2024					
THURSDAY	SATURDAY, MARCH 23, 2024					
FRIDAY	SATURDAY, APRIL 6, 2024					
MONDAY	SATURDAY, APRIL 13, 2024					

Sanitation drivers WILL NOT assist you with your debris.
Sanitation drivers WILL NOT wait for you to move your debris to the curb. You can begin moving your debris to the curb one(1) week prior to your pickup date.

If you have a portable basketball goal or any other items that are not debris and it is at the curb on your pickup day — You are subject for that item being removed. Please keep it away from the curb and separate from the debris.

OEMA nor the City will be responsible!

Polycarts <u>will</u> not be picked up

For additional information call 376-4521

### REGULATIONS

All Regulations must be followed. If residents' debris does not follow the listed regulations IT WILL NOT BE PICKED UP.

No notification will be given.

LOOSE DEBRIS/TRASH OR ITEMS PLACED NEXT TO MAILBOXES, FENCES, ANY/ALL UTILITY METERS OR OTHER STRUCTURES WILL NOT BE PICKED UP!

### You must follow the listed regulations

- 1. Refrigerators, freezers, air conditioners, etc., will be accepted.
- Brush, tree limbs, lumber, decking, fence panels, etc., <u>must be cut</u> to lengths of four(4) feet (or shorter) and bundled with rope or <u>cord</u> in order to guarantee pickup.
- 3. Flooring (of any kind) must be in 4'x4' bundled and tied.
- **4. No** pieces of concrete, rocks or bricks.
- **5. No** construction or demolition materials to include any/all Commercial business debris.
- **6.** No hazardous waste materials: batteries, paints, tires, oils or hazardous liquid substances.
- 7. No dead animals.
- 8. No large tree stumps must be cut to 4' length x 12" dia
- 9. Jacuzzi's, pools, etc must be cut to 4'x4' pieces

10.Small pieces of materials must be in containers





# Recycle The Rain

RAIN BARRELS STARTING AT \$69.50

# CONSERVE WATER BY COLLECTING RAIN WITH A RAIN BARREL!

### **USES**

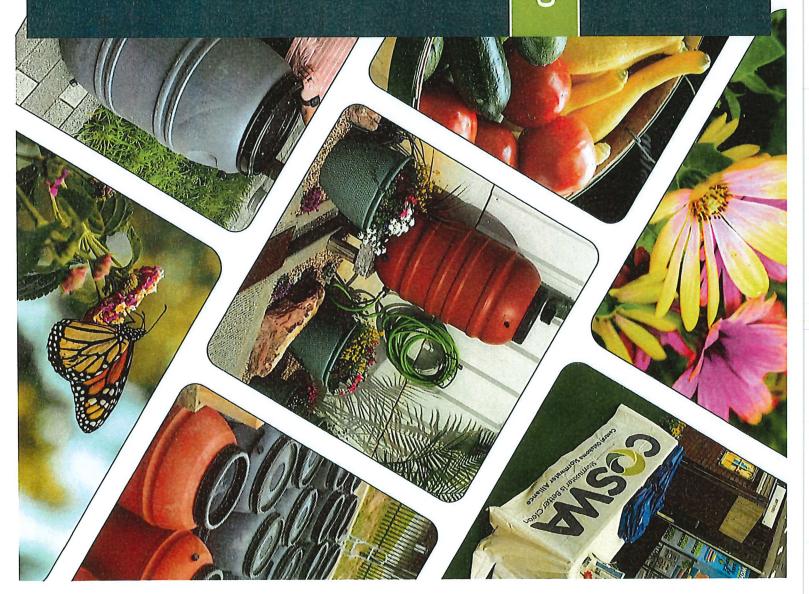
- Irrigate lawn & landscaping
- Wash your car
- Rinse garden tools & muddy boots
- Wash windows

### BENEFITS

- Save money on water bills
- Reduce storm water pollution
- Conserve water resources
- Ideal for plants

Learn more at coswa.wordpress.com







# 2024 Events & Online Order Forms

Select most convenient option for ordering & pickup!

### Edmond

Cross Timbers Municipal Complex 2012 Old Timbers Dr, Edmond Saturday, April 6th | 8am-12pm

Bethany, Mustang, & Yukon Yukon Development Services 334 Elm Ave, Yukon Friday, April 19th | 9am-5pm

Noble, Norman, & Moore 668 E Lindsay St, Norman Friday, April 5th | 4pm-6pm Saturday, April 6th | 9am-1pm

## Midwest City

8726 SE 15th St, Midwest City Friday, May 3rd | 8am-5pm Saturday, May 4th | 8am-12pm

### Stillwater

City of Stillwater Service Center 707 E 8th Ave, Stillwater Saturday, May 4th | 9am-1pm

### Muskogee

Muskogee Civic Center 425 Boston St, Muskogee Saturday, May 4th | 9am-1pm

# Oklahoma City

1621 S Portland Ave, OKC Saturday, May 11th | 8:30am-11:30am Saturday, May 18th | 8:30am-11:30am





### CITY OF MUSTANG COMMUNITY DEVELOPMENT SUMMARY OF PERMITS/INSPECTIONS/DEPOSITS FOR FEBRUARY 2024

INSPECTIONS COMPLETED	TOTAL INSPECTIONS	CASH COLLECTION SUMMARY	TOTAL DEPOSITS
COMMERCIAL BUILDING	2	ANIMAL LICENSES / FEES	\$406.00
RESIDENTIAL BUILDING	6	LICENSES	\$3,719.80
DRIVEWAY	17	INSPECTION FEES	\$50.00
CONSTRUCTION	19	DEEDS/ PLATS/ SPLITS	\$75.00
ELECTRICAL	36	PERMITS	\$4,969.47
MECHANICAL	18	STATE PERMIT FEES	\$274.50
PLUMBING	33	DONATIONS - ANIMAL SHELTER	\$0.00
SIGN	0	GENERAL FUND MISCELLANEOUS	\$1,152.90
ROW & EASEMENT	. 1	CPR TRAINING CLASSES	\$0.00
TOTAL	132	PARK DEVELOPMENT FEES	\$50.00
	TOTAL	CONVENIENCE FEE	\$212.50
PERMITS ISSUED	PERMITS	WATER METER FEE	\$410.00
RESIDENTIAL BUILDING PERMITS	1	WATER / SEWER INSTALL FEE	\$780.00
RESIDENTIAL PLUMBING PERMITS	12	WATER / SEWER CONNECT FEES	\$700.00
RESIDENTIAL MECHANICAL PERMITS	4	MIA MISCELLANEOUS	\$0.00
RESIDENTIAL ELECTRICAL PERMITS	9	SEWER IMPACT FEE	\$1,000.00
COMMERCIAL BUILDING PERMITS	0	UTILITY DEPOSITS	\$75.00
COMMERCIAL PLUMBING PERMITS	0	GRAND TOTAL	\$13,875.17
COMMERCIAL MECHANICAL PERMITS	7	PERMIT FEES COLLECTED	TOTAL DEPOSITS
COMMERCIAL ELECTRICAL PERMITS	3	RESIDENTIAL BUILDING	\$1,436.45
FIRE PROTECTION SYSTEM PERMITS	3	CONSTRUCTION	\$1,966.32
SWIMMING POOL PERMITS	0	DEMOLITION	\$89.50
STORM SHELTER PERMITS	8	DRIVEWAY	\$90.00
OTHER BUILDING PERMITS	12	COMMERCIAL ELECTRICAL	\$213.50
OCCUPANCY PERMIT	5	RESIDENTIAL ELECTRICAL	\$867.64
<b>BUSINESS LICENSE</b>	12	COMMERCIAL MECHANICAL	\$402.50
BEVERAGE LICENSE	0	RESIDENTIAL MECHANICAL	\$427.90
CONTRACTORS LICENSE	32	COMMERCIAL PLUMBING	\$0.00
SECURITY ALARM	1	RESIDENTIAL PLUMBING	\$1,125.66
SEMI TRACTOR PERMIT	1	SEPTIC	\$0.00
SPECIAL EVENT PERMIT	0	SIGN	\$70.00
SOLICITORS LICENSE	4	SOIL DISTURBANCE	\$0.00
MOBILE FOOD VENDOR	1	WATER METER	\$1,490.00
TOTAL PERMITS ISSUED	115	TOTAL	\$8,179.47



CITY OF MUSTANG
COMMUNITY DEVELOPMENT OFFICE
1501 N. MUSTANG RD.
MUSTANG, OK 73064
(405) 376-9873

March 26, 2024

### CODE ENFORCEMENT COMPLAINTS FILED FOR FEBRUARY 2024

COMPLAINTS FILED	COMPLETED	<u>PENDING</u>
0	0	0
26	23	3
36	32	4
21	21	0
15	7	
98	83	07
	0 26 36 21	0       0         26       23         36       32         21       21         15       7

PROPERTIES ABATED - 0 = \$0 PROPERTIES POSTED -CITATIONS ISSUED -ILLEGAL SIGNS PULLED - 189

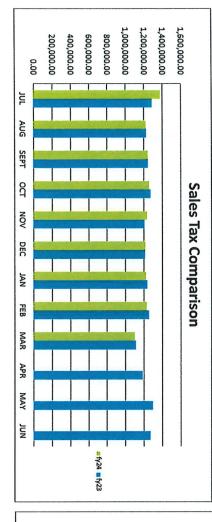


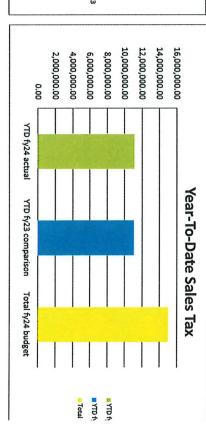
### City of Mustang Code Enforcement Log FEBRUARY 2024

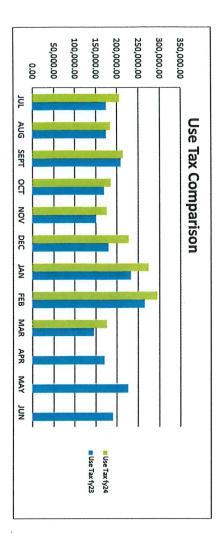
		~ <u></u>			NUMINI 2			<del></del>
DATE	<u>ADDRESS</u>	<u>GRASS</u>	<u>TRASH</u>	<u>INOP</u> <u>VEH</u>	PARKED ON FRONT LAWN	<u>OTHER</u> COMPLAINTS	<u>ACTION</u>	<u>DATE</u> CLOSED
02/01/2024	301 CASTLEROCK LN		경험적의	1			Sent Courtesy letter 2-1	02/13/2024
	529 W ELDER			1			Sent Courtesy letter 2-1	
	530 S SHEPHERD	10-14-14		45.540			Sent Courtesy letter 2-1	02/15/2024
	608 GREENWOOD COURT				1		Sent Courtesy letter 2-1	02/15/2024
	609 GREENWOOD COURT	Telegrap	War Ada B	₹ 1	er) otrole		Sent Courtesy letter 2-1	02/15/2024
	214 S SILVER DR		F	1			Sent Courtesy letter 2-1	02/14/2024
	822 W JUDY DR	488.55	5:35, 3-7 p. 1	4454	1		Sent Courtesy letter 2-1	02/15/2024
		1-1-1-1-1	5.1,624161.2046				talked to owner will check back leaking ba	02/12/2024
	Gas and Go	15.79.20	1	£ 88.5%	graph (A		SENT LETTER 2-1/TALKED WITH RENTER 2-	02/21/2024
	343 W ELDER	1 1/4 2 02 4 2 2	<u> </u>		Married and Ca		House secure and now posted forsale	02/26/2024
	624 N CENTENNIAL WY	- 19 ac co	36274134	Tributija Tributija	49/05/07/24	Caraca Mada Asilah	Talked with the owner on what needed to	02/08/2024
	Food truck Gas and Go		Applieding	1	AMERIC	possio a privativitation	talked with the owner on what heeded to	
	1438 W DIAMOND WY	Manage For						02/15/2024
	1526 W DIAMOND WY		hiqibqii (i	1	this spirited."	<b>西望山顶机 空机中间</b>	Sent Courtesy letter 2-5	
	1451 W DIAMOND WY			1	1 1		Sent Courtesy letter 2-5/yellow sticker 2-1	02/21/2024
02/05/2024	317 N JASPER WY	<u> </u>	477,549,	1		EEEE BOOK NOTE	Sent Courtesy letter 2-5/yellow sticker 2-1	02/28/2024
	1438 W ONYX WAY		<u> </u>	1 1			Sent Courtesy letter 2-5	02/28/2024
02/05/2024	339 W ELDER DR	1,18 (31)		1	Palakk	<b>斯思思用的地位</b>	Sent Courtesy letter 2-5	02/15/2024
02/05/2024	331 W ELDER DR		L	1			Sent Courtesy letter 2-6	02/15/2024
02/06/2024	537 E ELDER LN	1 18 15 1	2 1	Serie!		HALLOWEEN DECO	Sent Courtesy letter 2-6	02/06/2024
	724 E LINDEN LN				1		SENT LETTER 2-6	02/20/2024
	511 S POINTE LN	No testinal	Private)	Well &		TRAVEL TRAILER AN	Sent Courtesy letter 2-6	02/22/2024
	224 N Canadian Ter	1	1				Sent Courtesy letter 2-6	02/15/2024
	705 S MEADOW LN	1 5 44 5 7	20 Jan 9	NAME:	1	# F. C. State 12 to 1,500	Sent Courtesy letter 2-6	02/15/2024
	541 S SILVER		<b>†</b>		1		Placed Courtesy Sticker on car	02/15/2024
	112 E PERRY LANE	9 9 9 3 S	PONS	1 35 10 113	1 1	TRAVEL TRAILER PA	Talked to owner will move to storage	02/16/2024
	1328 S RAE DR		1 1 1 1 1 1 1 1 1	1	-		Left yellow sticker on door	02/27/2024
	1333 S REA DR	a alliha.	. Talestier	1	Office Country (1997) New York (1997)		Left yellow sticker on door	02/27/2024
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	344 E MOHR LN	5 25 Sept. 5.5	The French	1 3.5002		180 Vol. (1874 - 40 1874 1874 1874 1874	YELLOW SICKER 10 DAY NOTICE	02/21/2024
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	330 N CANADIAN TERR			1			YELLOW STICKER ON TRUCK 48 HOURS TO	03/01/2024
	1 321 N CANADIAN TERR				/ Patriller	through Gays	CLEANING ASKED FOR FEW MORE DAYS 3	1 02/45/2024
	130 W PERRY			1		L	YELLOW STICKER ON TRUCK 48 HOURS TO	02/15/2024
02/14/202	4 917 W HIGHWAY 152		A LANGE OF				Ryan called demo company/ company car	02/15/2024
02/22/2024	4 152 & Czech Hall RD			1		CONCRETE PILES	SENT LETTER 2-23/CALLED 3-6 FOR EXTEN	
02/22/2024	4 553 SH 152	\$ 47 Du	4 MARKET	F Airds	4,31 - 600	Food truck not mov	Red tag with copy of ordinance attached	02/26/2024
02/22/202	4 844 W HWY 152					FOOD TRAILER NO	TALKED WITH GUY WILL COME GET PERM	
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02/26/202	4 926 W GRIGGS WY					1	LETTER 2-26	03/06/2024
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02/20/202			i					

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02/27/2024	1109 W GRIGGS WY	3677.5	150	1	1000		LETTER 2-27	03/06/2024
02/27/2024	1125 W GRIGGS WY		1	1			LETTER 2-27	03/06/2024
02/28/2024	GAS AND GO	Trains.	1.01	事でで	Tribble By	FOOD TRUCK NOT N	HAND DELIVERED LETTER TO OWNER 2/27	02/19/2024
02/28/2024	713 W PERRY DR		1				TALKED WITH OWNER TO CLEAN UP	02/29/2024
02/28/2024	714 W PERRY DR		Phillips			SEMI NO PERMIT	BEEN BY A COUPLE TIMES TRUCK NO LONG	03/11/2024
02/28/2024	818 W DOWDEN DR		1				LETTER 2-28	03/11/2024
02/28/2024	715 W AVA DR	5 124.2	#42	Ph. 14, 34	1	já sákti attek	LETTER 2-28	03/11/2024
02/28/2024	805 W DOWDEN DR			1			LETTER 2-28	03/11/2024
02/28/2024	513 W DOWDEN DR	g(+5), 11	1	117.570			LETTER 2-28	03/11/2024
02/28/2024	506 W PERRY DR			1			LETTER 2-28	03/15/2024
02/28/2024	616 W PERRY DR	West Con-	1::::::::::::::::::::1	185.46			LETTER 2-28	03/11/2024
02/28/2024	619 W PERRY DR		1				LETTER 2-28	03/11/2024
02/28/2024	635 W PERRY DR	asy del	70	. 1			LETTER 2-28	03/13/2024
02/28/2024	648 W PERRY DR		1		1		LETTER 2-28	03/18/2024
02/28/2024	652 W PERRY DR	[3461]	1			7), \$16,8746, \$16,71 pt	LETTER 2-28	03/11/2024
02/28/2024	706 W PERRY DR		1				LETTER 2-28	03/13/2024
02/28/2024	746 W PERRY DR	40 466	1			多数基础的基础	LETTER 2-28	03/18/2024
02/28/2024	826 W PERRY DR		1				LETTER 2-28	03/11/2024
02/28/2024	304 N SAM HOUSTON WAY	OFFICE	454.II34	2 Mag.	1	2 TRAILERS IN DRIVI	LETTER 2-28	03/04/2024
02/28/2024	805 W PERRY DR		1			3 TRAILERS IN DRIVI	LETTER 2-28	03/14/2024
02/28/2024	651 W PERRY DR	144 t 85		1	1		LETTER 2-28	03/18/2024
02/28/2024	659 W PERRY DR		1				LETTER 2-28	03/20/2024
02/28/2024	107 S MEADOW LN		1	1			LETTER 2-28	03/11/2024
02/28/2024	943 W DORCHESTER WAY			1			LETTER 2-28	03/11/2024
02/28/2024	1118 W DORCHESTER WAY	(2)	1	d'halair			LETTER 2-28	03/11/2024
	1135 W DORCHESTER WAY		1				LETTER 2-28	02/11/2024
02/28/2024	306 N WINDSOR WAY	194	764-735			TRAILER PARKED OF		03/11/2024
02/28/2024	346 W ELDER DR		1				LETTER 2-28	

## Mustang's Revenue Comparison March 2024







CITY OF MUSTANG GENERAL FUND FISCAL YEAR 2023-2024 Statement of Revenues & Expenditures As of February 29, 2024

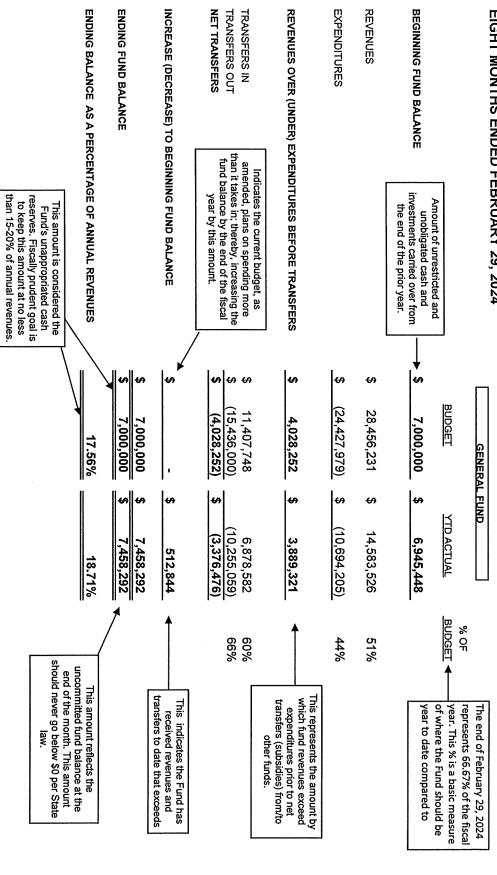
	MONTH TO-DATE	YEAR TO-DATE	BUDGET	PERCENT OF BUDGET
REVENUES:				
Charges for Services	73,687	774,455	1,380,000	56.12%
Taxes and Franchise	1,628,179	12,777,488	19,224,000	66.47%
Licenses and Permits	11,323	206,773	361,500	57.20%
Fines	25,587	210,765	323,000	65.25%
Miscellaneous	83,888	614,045	917,478	66.93%
Reserved Carryover	-		6,250,253	0.00%
TOTAL REVENUES	1,822,664	14,583,526	28,456,231	51.25%
EVDENDITUDES.				
EXPENDITURES:	2,576	90,096	112,750	79.91%
Mayor and Council	2,576 20,417	173,779	298,274	58.26%
City Attorney Information Technology	11,694	105,078	163,870	64.12%
City Manager	65,510	645,480	1,031,279	62.59%
Library	36,603	316,699	497,453	63.66%
Parks and Recreation	85,192	827,600	1,309,385	63.21%
General Government	168,923	1,262,333	1,868,145	67.57%
Increase to Fund Balance	-	-,202,000	7,124,597	0.00%
Town Center	22,850	217,040	402,655	53.90%
Ball Complex	30,514	377,246	798,999	47.21%
Aquatics	3,244	181,861	377,250	48.21%
Finance	56,914	549,537	852,669	64.45%
Community Development	40,014	401,226	668,896	59.98%
Police	262,992	2,615,312	4,127,039	63.37%
Animal Welfare	15,600	171,636	291,637	58.85%
Support Services	42,836	370,778	628,900	58.96%
Fire	229,135	2,267,802	3,665,881	61.86%
Streets	16,853	120,704	208,300	57.95%
TOTAL EXPENDITURES	1,111,867	10,694,205	24,427,979	43.78%
REVENUES OVER EXPENDITURES	710,797	3,889,321	4,028,252	96.55%
TRANSFERS IN (OUT):	0.40.00.4	0.070.000	44 407 740	00.000/
Transfers in	646,604	6,878,582	11,407,748	60.30%
Transfers out	(1,254,813)	(10,255,059)	(15,436,000)	66.44%
TOTAL TRANSFERS	(608,209)	(3,376,476)	(4,028,252)	83.82%
NET CHANGE IN FUND BALANCE	102,587	512,844	**	
FUND BALANCE (GAAP Basis)				
Beginning Balance (Audited)		9,766,493		
Ending Balance		\$ 10,279,337		
EUND DALANCE (Budgeton, Basis)				
FUND BALANCE (Budgetary Basis) Beginning Balance		6,945,448	7,000,000	
Ending Balance		\$ 7,458,292	\$ 7,000,000	
Chang Dalative		Ψ 1,700,202	Ψ 1,000,000	

### CITY OF MUSTANG GENERAL FUND FISCAL YEAR 2023-2024 Balance Sheet As of February 29, 2024

### Notes:

	YEAR TO-DATE	
	10 0/112	
ASSETS:		
Warrant Intercept	500	Warrant account for Court
Cash	3,602,131	Cash on hand
Petty Cash	850	Discretionary funds for expenditures not sensible to process check
Cash on Hand	3,350	Cash drawers
Investments	4,147,378	Certificate of deposits
		Sales & use tax, and other intergovernmental shared revenues measurable at year-end.
Due from Other Governments	2,342,416	Collectible within 60 days after 6/30)
		Franchise tax (alcohol, utilities, excise, motor vehicle, tobacco) revenue accruals
Franchise Tax Receivables	152,866	measurable at year-end
	•	•
Municipal Court Receivables	475,416	Municipal court revenue (fines) accruals measurable at year-end
Inventory	62,426	Year-end inventory on-hand (office supplies, concessions-aquatic/ball fields, Silver Star)
Other Receivables	3,496	Grant and miscellaneous accruals at year-end
TOTAL ASSETS	10,790,830	
LIABILITIES:		
Prepaid License & Permits	13,632	Prepayment of licenses/permits received by contractors (deferred revenue)
Accounts Payable	280,947	Money owed by City to its suppliers
Payroll Payable	220,942	Payroll deductions, tax expenses, and benefits owed
Deferred Revenue Court	378,419	Court revenue received yet judge has not ruled
Escrow Payable	9,152	Escrow holding for SYMES Detention Pond
Escrow Payable	937	Escrow holding for Wildhorse Sidewalk
TOTAL LIABILITIES	904,030	
CAPITAL:		
Reserve for Encumbrance	203,444	Encumbrance recognized towards budget - Cash Savers Incentive
Reserve for Encumbrance	725,000	Encumbrance recognized towards budget - Atwoods Incentive
Fund Balance	8,445,512	Fund Balance Equity
Tara Balance	0,440,012	r dia balance Equity
TOTAL CAPITAL	9,373,956	
EXCESS REVENUES OVER EXPENSES:	512,844	Gain or Loss

### CITY OF MUSTANG, OKLAHOMA GENERAL FUND EIGHT MONTHS ENDED FEBRUARY 29, 2024



### MUSTANG IMPROVEMENT AUTHORITY - OPERATING FUND FISCAL YEAR 2023-2024 Statement of Revenues & Expenses As of February 29, 2024

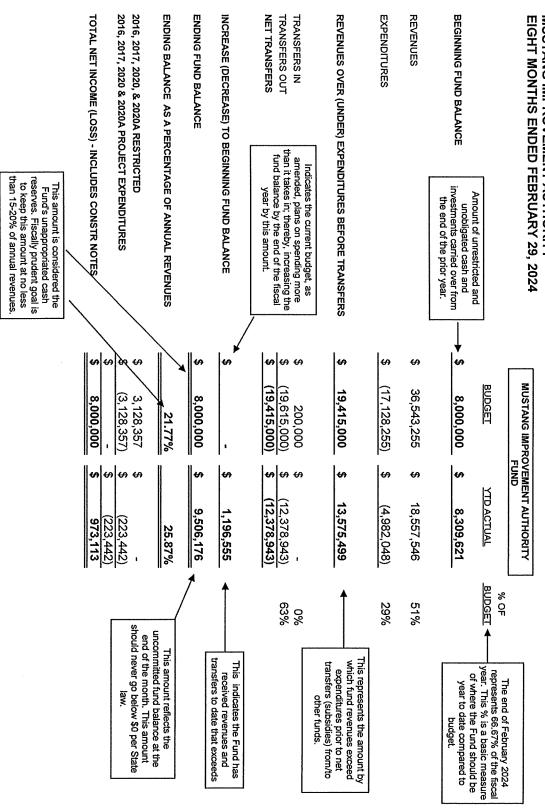
	MONTH	YEAR		PERCENT
	TO-DATE	TO-DATE	BUDGET	OF BUDGET
OPERATING REVENUES:				
Sales Tax	1,231,626	10,011,871	15,000,000	66.75%
Water	360,068	3,130,201	4,850,000	64.54%
Wastewater	222,137	1,721,553	2,600,000	66.21%
Sanitation	242,597	1,905,473	2,955,000	64.48%
Sanitation-Restricted	1,224	9,395	14,000	67.11%
Recylcing	6,281	50,485	75,000	67.31%
Tree Limb Removal	531	9,859	20,000	49.30%
Ambulance	32,502	260,429	390,000	66.78%
Other fees	54,837	500,765	883,000	56.71%
Interest & other	279,447	957,516	1,233,150	77.65%
Reserved Carryover	-	-	8,523,005 100	0.00%
Auction Surplus	<del>-</del>		100	0.00%
TOTAL OPERATING REVENUES	2,431,250	18,557,546	36,543,255	50.78%
OPERATING EXPENSES:				
General Government	48,515	531,366	1,080,000	49.20%
Fund Balance Reserve		001,000	8,619,072	0.00%
Water	365,716	2,735,576	4,607,468	59.37%
Sewer	139,853	697,315	1,269,715	54.92%
Sanitation	122,778	1,017,789	1,552,000	65.58%
TOTAL OPERATING EXPENSES	676,863	4,982,048	17,128,255	29.09%
REVENUES OVER EXPENSES	1,754,387	13,575,499	19,415,000	
TRANSFERS IN (OUT)				
Transfers in	-	-	200,000	0.00%
Transfers out	(1,274,943)	(12,378,943)	(19,615,000)	63.11%
TOTAL TRANSFERS	(1,274,943)	(12,378,943)	(19,415,000)	63.76%
NET MOONE (LOOP)	470.445	4 400 555		
NET INCOME (LOSS)	479,445	1,196,555	-	
WORKING CAPITAL - Beginning Balance		8,309,621		
WORKING CAPITAL - Ending Balance		9,506,176		
2016 CONSTRUCTION LOAN				
Restricted Carryover (2016 Note)	-	-	1,188,451	0.00%
Expenditures of 2016 Projects	(3,294)	(3,294)	(1,188,451)	0.28%
TOTAL 2016 REVENUE NOTES	(3,294)	(3,294)	-	
2017 CONSTRUCTION LOAN				
Restricted Carryover (2017 Note)	-	(5.400)	739,689	0.00%
Expenditures of 2017 Projects		(5,189)	(739,689)	0.70%
TOTAL 2017 REVENUE NOTES	-	(5,189)		
2020 PROCEEDS AND EXPENDITURES				
			1,190,292	0.00%
Restricted Carryover (2020 Note) Expenditures of 2020 Projects	-	(205,034)	(1,190,292)	17.23%
TOTAL 2020 REVENUE NOTES		(205,034)	(1,180,282)	17.2570
TOTAL 2020 NEVEROL NOTES		(200,004)		
2020A REFINANCING 2014B AND EXPENDITURES				
Restricted Carryover (2020A Note)	-	-	9,925	0.00%
Expenditures of 2020A Projects	_	(9,925)	(9,925)	100.00%
TOTAL 2020 REVENUE NOTES	-	(9,925)		
TOTAL METIMOOME (LOCO), MICHIES MICHIES	170 181	070 110		
TOTAL NET INCOME (LOSS) - INCLUDES NOTES	476,151	973,113	-	

#### CITY OF MUSTANG MUSTANG IMPROVEMENT AUTHORITY FISCAL YEAR 2023-2024 Balance Sheet As of February 29, 2024

### Notes:

	YEAR TO-DATE	
ASSETS:		
Cash	4,105,479	Cash on hand
Petly Cash	600	Discretionary funds for expenditures not sensible to process check
Depository Cash	1,250	Cash in depository account (imprest account)
Utility Billing ACH	100	ACH utility payments
		2016 construction fund (project account) - EOC land (partial), street impv (partial), playground, TC exp
2016 Construction Fund	1,188,451	(partial), WWTP C&D
2017 Construction Fund	739,689	2017 construction fund (project account) - EOC construction (partial), upgrade dispatch system, public safety vehicles/equipment, widening Sara Rd, 89th widening (partial), overlay residential streets, splash pad, animal shelter, lighting (2) soccer fields, market place
		CODO construction from transfer account. Occupation half filter record course basin popular line.
2020 Construction Fund	998,619	2020 construction fund (project account) - Sewer lift station, belt filter press, sewer basin, sewer line project, arsenc treatment skids, county line water tower improvements and drainage projects
2020A Construction Fund	-	2020A construction fund (refinancing of 2014B project account) - S. Mustang Road
Accounts Receivable	537,982	Utility services rendered to customers for payment
Unbilled Receivables - Audit	728,760	Utility accounts receivables earned at year-end and not yet received
Allowance for Doubtful Accounts	(4,165)	Allowance for uncollectible accounts receivable at year end Unapplied transactions on customer A/R waiting to be applied i.e. customer paying more than what is
A/R - Unapplied Credits	(39,139)	owed
Investments	5,733,741	Certificate of deposits
Property, Plant and Equipment	63,259,783	Long-term operating assets used by Authority. The City's capitalization threshold is \$5,000
Accumulated Depreciation	(29,030,837)	Represents the expired value of an asset
Construction in Progress	1,511,314	Costs of construction work, not yet recorded
Inventory	57,018	Year-end inventory on-hand (public works)
Other Receivables	71,819	Grant and miscellaneous accruals at year-end
Deferred Outflow - ARO	2,596,240	GASB 83 – WWTP Retirement Obligation
TOTAL ASSETS	52,456,705	
LIABILITIES:		
Accounts Pavable	325,776	Money owed by Authority to its suppliers
Asset Retirement Obligation	2,765,560	GASB 83 – WWTP Retirement Obligation
TOTAL LIABILITIES:	3,091,336	GAGE 65 - VVVVIF IVERIETIEM ODINGATION
TO THE EMBLETTES.	0,001,000	
CAPITAL:		
Contributed Capital	1,495,189	Capital assets donated to the Authority
Fund Balance	46,897,067	Equity
TOTAL CAPITAL	48,392,256	
EXCESS REVENUES OVER EXPENSES:	973,113	

# CITY OF MUSTANG, OKLAHOMA MUSTANG IMPROVEMENT AUTHORITY



### **MONTHLY OPERATING STATEMENT**

For the Month Ending February 29, 2024

Mustang Improvement Authority 1501 N. Mustang Road Mustang, OK 73064

Operating Revenue:	
Water sales	360,068
Wastewater treatment charges	222,137
Refuse and recycle sales	250,102
Tree Limb Removal	531
Ambulance	32,502
Other fees	54,837
Auction Surplus	
TOTAL OPERATING REVENUE	920,177
Operating Expenses:	
Operating & maintenance	262,631
General & administrative	335,101
Purchased water	82,424
Capital outlay	-
TOTAL OPERATING EXPENSES	680,156
NET OPERATING INCOME (LOCO)	
NET OPERATING INCOME (LOSS)	240,020
Non-operating income (expenses):	
Interest income	42,625
Sales tax	1,231,626
Miscellaneous	236,822
Transfers In	<u></u>
TOTAL NON-OPERATING INCOME	1,511,073
NET INCOME BEFORE OPERATING TRANSFERS	1,751,093
Operating transfers out	1,274,943
	1,277,040
NET INCOME (LOSS)	476,151
Monthly Debt Payments: *Included in transfers	
Oklahoma Water Resources Board - 2009	21,519
Revenue Note 2016	96,629
Revenue Note 2017	86,789
Revenue Note 2020	12,510
Revenue Note 2020A	92,382
TOTAL MONTHLY DEBT PAYMENTS	309,830

City of Mustang Monthly Sales Tax Revenues Five Year Comparison

Increase	Avg % increase		Jun	May	Apr	Mar	Feb	Jan	Dec	Nov	Oct	Sep	Aug	Jul	
(3,725,472.22)	1,234,985.53 0.22%	\$ 11,114,869.76				1,102,999.17	1,231,626.12	1,220,957.52	1,218,829.02	1,234,088.30	1,259,929.04	1,243,068.11	1,224,504.99	\$ 1,378,867.49	2023-2024
1,235,921.61	1,232,232.56 8.69%	\$ 14,840,341.98 \$ 13,604,420.37 \$ 12,529,718.23	1,269,049.90	1,295,251.63	1,185,947.39	1,112,938.81	1,255,351.39	1,267,375.22	1,213,212.51	1,207,197.00	1,272,688.74	1,245,616.92	1,227,397.16	\$ 1,288,315.31	2022-2023
1,074,702.14	1,133,701.70 8.58%	\$ 13,604,420.37	1,212,457.66	1,194,667.26	1,099,212.34	1,009,468.36	1,219,286.13	1,163,230.73	1,122,514.50	1,091,410.06	1,162,800.86	1,105,675.97	1,114,534.20	\$ 1,109,162.30	2021-2022
962,478.88	1,044,143.19 8.32%	\$ 12,529,718.23	1,157,286.40	1,216,057.50	935,320.71	976,927.06	976,014.57	1,013,662.47	919,427.87	1,107,171.22	945,785.37	1,045,197.54	1,110,574.08	\$ 1,126,293.44	2020-2021
109,135.21	963,936.61 0.95%	\$ 11,567,239.35	1,060,555.68	1,006,840.75	870,971.55	857,802.11	962,627.48	977,207.87	955,393.06	953,160.17	969,534.14	975,436.60	1,001,708.05	\$ 976,001.89	2019-2020

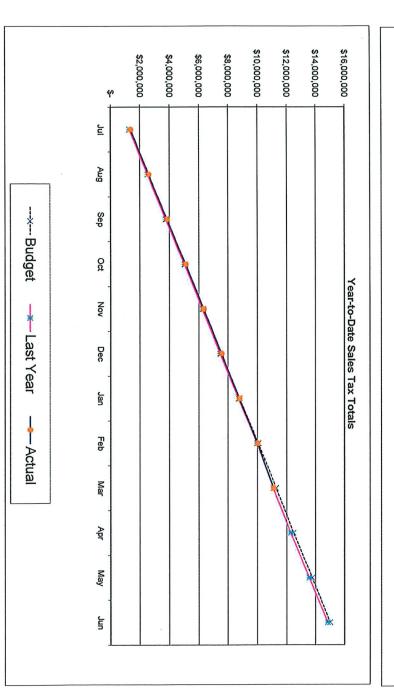
City of Mustang Sales Tax Report Budget to Actual Comparison March 8, 2024

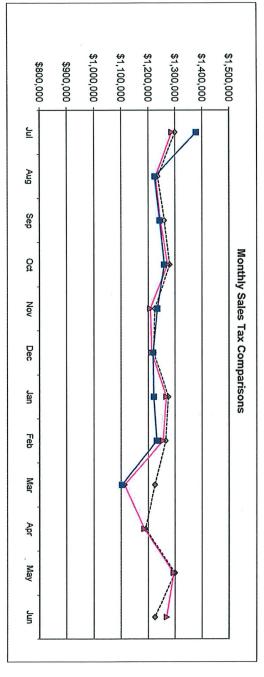
	Totals	May Jun	Apr	Mar	Feb	Jan	Dec	Nov	Oct	Sep	Aug	Jul		
Average \$15,017,806	\$ 11,114,869.76			1,102,999.17	1,231,626.12	1,220,957.52	1,218,829.02	1,234,088.30	1,259,929.04	1,243,068.11	1,224,504.99	\$ 1,378,867.49	Amount	Actual Collections
	74.1%			7.4%	8.2%	8.1%	8.1%	8.2%	8.4%	8.3%	8.2%	9.2%	Percent	tions
	ь											↔		
\$15,000,000	11,360,000			1,300,000	1,265,000	1,275,000	1,220,000	1,225,000	1,280,000	1,260,000	1,235,000	1,300,000	Amount	<b>Budget Projections</b>
	75.7%			8.7%	8.4%	8.5%	8.1%	8.2%	8.5%	8.4%	8.2%	8.7%	Percent	ons
	€9			↔	↔	↔	↔	↔	↔	↔	↔	€		
	(245,130.24)			(197,000.83)	(33,373.88)	(54,042.48)	(1,170.98)	9,088.30	(20,070.96)	(16,931.89)	(10,495.01)	78,867.49	<u>Amount</u>	Over (Under) Projection
	-2.2%			-15.2%	-2.6%	4.2%	-0.1%	0.7%	-1.6%	-1.3%	-0.8%	6.1%	Percent	ojection

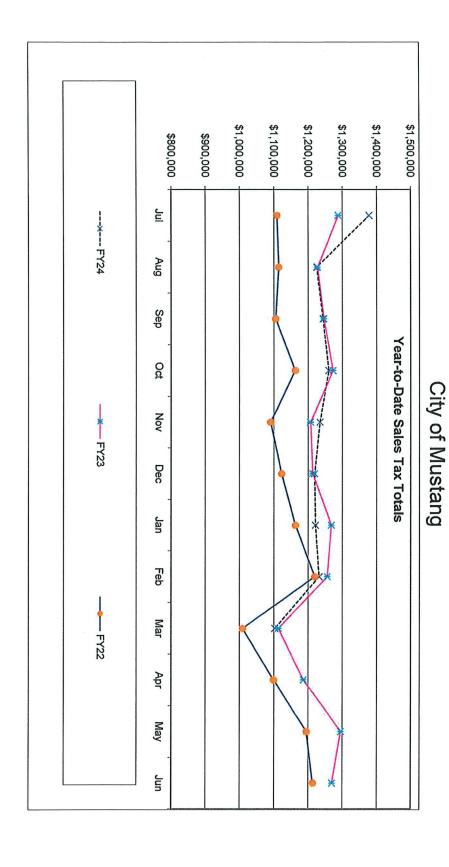
City of Mustang Sales Tax Report Two Year Comparison March 8, 2024

	Totals	May Jun	Mar	Feb	Jan	Dec	Nov	Oct	Sep	Aug	Jul			
Budget 2024 \$ 15,000,000	\$ 11,114,869.76		1,102,999.17	1,231,626.12	1,220,957.52	1,218,829.02	1,234,088.30	1,259,929.04	1,243,068.11	1,224,504.99	\$ 1,378,867.49	Amount		Fiscal 2023-24
	74.1%		7.4%	8.2%	8.1%	8.1%	8.2%	8.4%	8.3%	8.2%	9.2%	of Budget	Percent	
Budget 2023 \$ 13,500,000	\$ 11,090,093.06		1,112,938.81	1,255,351.39	1,267,375.22	1,213,212.51	1,207,197.00	1,272,688.74	1,245,616.92	1,227,397.16	\$ 1,288,315.31	Amount		Fiscal 2022-23
	82.1%		7.4%	8.4%	8.4%	8.1%	8.0%	8.5%	8.3%	8.2%	8.6%	of Budget	Percent	
	မှာ		↔	↔	↔	₩	€	€9	↔	€	↔			
	24,776.70		(9,939.64)	(23,725.27)	(46,417.70)	5,616.51	26,891.30	(12,759.70)	(2,548.81)	(2,892.17)	90,552.18	Amount		Increase or (Decrease)
	0.2%		-0.9%	-1.9%	-3.7%	0.5%	2.2%	-1.0%	-0.2%	-0.2%	7.0%	Percent		crease)

# City of Mustang FY 2023-2024







City of Mustang Monthly Use Tax Revenues Five Year Comparison

\$1,116,558.28	\$1,939,476.86 \$2,287,837.10 \$2,075,486.57 \$1,733,689.19 \$1,116,558.28	\$2,075,486.57	\$2,287,837.10	\$1,939,476.86	
117,905.62	142,461.82	226,366.07	190,/97.92		Jun
95,062.29	183,150.66	176,586.23	226,130.17		May
87,561.08	118,505.72	133,087.96	170,384.72		Apr
62,614.89	146,634.69	157,699.63	145,497.15	175,875.89	Mar
152,547.53	211,614.37	282,869.85	264,437.32	294,662.00	Feb
102,776.70	167,113.69	235,231.83	232,402.69	274,004.92	Jan
83,929.71	141,693.70	158,087.26	180,122.13	227,506.12	Dec
79,755.20	127,789.33	142,718.87	150,463.53	176,333.95	Nov
79,538.21	117,777.12	140,866.53	169,891.28	185,507.90	Oct
103,700.12	124,268.95	130,491.41	208,867.44	214,659.39	Sep
83,175.36	123,154.11	153,000.26	174,582.80	184,710.46	Aug
\$67,991.57	\$129,525.03	\$138,480.67	\$174,259.95	\$206,216.23	Jul
2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	

Note: Fiscal Year 2024 Use Tax Budget is \$1,800,000

% increase	avg mo
14.05%	\$215,497.43
9.25%	\$188,947.14
19.72%	\$172,957.21
55.27%	
23.82%	\$93,046.52

City of Mustang Use Tax Report Budget to Actual Comparison March 8, 2024

	Totals	Jun	Apr May	Mar	Feb	Jan	Dec	Nov	Oct	Sep	Aug	Jul		
	49			↔	Ð	€	↔	€	છ	49	€9	€9		
AVG 2,585,969	1,939,476.86			175,875.89	294,662.00	274,004.92	227,506.12	176,333.95	185,507.90	214,659.39	184,710.46	206,216.23	<u>Amount</u>	Actual Collections
	107.7%			9.8%	16.4%	15.2%	12.6%	9.8%	10.3%	11.9%	10.3%	11.5%	Percent	ions
€	ω			€9	↔	↔	↔	€	₩	↔	↔	↔		
BUDGET 1,800,000	1,350,000			150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	Amount	Budget Projections
	75.0%			8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	Percent	ons
	69			↔	↔	↔	↔	æ	↔	↔	₩	↔		
	589,476.86			25,875.89	144,662.00	124,004.92	77,506.12	26,333.95	35,507.90	64,659.39	34,710.46	56,216.23	<u>Amount</u>	Over (Under) Projection
	32.7%			17.3%	96.4%	82.7%	51.7%	17.6%	23.7%	43.1%	23.1%	37.5%	Percent	ojection